STEELE COUNTY BOARD AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, MAY 27, 2025 at 5:00 PM
County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

Correspondence

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow-up.

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

4. Approve May 13, 2025 Board Minutes (pg. 4)
5. Approve May 13, 2025 Board Work Session Minutes (pg. 12)
6. Approve Bills (pg. 14)
7. Approve Personnel Report (pg. 41)

8. Approve the amendment to the 2024-2025 Remote Electronic Alcohol Monitoring (REAM) Grant Contract Agreement extending the agreement through 2027 for a total of $18K ($9K per year for the next two years) and authorize the CC Director to sign. (pg. 42).
9. Approve an Interagency Agreement between Owatonna Police Department & Steele County Community Corrections and authorize the CC Director to sign. (pg. 47)
10. Approve an Interagency Agreement between Steele County Sheriff's Department & Steele County Community Corrections and authorize the CC Director to sign. (pg. 51)
11. Approve MNIT Management Control Agreement and authorize the CC Director to sign. (pg. 55)
12. Adopt **Resolution 2025-028** approving the 2024 Steele County Hazard Mitigation Plan (pg. 57)
13. Adopt **Resolution 2025-029** requesting the transfer excess State Aid Municipal to the State Aid regular funds and authorize the chair to sign. (pg. 62)
14. Approve an annual renewal of Tobacco Licenses for Anhorn's Gas & Tire, Casey's-Medford, Casey's-Ellendale, Medford Municipal Liquor Store and Lerberg's Foods. (pg. 64)

General Agenda

15. Award a contract for the CSAH 28 (MN 30 to CSAH 21) Reclamation project to Ulland Brothers Inc. in the amount of $586,477.08. (pg. 65)
16. Award a contract for 2025 pavement marking, CP 074-025-001, to KAMCO, Inc. in the amount of $266,874.05. (pg. 66)
17. Approve Amendment to agreement with WHKS for professional services for the CSAH 28 (South Beaver Lake Road to North Beaver Lake Road) and Beaver Lake Park Improvement project in the amount of $490,000. (pg. 67)
18. Adopt **Resolution 25-030** for Safe Streets for All Funding to Develop a Comprehensive Safety Action Plan. (pg. 73)

County Board Work Session – Tuesday, May 27, 2025

19. Action Items

Public Works Committee- Tuesday, May 13, 2025

20. Accept the CR 180 Bridge 4686 Preliminary Design Analysis (pg. 76)

Public Safety& Health Committee – Tuesday, May 20, 2025

21. Approve On-Sale Liquor License for Spurgy's Trailside Tavern. (pg. 124)

21a. Approve agreement with Alan Goodman to serve as Interim County Engineer during County Engineer vacancy (See Appendix)

Information Items

22. Town Board of Owatonna Township Resolution regarding the East Side Corridor (pg. 125)

23. 2024 Highway Department Annual Report (pg. 127)

24. Public Safety & Health Committee Minutes – Tuesday, May 20, 2025 (pg. 208)

25. Public Works Committee Minutes – Tuesday, May 13, 2025 (pg. 210)

Commissioner Reports:

Next Meeting Notices:

Internal Central Services – **Tuesday, June 3rd at 8 a.m. in the Boardroom**

Property & Maintenance Committee – **Thursday, June 5th at 8 a.m. in the Boardroom**

AMC Region 9 meeting - **Monday, June 2nd at 8:00 a.m. in Lake City - City Hall**

Public Works Committee – **Tuesday, June 10th at 8 a.m., Public Works Facility**

County Board Work Session – **Tuesday, June 10th at 4 p.m. in the Boardroom** County Board Meeting – **Tuesday, June 10th at 5 p.m. in the Boardroom**

Closed Session for attorney/client privilege for threatened or pending litigation, pursuant to Minn. Stat. § 13D.05, Subd. 3(b)"

Motion to go into closed Session

Discussion

Motion to end closed Session

Action Item if necessary

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION May 13, 2025

STATE OF MINNESOTA }
} ss
COUNTY OF STEELE }

The Steele County Board of Commissioners met in Regular Session at 5:00 p.m. on May 13, 2025 with Commissioner's Abbe, Krueger, Brady, Glynn, and Prokopec present. Also present were Human Resources Director Gina McGuire, Finance Director Candi Lemarr, IT Director Dave Purscell, Building Inspector Amber Brooks, County Engineer Paul Sponholz, County Assessor Brian Anderson, Community Corrections Director Tim Schammel, County Attorney Robert Jarrett, MNP Directo Tara Reich, Public Health Director Amber Aaseth, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the agenda with the addition of the Masters Services Agreement and Statement of Work Agreement from the Work Session and to move Item #13 to the general agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve Master Services Agreement between Steele County and HMA regarding the creation of a new Steele County Human Services Department.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve Statement of Work Agreement between Steele County and HMA regarding the creation of a new Steele County Human Services Department.

Presentations:

Jack Samuels, Senior Wealth Strategy Associate from UBS Financial Services, gave an executive summary of Steele County's portfolio. This included a bond summary, performance review, and expected cash flow.

Lisa Dierks, Regional Director - Southeast Region and Ryan Lerman, Steele/Rice Extension Educator gave an Agriculture and Natural Resource report. He highlighted the areas of education

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and outreach. He also covered the areas of the Farm Transition workshop, private pesticide applicator training, Farm and Power Show, and a Steele County Overview.

Public Comment: 9 people made public comment

Correspondence: Southern Minnesota Tourism Association letter.

Consent Agenda:

Motion by Commissioner Abbe, seconded by Commissioner Prokopec to approve Consent Agenda with Item #13 pulled. Ayes all.

A. Approve the minutes of April 16, 2025 Special Budget Work Session
B. Approve the minutes of April 22, 2025 Board Meeting
C. Approve the minutes of April 22, 2025 Board Work Session
D. Approve Bills
E. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers (Positions previously approved by Board):

Name	*Position/Dept.*	*Rating/Step*	*Date*
Sierra Gleason (promotion)	Engineering Tech II	B24/1	03/12/2025
Penny Miller (promotion)	Technical Clerk II / Recorder	B23/3	04/29/2025
Paul Kirtz	Hwy Maint Supervisor / Hwy	C45/6	05/12/2025
Ashley Betlach	Case Aide / Public Health	B22/3	05/12/2025

Resignations/Retirements/Terminations:

Name	*Position*	*Department*	*End Date*
Gregory Jones	Assistant Attorney II	Attorney	04/28/2025
Melissa Bos	Accounting Support Specialist	Highway	05/02/2025
Jackson Knudson	Assistant County Engineer	Highway	05/27/2025
Paul Sponholz	County Engineer	Highway	06/06/2025

Open Positions-Pending Board Approval:

Position	*Department*	*Notes*
IT Security Analyst	IT	Job Description
Patrol Deputy	Sheriff's Office	Backgrounding
Correctional Officer	Detention Center	Backgrounding
Procurement Specialist	Finance	Recruiting
Engineering Techs I/II/III (3 positions)	Highway	Recruiting
Hwy Maintenance Technician	Highway	Recruiting
Accounting Support Specialist	Highway	On-hold
Accountant	Highway	Interviewing
Assistant County Engineer	Highway	On-hold
County Engineer	Highway	Determining Next Steps
Technical Clerk II	PT & E	On-hold
RN/PHN	Public Health	Interviewing
Appraiser I/II/III	Assessor	Interviewing
Assistant County Attorney I/II/Sr.	Attorney	Recruiting

F. Approve On-Sale Beer License for Holy Trinity Catholic Church of Litomysl.

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G. Approve a temporary contract for a Public Health waiver and care coordinator position.
H. Approve a Consultant Agreement with Teya Dahl.
I. Approve the 2024 Feedlot Officer Annual Report and authorized the Chair to sign.
J. Adopt an amended Resolution 2025-003A designating UBS as Steele County's depository and authorize the persons stated to sign orders.
K. Adopted an amended Resolution 2025-005A granting Annual Authority to the Finance Director to Designate Depositories and Authorized others to Conduct Banking Transactions.
L. Adopted an amended Resolution 2025-004A approving the revised 2025 EFT Authorization due to personnel changes.

General Agenda:

Motion by Commissioner Krueger, seconded by Commissioner Abbe to adopt a Proclamation for the "National Public Works Week", May 18-24, 2025. Ayes all.

Human Resource Director read the May Anniversary Report

Name:	Position:	Department-Anniversary	YOS:
Katty Hernandez San Martin	Paralegal	Attorney- May 2nd	3
Caleb Buck	Deputy sheriff	Sheriff - May 9th	9
William Youngquist	Sheriff sergeant	Sheriff - May 12th	28
Rosalva Root	Accounting technician	Public Health - May 12th	11
Janet Korogi	Case aide	Public Health - May 14th	7
Lisa Waypa	Family health supervisor	Public Health - May 15th	25
Kevin Kozel	Correctional sergeant	DC - May 15th	13
Michelle McMurphy	RN	Public Health - May 16th	6
Michael Smith	Sheriff Sergeant	Sheriff - May 21st	11
Anthony Solseth	Correctional officer	DC - May 22nd	2
Steve Schulz	Correctional officer	DC - May 27th	11
Mary Jo Bergquist	Admin. Asst.	Veteran services - May 28th	6
Christina Wassell	Network support specialist	IT - May 28th	6

Motion by Commissioner Abbe, seconded by Commissioner Glynn to approve the sale of CCA Furniture to Choice Technical Academy in an amount of $6,000.00 and authorized Community

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Correction Director to sign MOU. Ayes all.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Abbe

Remove Parcels from CUP #302
2025-025

WHEREAS, the Board of Commissioners has previously granted Conditional Use Permit (CUP) 302 for the quarrying of limestone, crushing, blasting, stockpiling of aggregate material, and stockpiling and processing of recycled road materials;

WHEREAS, it has been determined that the removal of specific parcels from the CUP is necessary as requested by Minnesota Paving and Materials and Festal Farms;

NOW, THEREFORE, BE IT RESOLVED the following properties are hereby removed from CUP 302: East 1/2, of the SW 1/4, East of the Straight River; and the West 1/2 of the SE 1/4, West of the Railroad. (Parcel numbers: 12-033-2307, 12-033-2313, and 12-033-3201).

BE IT FURTHER RESOLVED CUP 302 is hereby amended to reflect the removal of the above-listed parcels. All other terms and conditions of the original CUP shall remain in full force and effect.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Administration Office.

Motion by Commissioner Krueger, seconded by Commissioner Prokopec to approve an amended agreement with WHKS & Company to complete final design for the CSAH 2/CR 180, CSAH 43, and CR 171 Intersection Improvement and authorized the County Engineer to sign. Ayes all.

Commissioner Abbe offered the following **Resolution**, seconded by Commissioner Glynn

REQUEST FOR SPEED STUDY- CSAH 46
(CSAH 15 TO MN 30)
2025-026

WHEREAS, the Minnesota Commissioner of Transportation has the authority and responsibility to establish speed limits on county highways in accordance with State Statute 169.14 Subd. 5; and

WHEREAS, the Commissioner of Transportation, in 1992, issued a Speed Limit Authorization of 45 mph on CSAH 46 between CSAH 15 and MN 30; and

WHEREAS, since the last authorization, additional school parking and athletic

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fields have been added on the west side of the roadway; and

WHEREAS, a signed and marked pedestrian crossing was added to connect the school and east athletic fields to the parking and athletic fields on the west side of the roadway; and

WHEREAS, these changes may affect changes to the appropriate speed limit; and

NOW, THEREFORE, BE IT RESOLVED that Steele County requests the Minnesota Commissioner of Transportation have speed studies completed on CSAH 46 from CSAH 15 to MN 30 to determine the appropriate speed zones and that the Minnesota Commissioner of Transportation then issue the appropriate Speed Limit Authorizations.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Administration Office.

Motion by Commissioner Glynn, seconded by Commissioner Prokopec to approve an amendment with WSB for Engineering Services for CSAH 48 and 18th Street SE Roundabout and authorized the County Engineer to sign. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the negotiated settlement for $26,000 for the acquisition of an easement over, under, across and through a parcel of land owned by the CPKC railroad for SE 18th Street. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve a Maintenance Agreement with CPKC railroad for the work necessary to relocate and improve the SE 18th Street Rail Crossing. Ayes all.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Abbe

SE 18TH ST RAIL CROSSING WARNING DEVICES AGREEMENT

2025-027

WHEREAS, the Dakota, Minnesota & Eastern Railroad d/b/a CPKC (COMPANY) operate tracks that cross T-118 (SE 18th Street) just east of CSAH 48 (Bixby Rd), and

WHEREAS, the County of Steele (COUNTY) is reconstructing the approaches to the crossing as part of S.A.P. 074-648-008 to make safety improvements and provide for anticipated traffic volume increases, and

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WHEREAS, the COUNTY, the COMPANY, and the Minnesota Commissioner of Transportation desire to enter an agreement that outlines the responsibility for the work and the cost share for the installation of new railroad cantilevered flashing light signals, gates, a side light, constant warning circuitry, and LED lenses at the intersection of T-118 (SE 18th Street). The Minnesota Department of Minnesota received $5,000 in Federal Funds to contribute to the project and the COUNTY is responsible for contributing the remaining estimated $441,083.38 of the total signal cost.

NOW, THEREFORE, BE IT RESOLVED that the COUNTY enters into an agreement with the COMPANY and the Minnesota Commissioner of Transportation for the installation of new railroad cantilevered flashing light signals, gates, a side light, constant warning circuitry and LED lenses at the intersection of T-118 (SE 18th Street) with the tracks of the COMPANY, and appointing the Commissioner of Transportation agent for the COUNTY to supervise said project and administer available Federal Funds in accordance with Minnesota Statute, Section 161.36.

BE IT FURTHER RESOLVED that the County Board Chair be and is hereby authorized to execute said agreement and any amendments thereto for and on behalf of the County of Steele.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Administration Office.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve an Amendment with WSB for Preliminary Engineering Services for East Side Corridor Project and authorize the County Engineer to sign the amendment. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to award a contract for the 2025 CSAH 3 Resurfacing project to Crane Creek Asphalt in the amount of $586,659.97. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve disposal of Veteran Services Van to the American Legion and the VFW in Steele County. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Prokopec to approve new hours for the Administration and Annex Building of Monday through Friday 8:00 am to 4:30 pm. Starting June 1st. Ayes all.

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Commissioner Reports:

Commissioner Glynn reported his attendance at Dodge / Steele Health Board, Internal Central Services Committee, and Land Use and Records.

Commissioner Prokopec reported his attendance at a meeting with Jenny from WDI, Spero meeting, Cannon River Watershed district meeting, Semcac, Public Works Committee meeting, and a Work Session.

Commissioner Abbe reported his attendance at MNP Work Session, MNP Personnel meeting, 911 Rice / Steele Joint Powers Board, Land Use and Records committee meeting, and a Work Session.

Commissioner Krueger reported his attendance at Steele / Dodge Community Health Board, MNP Work Session, South County Health Alliance Finance, South County Health Alliance JPB, Real Estate Journal award, South County Health Alliance Utilization Management, Enviro Show, and Public Works Committee.

Commissioner Brady reported his attendance at Internal Central Services Committee, Spero Meeting, and 911 Rice / Steele JPB.

County Attorney had no report.

County Administrator had no report.

LISTING OF BILLS
May 13, 2025

Advanced Correctional Healthcare Inc	17,609.81
Alternative Business Furniture	9,979.39
American Solutions for Business	11,498.24
APX Construction Group LLC	131,079.49
ArchKey Technologies	9,110.00
Athletica Sports Systems Unlimited Corp	2,656.31
Central Farm Services	19,285.37
From the Ground Up LLC	3,030.00
High Point Networks	17,393.62
ICON Constructors LLC	342,907.72
Interstate Power Systems Inc	3,234.37
JJD Companies LLC	114,201.35
Jones Haugh & Smith Inc	3,630.00
Kendell Doors & Hardware LLC	5,070.00
Lsq Funding Group Lc	3,916.72
Metro Sales Inc	2,246.37
Minnesota Counties Computer Coop	6,724.35
Minnesota Valley Testing Labs	5,526.40

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Mn Dept Of Transportation	19,351.10
MSL Landscaping & Fencing	5,689.74
Office of MN IT Services	3,448.18
Phone Station Inc	13,175.00
R & K Electric Inc	387,790.50
Ramy Turf Products	4,214.50
Rice-Steele 911 Center	2,623.50
SHI International Corp	6,835.20
Short Elliott Hendrickson Inc	33,285.30
Skyline Salt Solutions	48,474.66
Summit Food Services LLC	14,563.64
Thompson Sanitation	75,722.74
Tri-M Graphics	2,252.04
Wold Architects and Engineers	3,180.68
WSB & Associates Inc	4,733.04
91 Payments less than 2000	41,350.18
Final Total:	**1,375,789.51**

Motion by Commissioner Abbe, seconded by Commissioner Prokopec to go into closed session at 7:11 p.m. for the purpose of discussing labor negotiation strategy, pursuant to Minn. Stat. § 13D.03. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to end the closed session at 7:55 p.m. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to go into closed session at 7:56 p.m. for the purpose pending litigation - attorney/client privilege, pursuant to Minn. Stat. § 13D.05, Subd. 3(b). Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to end close session at 8:26 p.m. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to adjourn to the Call of the Chair at 8:27 p.m. Ayes all.

_____
CHAIRMAN

ATTEST: _____
ADMINISTRATOR

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PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION May 13, 2025

STATE OF MINNESOTA }
} ss
COUNTY OF STEELE }

The Steele County Board of Commissioners held a Work Session at 4:00 p.m. on May 13, 2025 with Commissioner's Abbe, Krueger, Brady, Glynn, and Prokopec present. Also present were County Engineer Paul Sponholz, Human Resources Director Gina McGuire, Finance Director Candi Lemarr, IT Director Dave Purscell, County Assessor Brian Anderson, Financial Analyst Madison Melcher, County Attorney Robert Jarrett, Public Health Director Amber Aaseth, Public Health Ethan Rindfleisch, MNP Director Tara Reich, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Ethan Rindfleisch spoke regarding the 2024 Appropriation Report from Public Health. For decades, funding support for the Crisis Resource Center, Healthy Seniors of Steele County, Semcac, Steele County Transitional Housing, and Community Pathways (formerly the Steele County Food Shelf) was provided through human services appropriations. Beginning with the 2025 cycle, funds are now awarded through the newly established Steele County Non-Profit Community Partner Awards. The Summary Report shows the following organizations received funding in 2024. Community Pathways of Steele County received funding of $15,000 for sustaining the Marketplace Food Shelf. The Crisis Resource Center of Steele County received funding of $10,000 for sustaining the Abused Children's Program. Healthy Seniors of Steele County received $10,000 in funding for expanding and sustaining in-home senior support services. Semcac received funding of $12,000 for sustaining the Senior Nutrition, Senior Advocacy, & Volunteer Driver Programs. Finally, Steele County Transitional Housing received $10,000 in funding for sustaining homelessness prevention and transitional housing services.

HMA, a national firm that specializes in human service delivery, attended the meeting to present to the board two proposed agreements related to the provision of services to Steele County in setting up a new human services department. The two agreements were a Master Services Agreement and a Statement of Work Agreement. The documents generally define the relationship between the county and HMA and set

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forth the basis terms of agreement regarding services to be provided as defined by separate statement of work agreements. Following a brief discussion of the purpose and need for each agreement, the board agreed to move both items to the Board meeting for formal consideration.

Meeting was adjourned at 4:36 p.m.

_____
Chairman

ATTEST:_____

Administrator

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Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas	Y				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
301	DEPT			Administration			
8251	BRN Lawn & Landscape LLC						
3	10-301-000-0000-6512		385.00	Spring lawn treatment	3515	Bldg Repair & Maintenance	Y
8251	BRN Lawn & Landscape LLC		385.00	1 Transactions			
19855	DLT Solutions LLC						
6	10-301-000-0000-6301		5,537.28	AutoCad annual subscription	5319593A	Equip/Software Maint	N
19855	DLT Solutions LLC		5,537.28	1 Transactions			
22531	Erosion Control Inc						
10	10-301-000-0000-6512		80.00	Irrigation Repairs	1116	Bldg Repair & Maintenance	N
22531	Erosion Control Inc		80.00	1 Transactions			
61505	Gopher State One-Call						
11	10-301-000-0000-6260		47.25	April locates	5041495	Consultants/Admin Fee	N
61505	Gopher State One-Call		47.25	1 Transactions			
51039	Med Compass						
14	10-301-000-0000-6260		107.55	Hearing test - Engineering	47456	Consultants/Admin Fee	N
15	10-301-000-0000-6260		430.16	Hearing test - Highway	47456	Consultants/Admin Fee	N
16	10-301-000-0000-6260		215.10	Hearing test - FS & Maint	47456	Consultants/Admin Fee	N
17	10-301-000-0000-6260		71.69	Hearing test - Landfill	47456	Consultants/Admin Fee	N
51039	Med Compass		824.50	4 Transactions			
68420	Plunkett's Pest Control, Inc.						
24	10-301-000-0000-6512		114.00	May pest control	9147034	Bldg Repair & Maintenance	N
68420	Plunkett's Pest Control, Inc.		114.00	1 Transactions			
85167	Stewart Sanitation						
28	10-301-000-0000-6250		114.61	April garbage services	0000918837	Utilities	N
85167	Stewart Sanitation		114.61	1 Transactions			
301	DEPT Total:		7,102.64	Administration	7 Vendors	10 Transactions	
302	DEPT			Road & Bridge Maintenance Expense			
8711	Minnesota Paving & Materials						
20	10-302-000-0000-6525		1,184.54	84.61 Ton class 5 Mod	1877282	CSAH Supplies - Aggregate/Asphalt	N
21	10-302-000-0000-6525		671.86	47.99 Ton class 5 Mod	1877698	CSAH Supplies - Aggregate/Asphalt	N
19	10-302-000-0000-6525		1,018.50	72.75 Ton of Class 5	1877701	CSAH Supplies - Aggregate/Asphalt	N

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
18		10-302-000-0000-6525		521.64	37.26 Ton class 5 Modified	1878008	CSAH Supplies - Aggregate/Asphalt	N
	8711	Minnesota Paving & Materials		3,396.54	4 Transactions			
	8038	South Central College						
25		10-302-000-0000-6261		1,080.00	City employees MSHA training (	CI00000095	Conference & Training	N
26		10-302-000-0000-6261		1,080.00	Annual MSHA - county	CI9553	Conference & Training	N
	8038	South Central College		2,160.00	2 Transactions			
	9923	Steve James Excavating Inc						
27		10-302-000-0000-6525		387.00	30 yards screened pit run	17328	CSAH Supplies - Aggregate/Asphalt	N
	9923	Steve James Excavating Inc		387.00	1 Transactions			
	8442	Street Smart Rental						
29		10-302-000-0000-6340		3,384.00	Changeable message sign CSAH2	1654630	Equipment Rental	N
	8442	Street Smart Rental		3,384.00	1 Transactions			
302	DEPT Total:			9,327.54	Road & Bridge Maintenance Expense	4 Vendors	8 Transactions	
304	DEPT				Equipment Maintenance & Shops			
	10067	Auto Value Owatonna						
1		10-304-000-0000-6520		8.99	Permatex dieletric	197010562	Machinery/Vehicle Parts	N
2		10-304-000-0000-6520		35.99	sealed oval boat lights	197010743	Machinery/Vehicle Parts	N
	10067	Auto Value Owatonna		44.98	2 Transactions			
	16480	Crysteel Truck Equipment Inc						
5		10-304-000-0000-6600		2,700.00	Install cross conveyor-2247	L35532A	Capital Outlay	N
	16480	Crysteel Truck Equipment Inc		2,700.00	1 Transactions			
	36550	IFACS						
12		10-304-000-0000-6520		122.76	Hex screw & nut, flat washer	5359673	Machinery/Vehicle Parts	Y
	36550	IFACS		122.76	1 Transactions			
	56125	NAPA Auto Parts						
22		10-304-000-0000-6520		9.44	Universal cement	049685	Machinery/Vehicle Parts	N
23		10-304-000-0000-6520		53.98	Trailer lights & cable-2247	049783	Machinery/Vehicle Parts	N
	56125	NAPA Auto Parts		63.42	2 Transactions			
	76255	Swanston Equipment Corp						
30		10-304-000-0000-6515		1,605.84	Parts for Type roller #2010		Shop Equip Repair & Maintenance	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
76255	Swanston Equipment Corp		1,605.84	1 Transactions			
86520	Terminal Supply Company						
31	10-304-000-0000-6511		1,044.71	Screws, washers, Ties for shop	25271-00	Maint Shop Supplies & Materials	N
86520	Terminal Supply Company		1,044.71	1 Transactions			
99250	Zep Sales & Service						
33	10-304-000-0000-6511		642.64	Shop cleaning supplies, etc	901192259	Maint Shop Supplies & Materials	N
99250	Zep Sales & Service		642.64	1 Transactions			
304	DEPT Total:		6,224.35	Equipment Maintenance & Shops	7 Vendors	9 Transactions	
310	DEPT			Capital Construction			
10189	Canadian Pacific Kansas City						
4	10-310-000-0000-6517		26,000.00	074-648-007 ROW expense	5130901	Sales Tax Right of Way	N
10189	Canadian Pacific Kansas City		26,000.00	1 Transactions			
22460	Erickson Engineering Co LLC						
7	10-310-000-0000-6262		5,985.50	Prof services 74-618-031	17214	Sales Tax Consultants	Y
8	10-310-000-0000-6262		2,826.04	Prof services 74-599-044	17239	Sales Tax Consultants	Y
9	10-310-000-0000-6262		4,459.10	Prof services 74-599-045	17242	Sales Tax Consultants	Y
22460	Erickson Engineering Co LLC		13,270.64	3 Transactions			
9849	LeVander, Gillen & Miller PA						
13	10-310-000-0000-6262		250.00	Prof services 074-648-007	10	Sales Tax Consultants	Y
9849	LeVander, Gillen & Miller PA		250.00	1 Transactions			
9217	WHKS & Co						
32	10-310-000-0000-6262		3,718.08	Prof services 74-602-008	54218	Sales Tax Consultants	Y
9217	WHKS & Co		3,718.08	1 Transactions			
310	DEPT Total:		43,238.72	Capital Construction	4 Vendors	6 Transactions	
10	Fund Total:		65,893.25	Road & Bridge Fund		33 Transactions	
	Final Total:		65,893.25	22 Vendors	33 Transactions		

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Recap by Fund	Fund	AMOUNT	Name
	10	65,893.25	Road & Bridge Fund
	All Funds	65,893.25	Total

Approved by, ...

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Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas	Y				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
3	DEPT				County Wide			
	9372	Berg/Jean						
158		01-003-972-0000-6801		86.80	Watercraft inspection training	May 2025	Aquatic Invasive Species Grant Expen	N
	9372	Berg/Jean		86.80	1 Transactions			
	7757	Gallagher Benefits Services Inc						
74		01-003-000-0000-6194		250.00	May consulting	2025042839	Personnel Policy	Y
	7757	Gallagher Benefits Services Inc		250.00	1 Transactions			
	9964	Knutson/Ronald						
136		01-003-972-0000-6801		61.60	Watercraft inspection training	May 2025	Aquatic Invasive Species Grant Expen	N
	9964	Knutson/Ronald		61.60	1 Transactions			
	4879	Shred Right						
82		01-003-000-0000-6801		42.53	Shred documents	0047979	General Expense	Y
	4879	Shred Right		42.53	1 Transactions			
3	DEPT Total:			440.93	County Wide	4 Vendors	4 Transactions	
5	DEPT				Board Of Commissioners			
	37025	Innovative Office Solutions LLC						
14		01-005-000-0000-6410		89.07	Copy paper	4834515	Office Supplies	Y
	37025	Innovative Office Solutions LLC		89.07	1 Transactions			
5	DEPT Total:			89.07	Board Of Commissioners	1 Vendors	1 Transactions	
13	DEPT				Law Library			
	70550	Thomson Reuters - West						
41		01-013-000-0000-6501		1,266.08	West information charges -Apr	851863546	Books	N
	70550	Thomson Reuters - West		1,266.08	1 Transactions			
13	DEPT Total:			1,266.08	Law Library	1 Vendors	1 Transactions	
31	DEPT				County Administrator			
	37025	Innovative Office Solutions LLC						
15		01-031-000-0000-6410		13.86	Copy paper	4834515	Office Supplies	Y
	37025	Innovative Office Solutions LLC		13.86	1 Transactions			

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
31	DEPT Total:			13.86	County Administrator	1 Vendors	1 Transactions	
32	DEPT				Human Resources			
	37025	Innovative Office Solutions LLC						
16		01-032-000-0000-6410		13.86	Copy paper	4834515	Office Supplies	Y
	37025	Innovative Office Solutions LLC		13.86	1 Transactions			
	9348	Vault Health						
87		01-032-000-0000-6801		61.16	DOT 2nd quarter randoms	FL00674886	General Expense	N
	9348	Vault Health		61.16	1 Transactions			
32	DEPT Total:			75.02	Human Resources	2 Vendors	2 Transactions	
41	DEPT				Auditor			
	4212	Bussler Publishing Inc						
73		01-041-000-0000-6242		168.00	1st halt RE taxes 5/7, 5/14 ad	38523	Publishing	N
	4212	Bussler Publishing Inc		168.00	1 Transactions			
	37025	Innovative Office Solutions LLC						
12		01-041-000-0000-6410		15.08	Highlighters, sheet protectors	4834040	Office Supplies	Y
13		01-041-000-0000-6410		51.46	Copy paper	4834515	Office Supplies	Y
	37025	Innovative Office Solutions LLC		66.54	2 Transactions			
41	DEPT Total:			234.54	Auditor	2 Vendors	3 Transactions	
44	DEPT				Financial Administrator			
	37025	Innovative Office Solutions LLC						
17		01-044-000-0000-6410		29.67	Copy paper	4834515	Office Supplies	Y
	37025	Innovative Office Solutions LLC		29.67	1 Transactions			
44	DEPT Total:			29.67	Financial Administrator	1 Vendors	1 Transactions	
61	DEPT				Information Technology			
	18450	Office of MN IT Services						
27		01-061-000-0000-6212		1,601.12	Monthly fees - April	DV25040407	M-Net Expenses	N
	18450	Office of MN IT Services		1,601.12	1 Transactions			

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
61	DEPT Total:			1,601.12	Information Technology	1 Vendors	1 Transactions	
62	DEPT				Central Services			
	8919	ArchKey Technologies						
3		01-062-000-0000-6801		569.72	Courthouse reader replacement	S0010262221	General Expense	Y
	8919	ArchKey Technologies		569.72	1 Transactions			
	8499	Counties Providing Technology						
7		01-062-000-0000-6301		4,701.00	Gen tech/assist/support-April	2885	Equip/Software Maint	Y
	8499	Counties Providing Technology		4,701.00	1 Transactions			
	4636	CPS Technology Solutions						
8		01-062-000-0000-6301		3,735.00	AS400 quarterly hosting	386347	Equip/Software Maint	Y
	4636	CPS Technology Solutions		3,735.00	1 Transactions			
	16282	Crosstown Cartage Inc						
5		01-062-000-0000-6801		324.00	Contracted mail services	05/09/2025	General Expense	N
6		01-062-000-0000-6802		150.00	Additional mail services	05/09/2025	Internal Chargeback	N
	16282	Crosstown Cartage Inc		474.00	2 Transactions			
	5655	High Point Networks						
75		01-062-000-0000-6301		2,355.00	Landfill firewall renewal	271971	Equip/Software Maint	Y
	5655	High Point Networks		2,355.00	1 Transactions			
	18450	Office of MN IT Services						
29		01-062-000-0000-6301		2,077.34	Threat & Vulner, Crowdstrike	25040591	Equip/Software Maint	N
	18450	Office of MN IT Services		2,077.34	1 Transactions			
	9767	UKG Kronos Systems LLC						
43		01-062-000-0000-6301		3,670.08	HRIS operating cost-April 2025	I10080003663	Equip/Software Maint	N
	9767	UKG Kronos Systems LLC		3,670.08	1 Transactions			
62	DEPT Total:			17,582.14	Central Services	7 Vendors	8 Transactions	
91	DEPT				County Attorney			
	9783	Alternative Business Furniture						
2		01-091-000-0000-6315		1,075.16	Monitor arms & brackets	71730	County Attorney Forfeiture Expenditu	N

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	9783	Alternative Business Furniture		1,075.16	1 Transactions			
	3901	Diligent Service Network						
10		01-091-000-0000-6343		335.00	Subpoena services	444309	Service Fees	Y
	3901	Diligent Service Network		335.00	1 Transactions			
	9165	Jarrett/Robert J						
20		01-091-000-0000-6261		198.80	Mileage 3/18 - 4/24/25	May 2025	Conference & Training	N
	9165	Jarrett/Robert J		198.80	1 Transactions			
	9363	PITNEY BOWES GLOBAL FINANACIAL SVC						
32		01-091-000-0000-6410		163.53	Postage meter lease 4/1-6/30	3107219232	Office Supplies	N
	9363	PITNEY BOWES GLOBAL FINANACIAL SVC		163.53	1 Transactions			
	70550	Thomson Reuters - West						
39		01-091-000-0000-6410		1,339.23	Westlaw charges - April	851857561	Office Supplies	N
40		01-091-000-0000-6410		111.23	Library charges	851933425	Office Supplies	N
	70550	Thomson Reuters - West		1,450.46	2 Transactions			
91	DEPT Total:			3,222.95	County Attorney	5 Vendors	6 Transactions	
101	DEPT				County Recorder			
	51300	Metro Sales Inc						
23		01-101-000-0000-6410		194.77	Copies	INV2782104	Office Supplies	N
	51300	Metro Sales Inc		194.77	1 Transactions			
101	DEPT Total:			194.77	County Recorder	1 Vendors	1 Transactions	
103	DEPT				Assessor			
	84035	Tri-M Graphics						
42		01-103-000-0000-6401		1,297.64	Sticky notepads for quintile	106948	Forms/Copies/Stationary	N
	84035	Tri-M Graphics		1,297.64	1 Transactions			
103	DEPT Total:			1,297.64	Assessor	1 Vendors	1 Transactions	
105	DEPT				Planning & Zoning			
	6032	APG Media of Southern Minnesota LLC						
130		01-105-000-0000-6242		3.85	Public Notice-weed control	1047814	Publishing	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
6032	APG Media of Southern Minnesota LLC		3.85	1 Transactions			
4319	Association Of Mn Counties						
131	01-105-000-0000-6261		100.00	Solid Land Use training-Brooks	73002	Conference & Training	N
4319	Association Of Mn Counties		100.00	1 Transactions			
105	DEPT Total:		103.85	Planning & Zoning	2 Vendors	2 Transactions	
111	DEPT			Buildings & Grounds			
38900	John's Appliance & Air Cond						
135	01-111-040-0000-6300		100.00	Valve leak - service call	61744	Bldg Repairs & Maintenance	G
38900	John's Appliance & Air Cond		100.00	1 Transactions			
52550	MEI Total Elevator Solutions						
137	01-111-040-0000-6300		1,154.72	Service call - Admin	1119538	Bldg Repairs & Maintenance	N
138	01-111-040-0000-6300		2,432.11	Yearly service - Admin	1127670	Bldg Repairs & Maintenance	N
139	01-111-042-0000-6300		2,432.12	Yearly service - CH	1127670	Bldg Repairs & Maintenance	N
52550	MEI Total Elevator Solutions		6,018.95	3 Transactions			
9683	Northland Pest Control						
141	01-111-043-0000-6300		75.00	Pest control - Atty	15813	Bldg Repairs & Maintenance	Y
142	01-111-042-0000-6300		105.00	Pest control - CH	15814	Bldg Repairs & Maintenance	Y
143	01-111-041-0000-6300		85.00	Pest control - Annex	15815	Bldg Repairs & Maintenance	Y
144	01-111-040-0000-6300		65.00	Pest control - Admin	15816	Bldg Repairs & Maintenance	Y
9683	Northland Pest Control		330.00	4 Transactions			
8253	Owatonna Filters						
146	01-111-045-0000-6300		391.68	Filters - CCA	5695	Bldg Repairs & Maintenance	Y
147	01-111-044-0000-6300		303.00	Filters - DC	5696	Bldg Repairs & Maintenance	Y
8253	Owatonna Filters		694.68	2 Transactions			
85167	Stewart Sanitation						
149	01-111-040-0000-6300		203.06	Trash/recycling-Admin-May	918532	Bldg Repairs & Maintenance	N
85167	Stewart Sanitation		203.06	1 Transactions			
5626	Trugreen Processing Center						
151	01-111-043-0000-6380		54.94	Lawn service-Atty-April	207867926	Grounds Maintenance	Y
150	01-111-045-0000-6380		387.55	Lawn service-CCA-April	207867926	Grounds Maintenance	Y

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
5626	Trugreen Processing Center		442.49	2 Transactions			
9183	Van Meter Inc						
153	01-111-045-0000-6300		70.68	Philips light bulb	S013826156.001	Bldg Repairs & Maintenance	N
9183	Van Meter Inc		70.68	1 Transactions			
111	DEPT Total:		7,859.86	Buildings & Grounds	7 Vendors	14 Transactions	
121	DEPT			Veteran Service			
2072	Gilormini/Rene						
133	01-121-751-0000-6820		1,000.00	Vet grocery cards-HyVee	057799	Grant Expense	N
132	01-121-751-0000-6820		350.00	Vet fuel cards-Kwik Trip	3449127	Grant Expense	N
134	01-121-751-0000-6820		10.67	Homeless vet breakfast-RM	49010014	Grant Expense	N
2072	Gilormini/Rene		1,360.67	3 Transactions			
121	DEPT Total:		1,360.67	Veteran Service	1 Vendors	3 Transactions	
201	DEPT			Sheriff			
5487	LexisNexis Risk Data Management						
22	01-201-000-0000-6425		200.00	Searches/reports - April 2025	1100134263	Investigation Expense	N
5487	LexisNexis Risk Data Management		200.00	1 Transactions			
61520	Owatonna Motor Company						
31	01-201-000-0000-6320		183.77	Replace right mirror - 7405	723687	Vehicle Maintenance	N
61520	Owatonna Motor Company		183.77	1 Transactions			
83255	Rice-Steele 911 Center						
33	01-201-000-0000-6304		198.00	Smart weather alerting	2025-JT-35	Contracts	N
34	01-201-000-0000-6304		4,801.80	Mass notifications	2025-JT-35	Contracts	N
83255	Rice-Steele 911 Center		4,999.80	2 Transactions			
4551	South Oak Express Lube						
37	01-201-000-0000-6320		82.87	Oil change, rotate tires-7423	215185	Vehicle Maintenance	N
4551	South Oak Express Lube		82.87	1 Transactions			
201	DEPT Total:		5,466.44	Sheriff	4 Vendors	5 Transactions	
208	DEPT			Coroner			

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	5357	Bluhm/Christine						
4		01-208-000-0000-6801		125.00	Death investigations - 1	April 2025	General Expense	6
	5357	Bluhm/Christine		125.00	1 Transactions			
	8048	Edwardsen/Danette Marie						
11		01-208-000-0000-6801		550.00	Death investigations - 2	April 2025	General Expense	6
	8048	Edwardsen/Danette Marie		550.00	1 Transactions			
	9860	Klapperich/Julie						
21		01-208-000-0000-6801		1,200.00	Death investigations - 10	April 2025	General Expense	6
	9860	Klapperich/Julie		1,200.00	1 Transactions			
	4229	Moore Md/Kellyanna J						
25		01-208-000-0000-6801		4,099.58	Coroner services - May	May 2025	General Expense	6
	4229	Moore Md/Kellyanna J		4,099.58	1 Transactions			
208	DEPT Total:			5,974.58	Coroner	4 Vendors	4 Transactions	
251	DEPT				Jail			
	5750	Bob Barker Company Inc						
72		01-251-000-0000-6418		450.14	Sporks, combs, mat, cover, etc	2129415	Lock-Up Supplies	N
	5750	Bob Barker Company Inc		450.14	1 Transactions			
	3613	LSQ Funding Group Lc						
76		01-251-000-0000-6307		4,169.50	Extradition to CA-Sprowls	10552	Outside Transportation	Y
	3613	LSQ Funding Group Lc		4,169.50	1 Transactions			
	9084	Metro FiberNet LLC						
77		01-251-000-0000-6304		325.00	Fiber lease for SCDC 5/16-6/15	1675291	Contract Serv./Bldg Maint	Y
	9084	Metro FiberNet LLC		325.00	1 Transactions			
	9580	Mower County Jail						
80		01-251-000-0000-6439		1,040.00	Inmate boarding	May 5, 2025	Prisoner Board	N
	9580	Mower County Jail		1,040.00	1 Transactions			
	18450	Office of MN IT Services						
28		01-251-000-0000-6211		42.50	Fiber management fee	DV25040407	Radio - Computers - Cameras	N
	18450	Office of MN IT Services		42.50	1 Transactions			

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	3248	Personnel Evaluation, Inc						
81		01-251-000-0000-6196		25.00	Personnel evaluation - DA	54763	Employee Phys And Exams	6
	3248	Personnel Evaluation, Inc		25.00	1 Transactions			
	8247	Summit Food Services LLC						
85		01-251-000-0000-6441		4,297.11	Inmate meals 5/3 - 5/9/2025	INV2000242387	Prisoner Meals	N
	8247	Summit Food Services LLC		4,297.11	1 Transactions			
	618	Turnkey Corrections						
86		01-251-000-0000-6418		18.07	Indigent fees	18072	Lock-Up Supplies	N
	618	Turnkey Corrections		18.07	1 Transactions			
251	DEPT Total:			10,367.32	Jail	8 Vendors	8 Transactions	
252	DEPT				Community Corrections			
	4064	Alcohol Monitoring System Inc						
1		01-252-000-0000-6274		743.10	SCRAM monitoring	341802	Scram Monitoring	N
	4064	Alcohol Monitoring System Inc		743.10	1 Transactions			
	9084	Metro FiberNet LLC						
78		01-252-000-0000-6210		300.00	Fiber lease-CCA 5/16-6/15	1677937	Telephone	Y
	9084	Metro FiberNet LLC		300.00	1 Transactions			
	5830	Midwest Monitoring & Surveillance						
24		01-252-000-0000-6270		1,113.42	Drug testing & supplies	DT0425128	Chemical Testing	Y
	5830	Midwest Monitoring & Surveillance		1,113.42	1 Transactions			
	3778	SHI International Corp						
35		01-252-000-0000-6801		94.80	Vehicle power adapter - CCA	B19720322	General Expense	N
	3778	SHI International Corp		94.80	1 Transactions			
	4879	Shred Right						
83		01-252-000-0000-6410		42.53	Paper shredding	0048018	Office Supplies	Y
84		01-252-000-0000-6410		8.95	Paper shredding	0048018	Office Supplies	Y
	4879	Shred Right		51.48	2 Transactions			
252	DEPT Total:			2,302.80	Community Corrections	5 Vendors	6 Transactions	

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
391	DEPT			Environmental Services			
435	OSI Environmental Inc						
145	01-391-000-0000-6550		75.00	Used oil collection fee	20112776	Household Hazardous Waste	N
435	OSI Environmental Inc		75.00	1 Transactions			
391	DEPT Total:		75.00	Environmental Services	1 Vendors	1 Transactions	
481	DEPT			Public Health Nursing			
115	Aaseth/Amber						
98	01-481-465-6057-6331		16.80	Mileage - April 2025	May 2025	Mileage Reimbursement	N
115	Aaseth/Amber		16.80	1 Transactions			
8204	Adams/Penny						
99	01-481-460-6009-6331		61.60	Mileage - April 2025	May 2025	Mileage Reimbursement	N
8204	Adams/Penny		61.60	1 Transactions			
3566	Anderson/Gaynelle						
100	01-481-460-6009-6331		28.00	Mileage - April 2025	May 2025	Mileage Reimbursement	N
3566	Anderson/Gaynelle		28.00	1 Transactions			
2574	Archambault/Kristi						
101	01-481-460-6009-6331		3.15	Mileage - April 2025	May 2025	Mileage Reimbursement	N
2574	Archambault/Kristi		3.15	1 Transactions			
7	Bartsch/Christine						
102	01-481-460-6009-6331		57.75	Mileage - April 2025	May 2025	Mileage Reimbursement	N
7	Bartsch/Christine		57.75	1 Transactions			
8486	Baumgartner/Ann						
103	01-481-460-6009-6331		15.40	Mileage - April 2025	May 2025	Mileage Reimbursement	N
8486	Baumgartner/Ann		15.40	1 Transactions			
9966	Benschoter/Paula						
104	01-481-460-6009-6331		49.00	Mileage - April 2025	May 2025	Mileage Reimbursement	N
9966	Benschoter/Paula		49.00	1 Transactions			
9413	Benson/Robert						
105	01-481-460-6009-6331		43.75	Mileage - April 2025	May 2025	Mileage Reimbursement	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
9413	Benson/Robert		43.75	1 Transactions			
6267	Brinkman/Stacie Lynn						
106	01-481-461-6025-6331		33.25	Mileage - April 2025	May 2025	Mileage Reimbursement	N
107	01-481-461-6068-6331		0.70	Mileage - April 2025	May 2025	Mileage Reimbursement	N
6267	Brinkman/Stacie Lynn		33.95	2 Transactions			
10177	Buenger/Addison L						
48	01-481-461-6066-6464		20.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
10177	Buenger/Addison L		20.00	1 Transactions			
10128	Christenson/Sandra						
108	01-481-460-6009-6331		41.30	Mileage - April 2025	May 2025	Mileage Reimbursement	N
10128	Christenson/Sandra		41.30	1 Transactions			
12590	Christenson/Yukari						
109	01-481-460-6009-6331		93.80	Mileage - April 2025	May 2025	Mileage Reimbursement	N
12590	Christenson/Yukari		93.80	1 Transactions			
10123	Cupkie/Madilyn						
49	01-481-461-6066-6464		20.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
10123	Cupkie/Madilyn		20.00	1 Transactions			
8789	Dahle/Teya F						
44	01-481-461-6034-6383		110.10	Reflective consulting	1664	Contract Services	Y
45	01-481-461-6059-6383		110.10	Reflective consulting	1664	Contract Services	Y
8789	Dahle/Teya F		220.20	2 Transactions			
10070	Escobedo/Sofia						
50	01-481-461-6066-6464		40.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
10070	Escobedo/Sofia		40.00	1 Transactions			
9841	Farr/Whitney						
110	01-481-460-6012-6331		38.50	Mileage - April 2025	May 2025	Mileage Reimbursement	N
9841	Farr/Whitney		38.50	1 Transactions			
10179	Fish/Sierra LeAnn						
51	01-481-461-6066-6464		20.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	10179	Fish/Sierra LeAnn		20.00	1 Transactions			
	10012	Fox/Vivien Lee						
52		01-481-461-6066-6464		40.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	N
	10012	Fox/Vivien Lee		40.00	1 Transactions			
	10027	Hanson/Danika C						
53		01-481-461-6066-6464		120.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
	10027	Hanson/Danika C		120.00	1 Transactions			
	9892	Haroldson/Julie						
111		01-481-460-6009-6331		39.90	Mileage - April 2025	May 2025	Mileage Reimbursement	N
	9892	Haroldson/Julie		39.90	1 Transactions			
	5987	Hoffmann/Christine A						
112		01-481-465-6056-6331		63.00	Mileage - April 2025	May 2025	Mileage Reimbursement	N
	5987	Hoffmann/Christine A		63.00	1 Transactions			
	9770	Holmen/Molly						
54		01-481-461-6066-6464		60.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
	9770	Holmen/Molly		60.00	1 Transactions			
	37025	Innovative Office Solutions LLC						
90		01-481-000-0000-6410		21.34	Packing tape	4837353	Office Supplies	Y
89		01-481-461-6040-6464		27.41	Clorox wipes	4837353	General Supplies & Outreach	Y
91		01-481-000-0000-6410		24.00	Receipt book, notepads	4837773	Office Supplies	Y
	37025	Innovative Office Solutions LLC		72.75	3 Transactions			
	10043	Johnson/Emma						
113		01-481-461-6011-6331		14.70	Mileage - April 2025	May 2025	Mileage Reimbursement	N
114		01-481-461-6032-6331		95.90	Mileage - April 2025	May 2025	Mileage Reimbursement	N
	10043	Johnson/Emma		110.60	2 Transactions			
	9458	Jongbloedt/Beth						
115		01-481-460-6009-6331		15.40	Mileage - April 2025	May 2025	Mileage Reimbursement	N
	9458	Jongbloedt/Beth		15.40	1 Transactions			
	3629	Kent/Leah						
116		01-481-460-6009-6331		15.05	Mileage - April 2025	May 2025	Mileage Reimbursement	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
3629	Kent/Leah		15.05	1 Transactions			
3256	Kofstad/Melissa						
117	01-481-464-6051-6331		33.60	Mileage - April 2025	May 2025	Mileage Reimbursement	N
3256	Kofstad/Melissa		33.60	1 Transactions			
9769	Maas/Carlin Ray						
55	01-481-461-6066-6464		90.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
9769	Maas/Carlin Ray		90.00	1 Transactions			
10009	Martinez/Stephanie						
118	01-481-460-6009-6331		18.20	Mileage - April 2025	May 2025	Mileage Reimbursement	N
10009	Martinez/Stephanie		18.20	1 Transactions			
5754	McMann/Katy						
119	01-481-460-6009-6331		25.20	Mileage - April 2025	May 2025	Mileage Reimbursement	N
5754	McMann/Katy		25.20	1 Transactions			
9616	Parrott & Smith LLC						
92	01-481-461-6066-6341		295.00	Rent - June	May 2025	Office Rent	1
9616	Parrott & Smith LLC		295.00	1 Transactions			
68140	Phelan, P.A. Inc./Francis J						
88	01-481-460-6009-6383		1,365.00	2024 Medicare cost report	11339	Contract Services	Y
68140	Phelan, P.A. Inc./Francis J		1,365.00	1 Transactions			
10131	Prestegard/Amanda						
120	01-481-461-6030-6331		2.80	Mileage - April 2025	May 2025	Mileage Reimbursement	N
10131	Prestegard/Amanda		2.80	1 Transactions			
9903	Rindfleisch/Ethan						
93	01-481-465-6056-6330		114.07	Meals & fuel-MAPP training	5/4 - 5/6/2025	Travel Expenses	N
122	01-481-461-6032-6331		30.10	Mileage - April 2025	May 2025	Mileage Reimbursement	N
121	01-481-465-6056-6331		4.90	Mileage - April 2025	May 2025	Mileage Reimbursement	N
9903	Rindfleisch/Ethan		149.07	3 Transactions			
10166	Roemhildt/Brenda						
46	01-481-460-6012-6383		2,120.00	Contracted hours - April	May 2025	Contract Services	N
47	01-481-465-6069-6383		1,850.00	Contracted hours - April	May 2025	Contract Services	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
10166	Roemhildt/Brenda		3,970.00	2 Transactions			
9986	Schaner/Adalyn						
56	01-481-461-6066-6464		120.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
9986	Schaner/Adalyn		120.00	1 Transactions			
77316	Schroeder/Greg						
95	01-481-460-6009-6331		113.40	Mileage - April 2025	May 2025	Mileage Reimbursement	Y
94	01-481-460-6009-6383		1,461.60	Physical therapist - April 202	May 2025	Contract Services	Y
77316	Schroeder/Greg		1,575.00	2 Transactions			
10013	Silva/Genesis						
57	01-481-461-6066-6464		40.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	N
10013	Silva/Genesis		40.00	1 Transactions			
7978	Steffensmeier/Carey L						
123	01-481-460-6012-6331		3.85	Mileage - April 2025	May 2025	Mileage Reimbursement	N
7978	Steffensmeier/Carey L		3.85	1 Transactions			
9818	Steinberg/Meagan						
124	01-481-461-6034-6331		30.80	Mileage - April 2025	May 2025	Mileage Reimbursement	N
125	01-481-461-6059-6331		15.40	Mileage - April 2025	May 2025	Mileage Reimbursement	N
9818	Steinberg/Meagan		46.20	2 Transactions			
5619	Tonche/Denise						
126	01-481-460-6009-6331		65.80	Mileage - April 2025	May 2025	Mileage Reimbursement	N
5619	Tonche/Denise		65.80	1 Transactions			
90165	UC Lab						
96	01-481-463-6049-6322		220.59	Well water testing	123844	Well Water Service Agreements	N
90165	UC Lab		220.59	1 Transactions			
10178	Ward/Kenzi						
58	01-481-461-6066-6464		20.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
10178	Ward/Kenzi		20.00	1 Transactions			
74928	Waypa/Lisa A						
127	01-481-461-6030-6331		2.80	Mileage - April 2025	May 2025	Mileage Reimbursement	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
74928	Waypa/Lisa A		2.80	1 Transactions			
10005	Weinberg Construction LLC						
97	01-481-460-6012-6465		2,358.00	Ramp construction	051525	Pass Thru - Patient Supplies & Servic	Y
10005	Weinberg Construction LLC		2,358.00	1 Transactions			
4100	Wencl/Dianne Marie						
128	01-481-460-6009-6331		47.60	Mileage - April 2025	May 2025	Mileage Reimbursement	N
4100	Wencl/Dianne Marie		47.60	1 Transactions			
10001	Wright/Megan Amelia						
59	01-481-461-6066-6464		80.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
10001	Wright/Megan Amelia		80.00	1 Transactions			
10028	Zeman/Elianna						
60	01-481-461-6066-6464		80.00	Tobacco grant student payment	April 2025	General Supplies & Outreach	Y
10028	Zeman/Elianna		80.00	1 Transactions			
481	DEPT Total:		11,948.61	Public Health Nursing	48 Vendors	58 Transactions	
502	DEPT			Steele Co Community Ctr			
9683	Northland Pest Control						
140	01-502-000-0000-6300		65.00	Pest control - Comm Ctr	15808	Bldg Repairs & Maintenance	Y
9683	Northland Pest Control		65.00	1 Transactions			
502	DEPT Total:		65.00	Steele Co Community Ctr	1 Vendors	1 Transactions	
521	DEPT			Park And Recreation			
9084	Metro FiberNet LLC						
79	01-521-000-0000-6410		325.00	Fiber lease-FS 5/18-6/17	1847031	Operating Supplies/Truck Repairs	Y
9084	Metro FiberNet LLC		325.00	1 Transactions			
58850	Northland Farm Systems						
26	01-521-000-0000-6410		7.10	Filler cap	79918	Operating Supplies/Truck Repairs	N
58850	Northland Farm Systems		7.10	1 Transactions			
9922	Owatonna Ace Hardware						
30	01-521-000-0000-6823		77.97	Grass seed, toilet repair supp	2979/5	Beaver Lake	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
9922	Owatonna Ace Hardware		77.97	1 Transactions			
521	DEPT Total:		410.07	Park And Recreation	3 Vendors	3 Transactions	
550	DEPT			Four Seasons			
85167	Stewart Sanitation						
38	01-550-000-0000-6254		134.47	Monthly garbage	918510	Garbage Disposal	N
85167	Stewart Sanitation		134.47	1 Transactions			
550	DEPT Total:		134.47	Four Seasons	1 Vendors	1 Transactions	
601	DEPT			County Ag Society			
5626	Trugreen Processing Center						
152	01-601-000-0000-6386		65.93	Lawn service-Fairgrounds-April	207867926	Parking Lot Maintenance	Y
5626	Trugreen Processing Center		65.93	1 Transactions			
601	DEPT Total:		65.93	County Ag Society	1 Vendors	1 Transactions	
602	DEPT			Co-Op Extension			
14420	Culligan Inc						
9	01-602-000-0000-6410		60.17	Water & cooler rent - May	15396671-043020	Office Supplies	N
14420	Culligan Inc		60.17	1 Transactions			
37025	Innovative Office Solutions LLC						
19	01-602-000-0000-6410		43.34	4H inkcart	4826843	Office Supplies	Y
18	01-602-000-0000-6410		18.24	Handheld calculators	4838146	Office Supplies	Y
37025	Innovative Office Solutions LLC		61.58	2 Transactions			
7020	Steele County Times						
36	01-602-000-0000-6410		125.00	2 year subscription	May 2025	Office Supplies	N
7020	Steele County Times		125.00	1 Transactions			
602	DEPT Total:		246.75	Co-Op Extension	3 Vendors	4 Transactions	
606	DEPT			Soil Conservation			
84625	Steele County Soil & Water Conserv Dist						
148	01-606-000-0000-6801		33,750.00	Allocation - 2025 1st qtr	2025-5	General Expenses	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
84625	Steele County Soil & Water Conserv Dist		33,750.00	1 Transactions			
606	DEPT Total:		33,750.00	Soil Conservation	1 Vendors	1 Transactions	
1	Fund Total:		106,179.14	General Revenue Fund		142 Transactions	

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
301	DEPT			Administration			
52550	MEI Total Elevator Solutions						
129	10-301-000-0000-6512		1,069.90	Elevator yearly service -Hwy	1127670	Bldg Repair & Maintenance	N
52550	MEI Total Elevator Solutions		1,069.90	1 Transactions			
9084	Metro FiberNet LLC						
70	10-301-000-0000-6210		300.00	Fiber lease-PW 5/16-6/15	1677937	Telephone	Y
71	10-301-000-0000-6210		30.26	Elevator phone - PW	1677937	Telephone	Y
9084	Metro FiberNet LLC		330.26	2 Transactions			
301	DEPT Total:		1,400.16	Administration	2 Vendors	3 Transactions	
10	Fund Total:		1,400.16	Road & Bridge Fund		3 Transactions	

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
635	DEPT			Judicial Ditch 6 & Imp			
73120	Rice County Finance Department						
61	21-635-000-0000-6305		23,176.45	JD6 2024 share of expense	5/08/2025	Construction And Repairs	N
73120	Rice County Finance Department		23,176.45	1 Transactions			
635	DEPT Total:		23,176.45	Judicial Ditch 6 & Imp	1 Vendors	1 Transactions	
21	Fund Total:		23,176.45	County Ditch Fund		1 Transactions	

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
11	DEPT			District Court Admin.			
71066	R & K Electric Inc						
155	38-011-000-0000-6600		4,443.00	Courthouse generator-1/24/25	App 3	Capital Outlay - District Court	N
71066	R & K Electric Inc		4,443.00	1 Transactions			
11	DEPT Total:		4,443.00	District Court Admin.	1 Vendors	1 Transactions	
111	DEPT			Buildings & Grounds			
3832	I & S Group Inc						
154	38-111-040-0000-6600		1,076.55	Admin parking lot bill-Apr	117406	Capital Outlay - SCAC	Y
3832	I & S Group Inc		1,076.55	1 Transactions			
111	DEPT Total:		1,076.55	Buildings & Grounds	1 Vendors	1 Transactions	
201	DEPT			Sheriff			
10167	Design Electric Inc						
157	38-201-000-0000-6600		1,004.33	Power refrigerator receptacle	26301	Capital Outlay - Sheriff	N
156	38-201-000-0000-6600		4,007.00	Emergency circuits-briefing rm	26302	Capital Outlay - Sheriff	N
10167	Design Electric Inc		5,011.33	2 Transactions			
201	DEPT Total:		5,011.33	Sheriff	1 Vendors	2 Transactions	
38	Fund Total:		10,530.88	Capital Outlay Fund		4 Transactions	

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
398	DEPT				Landfill			
	8424	Cintas						
62		53-398-000-0000-6304		186.18	Rugs	4228363717	Contract Services	Y
	8424	Cintas		186.18	1 Transactions			
	36550	IFACS						
63		53-398-000-0000-6301		28.28	Gloves & hex screws	5359125	Equip Repairs	Y
	36550	IFACS		28.28	1 Transactions			
	37025	Innovative Office Solutions LLC						
64		53-398-000-0000-6410		89.59	Calculator	4831680	Office Supplies	Y
	37025	Innovative Office Solutions LLC		89.59	1 Transactions			
	51630	Mike's Repair						
65		53-398-000-0000-6301		933.00	Replace 2 tires on 5319	110284	Equip Repairs	Y
	51630	Mike's Repair		933.00	1 Transactions			
	1308	Miner's Outdoor & Rec						
66		53-398-000-0000-6301		207.15	Blades & terminal	223697	Equip Repairs	N
	1308	Miner's Outdoor & Rec		207.15	1 Transactions			
	73956	Road Machinery & Supplies Co						
67		53-398-000-0000-6301		79,927.05	Rehose & replace wiring	W5034501	Equip Repairs	N
	73956	Road Machinery & Supplies Co		79,927.05	1 Transactions			
	77570	Short Elliott Hendrickson Inc						
68		53-398-000-0000-6625		8,633.67	Landfill services thru April	487792	Capital Improvements	N
	77570	Short Elliott Hendrickson Inc		8,633.67	1 Transactions			
	85167	Stewart Sanitation						
69		53-398-000-0000-6544		1,642.68	Waste treatment plant bill	918876	Leachate Treatment	N
	85167	Stewart Sanitation		1,642.68	1 Transactions			
398	DEPT Total:			91,647.60	Landfill	8 Vendors	8 Transactions	
53	Fund Total:			91,647.60	Landfill Fund		8 Transactions	
	Final Total:			232,934.23	131 Vendors	158 Transactions		

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Recap by Fund	Fund	AMOUNT	Name
	1	106,179.14	General Revenue Fund
	10	1,400.16	Road & Bridge Fund
	21	23,176.45	County Ditch Fund
	38	10,530.88	Capital Outlay Fund
	53	91,647.60	Landfill Fund
	All Funds	232,934.23	Total

Approved by, ...

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PERSONNEL REPORT
May 27, 2025

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Transfers. (Positions previously approved by Board):

Name	*Position/Dept.*	*Rating*	*Date*
Jordyn Williams	Appraiser I/Assessor	C41/1	06/09/2025
Autumn Hagemeyer	Assistant County Attorney I/Attorney	C45/4	07/07/2025

Resignations/Retirements/Terminations/Change in Status:

Name	*Position*	*Department*	*End Date*
Dale Oolman *(Retirement)*	Director of Planning & Zoning	Planning & Zoning	06/13/2025

STAFFING STATUS *(Information Only – No Action Required)*

Open Positions - Approved to Fill:

Position	*Department*	*Notes*
IT Security Analyst	IT	Working on Job Description
Patrol Deputy	Sheriff's Office	Backgrounding
Correctional Officer	Detention Center	Backgrounding
Procurement Specialist	Finance	Interviewing
Engineering Techs I/II/III – 3positions	Highway	On-hold
Hwy Maintenance Technician	Highway	Interviewing
Accounting Support Specialist	Highway	On-hold
Accountant	Highway	Interviewing
Assistant County Engineer	Highway	On-hold
County Engineer	Highway	Determining Next Steps
Technical Clerk II	PT & E	On-hold
RN/PHN	Public Health	Backgrounding
Director of Planning & Zoning	Planning & Zoning	Recruiting will begin soon

Steele County
Agenda Item

Subject: Remote Electronic Alcohol Monitoring (REAM) Grant Contract Agreement/Amendment

Department: Community Corrections

Committee Meeting Date: May 20, 2025

Board Meeting Date: May 27, 2025

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☐ No

Policy Committee Recommendation:

Committee recommends Approving

Recommendation:

Include staff recommendation (or list as "Discussion Only" or "Information Only".

Background *(Including Budget Impact)*:

Steele County Community Corrections has been awarded a two-year extension through an amendment to our previous FY 2024-2025 Remote Electronic Alcohol Monitoring Grant Agreement. The grant period extends through FY 2026-2027; the awarded amount is $18,000. This grant subsidizes the daily monitoring fee for lower-income clients under the supervision of Steele County Community Corrections to support sobriety and public safety.

Attachments:

Amendment #1 for Grant Contract Agreement #227089

Docusign Envelope ID: E8E73194-4350-4C09-82F3-D73990BA82DD

Amendment #1 for Grant Contract Agreement #227089

Grant Contract Agreement Start Date:	July 1, 2023	Total Grant Contract Agreement Amount:	$36,000
Original Grant Contract Agreement Expiration Date:	June 30, 2025	Original Grant Contract Agreement Amount:	$18,000
Current Grant Contract Agreement Expiration Date:	June 30, 2025	Previous Amendment(s) Total:	NA
Requested Grant Contract Agreement Expiration Date:	June 30, 2027	This Amendment:	$18,000

This amendment is by and between the State of Minnesota, through its Commissioner of Corrections, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108 ("State"), and Steele County Community Corrections, 631 N Cedar Street, Suite 100, Owatonna, MN 55060 ("Grantee").

Recitals

1. The State has a grant contract agreement with the Grantee identified contract 227089 (“Original Grant Contract”) to provide Remote Electronic Alcohol Monitoring (REAM).

2. The STATE is in need of Remote Electronic Alcohol Monitoring (REAM) for an additional two years.

3. The State and the Grantee are willing to amend the Original Grant Contract Agreement as stated below.

Grant Contract Agreement Amendment

REVISION 1. Clause 1. **“Term of Grant Contract Agreement”** is amended as follows:

1.2 ***Expiration date*: ~~June 30, 2025~~, June 30th, 2027**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

REVISION 2. Clause 4.1 (a). **“Consideration and Payment”** is amended to add:

4.1 Consideration.

The State will pay for all services performed by the Grantee under this grant contract agreement as follows:

(a) Compensation.

The Grantee will be paid according to the breakdown below and for costs contained in the budget which is attached as **Revised Exhibit C** and incorporated into this grant contract agreement.

Fiscal Year 2024

$9,000.00	Remote Electronic Alcohol Monitoring

Fiscal Year 2025

$9,000.00	Remote Electronic Alcohol Monitoring

Fiscal Year 2026

$9,000.00	**Remote Electronic Alcohol Monitoring**

Fiscal Year 2027

$9,000.00	**Remote Electronic Alcohol Monitoring**

Docusign Envelope ID: E8E73194-4350-4C09-82F3-D73990BA82DD

Any unused grant funds from Year 1 of the grant agreement may be applied to Year 2 of the grant agreement. Any unused grant funds from Year 1 will be spent in Year 2 before Year 2 funds are utilized.

Any unused grant funds from Year 3 of the grant agreement may be applied to Year 4 of the grant agreement. Any unused grant funds from Year 3 will be spent in Year 4 before Year 4 funds are utilized.

REVISION 3. Clause 4.1.(C) **"Total Obligation"** is amended as follows:

4.1 **(c) Total Obligation.**

The total obligation of the State for all compensation and reimbursements to the Grantee under this contract will not exceed $~~18,000,~~ **$36,000**.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. 16A.15

Signed: Signed by: Blair Berkeset 851BEE5C6B8E47E...

Date: 5/15/2025

SWIFT Contract/PO No(s). 227089 3-173124

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By:

Title: Community Corrections Director

Date:

By:

Title:

Date:

3. STATE AGENCY

By:

Title:

Date:

Distribution:
Agency
Grantee
State's Authorized Representative

Docusign Envelope ID: E8E73194-4350-4C09-82F3-D73990BA82DD

REVISED EXHIBIT C

TOTAL ANNUAL BUDGET
Remote Electronic Alcohol Monitoring (REAM)

GRANT APPLICANT: Steele County Community Corrections

Unless you expect significant differences in the budgets for FY26 and FY27, you need only submit **one annual budget form**. The budget should detail proposed expenditures for a one-year period. List the sources of all funds needed to meet your proposed budget. Because budgets are best-guess estimates, please round to the nearest dollar. Use only the space provided.

Expenses Line-Item Expense	Total Proposed Annual Budget	Amount Requested from the DOC for this Grant
Personnel		
Fringe Benefits		
Contract Services	$9,000	$9,000
Travel		
Training		
Rent/Mortgage		
Utilities		
Insurance		
Maintenance/Repair		
Office Supplies		
Program Supplies		
Equipment		
Other (Specify)		
TOTALS	$9,000	$9,000

Docusign Envelope ID: E8E73194-4350-4C09-82F3-D73990BA82DD

ANNUAL BUDGET NARRATIVE
Remote Electronic Alcohol Monitoring (REAM)

GRANT APPLICANT: Steele County Community Corrections

This narrative should detail proposed expenditures for a one-year period. Explain in detail each line item charged to DOC on the Total Annual Budget form and show how expenses are estimated. List the line items in order as they appear in the budget. Provide a narrative that includes an explanation of costs such as contract service fees, and equipment, etc.

As has been discussed earlier, Steele County wants to keep the cost of monitoring at a minimum to encourage maximum use of the program as a means of protecting the public and providing an alternative to incarceration. With the $9,000 of grant funding, we will be able to provide 1,200 days of Monitoring. Many of the client's benefit from being on the program. Most clients are extremely successful on the program and benefit from the sobriety it allows them to achieve.

All the money received from the REAM grant will be used to help indigent, adult impaired driving offense clients pay the cost of the alcohol monitoring. Currently, clients pay $10 per day on the Steele County Community Corrections SCRAM Program. We are proposing that qualified individuals pay 25% of that amount ($2.50) and the REAM grant will pay 75% ($7.50) per day of SCRAM service.

For the start of the fiscal year 2022 (July 1, 2022 – December 31, 2022), we had 21 self-pay client and 20 subsided by the REAM Grant. The REAM Grant paid a total of $6,774 towards monitoring. This is an average of 43 days per client.

We anticipate serving 40 clients per fiscal year with REAM grant.

REAM client estimates with money awarded:

30 clients at $7.50 (Paid by REAM grant) for an average of 40 days = $9,000

Steele County Agenda Item

Subject: Interagency Agreement Owatonna Police Department & Steele County Community Corrections

Department: Community Corrections

Committee Meeting Date: May 20, 2025

Board Meeting Date: May 27, 2025

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☐ No

Policy Committee Recommendation:

Committee recommends approving

Recommendation:

Include staff recommendation (or list as "Discussion Only" or "Information Only".

Background *(Including Budget Impact)*:

Due to the nature of the work provided by Steele County Community Corrections (SCCC), we have a connection to the Criminal Justice Data Network (CJDN). The policy governing this connection and the information obtained from it, is the Criminal Justice Information Services (CJIS) Security Policy under the direction of the FBI CJIS Security Officer and the CJIS Advisory Policy Board. According to that policy, whenever an individual has unescorted access to the physically secure location where criminal justice information is stored, accessed, and/or utilized, they must be subject to a National Fingerprint based background check and complete annual Security Awareness trainings. Before individuals outside of SCCC can be granted unescorted access to our physically secure location, they must also comply with fingerprinting and complete Security Awareness trainings annually.

Officers with Owatonna Police Department (OPD) are subject to the same requirements of the CJIS Security Policy and therefore complete Security Awareness training annually and submit to national fingerprint background checks. They have unescorted access to our physically secure location. The Interagency Agreement allows for OPD to provide SCCC verification of the completion of a national fingerprint background check and annually provide verification of completion for the Security Awareness Trainings.

OPD also completes Hit Confirmations on our behalf to verify warrants of wanted individuals under our supervision. This agreement allows for the sharing of information between agencies for the purposes of these hit confirmations.

Attachments:

INTERAGENCY AGREEMENT

INTERAGENCY AGREEMENT

The following agreement is set forth to meet FBI CJIS, National Crime Information Center (NCIC), and BCA Minnesota Justice Information Services (MNJIS) policies, procedures and standards for the services of Hit Confirmation, and/or unescorted access of CJA law enforcement personnel to another authorized CJA between the agencies named below.

Providing Agency Name: Owatonna Police Department
Agency ORI: MN0740100
Agency Administrator: Chief Jeff Mundale
Agency TAC: Pamela Roberts, Records Supervisor

Owatonna Police Department agrees to provide certified personnel, while conducting the services indicated below, in compliance with FBI and BCA policy.

Owatonna Police Department agrees to access, use, disseminate and destroy Criminal Justice Information (CJI) in compliance with the FBI CJIS Security Policy.

Owatonna Police Department agrees to have all appropriate security controls in place, as required by the FBI CJIS Security Policy, to protect the exchange of criminal justice information.

Owatonna Police Department agrees that it will have sufficient control and visibility into all security aspects related to information provided to Steele County Community Corrections, including incident reporting and response.

Receiving Agency Name: Steele County Community Corrections
Agency ORI: MN074013G
Agency Administrator: Timothy Schammel, Director
Agency TAC: Nicole Meixner, Administrative Assistant

Steele Count Community Corrections agrees to access, use, disseminate and destroy Criminal Justice Information (CJI) in compliance with the FBI CJIS Security Policy.

Steele Count Community Corrections agrees to have all appropriate security controls in place, as required by the FBI CJIS Security Policy, to protect the exchange of criminal justice information.

Steele Count Community Corrections agrees that Owatonna Police Department will have sufficient control and visibility into all security aspects related to information provided to Steele County Community Corrections, including incident reporting and response.

HIT CONFIRMATION

Owatonna Police Department agrees to provide hit confirmation services for Steele County Community Corrections during the hours of 8:00 and 16:30 in accordance with guidelines established in the NCIC Operating Manual, Introduction section. This includes entering Locates and Detainers when applicable.

Owatonna Police Department agrees to have all Hot File record supporting documentation available to its personnel and promptly respond to hit confirmation requests from Steele County Community Corrections during the hours above.

Unescorted Access to a CJA

Steele County Community Corrections agrees to allow unescorted access of personnel from the Owatonna Police Department. Steele County Community Corrections will accept Owatonna Police Department's fingerprint-based background check clearance and Awareness and Training certification.

Owatonna Police Department agrees to provide documentation of any law enforcement personnel that may have unescorted access to Steele County Community Corrections.

Providing Agency Administrator

Signature: _____

Date: _____

Receiving Agency Administrator

Signature: _____

Date: _____

Steele County Agenda Item

Subject: Interagency Agreement - Steele County Sheriff's Department & Steele County Community Corrections

Department: Community Corrections

Committee Meeting Date: May 20, 2025

Board Meeting Date: May 27, 2025

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☐ No

Policy Committee Recommendation:

Committee Recommends approving

Recommendation:

Include staff recommendation (or list as "Discussion Only" or "Information Only".

Background *(Including Budget Impact)*:

Due to the nature of the work provided by Steele County Community Corrections (SCCC), we have a connection to the Criminal Justice Data Network (CJDN). The policy governing this connection and the information obtained from it, is the Criminal Justice Information Services (CJIS) Security Policy under the direction of the FBI CJIS Security Officer and the CJIS Advisory Policy Board. According to that policy, whenever an individual has unescorted access to the physically secure location where criminal justice information is stored, accessed, and/or utilized, they must be subject to a National Fingerprint based background check and complete annual Security Awareness trainings. Before individuals outside of SCCC can be granted unescorted access to our physically secure location, they must also comply with fingerprinting and complete Security Awareness trainings annually.

Deputies with the Steele County Sheriff's Department are subject to the same requirements of the CJIS Security Policy and therefore complete Security Awareness training annually and submit to national fingerprint background checks. They have unescorted access to our secure location. The Interagency Agreement allows for the Sheriff's Department to provide SCCC verification of the completion of a national fingerprint background check and annually provide verification of completion for the Security Awareness Trainings. Additionally, other Steele County staff who have been granted access to the physically secure locations both at the Sheriff's Office and SCCC

which includes IT, maintenance, and janitorial staff complete their background checks and annual security awareness training with the Sheriff's Department. This agreement allows for the Sheriff's Department to provide verification of the completion of these requirements annually to SCCC to avoid these individuals having to complete the requirements for both individual organizations each year.

The Sheriff's Department also completes Hit Confirmations on our behalf to verify warrants of wanted individuals under our supervision. This agreement allows for the sharing of information between agencies for the purposes of these hit confirmations.

Attachments:

INTERAGENCY AGREEMENT

INTERAGENCY AGREEMENT

The following agreement is set forth to meet FBI CJIS, National Crime Information Center (NCIC), and BCA Minnesota Justice Information Services (MNJIS) policies, procedures and standards for the services of Hit Confirmation, and/or unescorted access of CJA law enforcement personnel to another authorized CJA between the agencies named below.

Providing Agency Name: Steele County Sheriff's Department
Agency ORI: MN0740000
Agency Administrator: Sheriff Lon Theile
Agency TAC: Jane Christenson and/or Kindra Gasner

Steele County Sheriff's Department agrees to provide certified personnel, while conducting the services indicated below, in compliance with FBI and BCA policy.

Steele County Sheriff's Department agrees to access, use, disseminate and destroy Criminal Justice Information (CJI) in compliance with the FBI CJIS Security Policy.

Steele County Sheriff's Department agrees to have all appropriate security controls in place, as required by the FBI CJIS Security Policy, to protect the exchange of criminal justice information.

Steele County Sheriff's Department agrees that it will have sufficient control and visibility into all security aspects related to information provided to Steele County Community Corrections, including incident reporting and response.

Receiving Agency Name: Steele County Community Corrections
Agency ORI: MN074013G
Agency Administrator: Timothy Schammel, Director
Agency TAC: Nicole Meixner, Administrative Assistant

Steele Count Community Corrections agrees to access, use, disseminate and destroy Criminal Justice Information (CJI) in compliance with the FBI CJIS Security Policy.

Steele Count Community Corrections agrees to have all appropriate security controls in place, as required by the FBI CJIS Security Policy, to protect the exchange of criminal justice information.

Steele Count Community Corrections agrees that Steele County Sheriff's Department will have sufficient control and visibility into all security aspects related to information provided to Steele County Community Corrections, including incident reporting and response.

HIT CONFIRMATION

Steele County Sheriff's Department agrees to provide hit confirmation services for Steele County Community Corrections during the hours of 8:00 and 16:30 in accordance with guidelines established in the NCIC Operating Manual, Introduction section. This includes entering Locates and Detainers when applicable.

Steele County Sheriff's Department agrees to have all Hot File record supporting documentation available to its personnel and promptly respond to hit confirmation requests from Steele County Community Corrections during the hours above.

Unescorted Access to a CJA

Steele County Community Corrections agrees to allow unescorted access of personnel from the Steele County Sheriff's Department. Steele County Community Corrections will accept Steele County Sheriff's Department's fingerprint-based background check clearance and Awareness and Training certification. Steele County Community Corrections will also accept fingerprint-based background check clearance and Awareness and Training certification for Steele County Staff (IT, Janitorial, Maintenance) who complete their training through Steele County Sheriff's Department.

Steele County Sheriff's Department agrees to provide documentation of any law enforcement personnel and other Steele County Staff (IT, Janitorial, Maintenance) that may have unescorted access to Steele County Community Corrections and complete their training through Steele County Sheriff's Department.

Providing Agency Administrator

Signature: _____

Date: _____

Receiving Agency Administrator

Signature: _____

Date: _____

Steele County
Agenda Item

Subject: MNIT Management Control Agreement

Department: Community Corrections

Committee Meeting Date: May 20, 2025

Board Meeting Date: May 27, 2025

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☐ No

Policy Committee Recommendation:

Committee recommends approving

Recommendation:

Include staff recommendation (or list as "Discussion Only" or "Information Only".

Background *(Including Budget Impact)*:

Due to the nature of the work provided by Steele County Community Corrections (SCCC), we have a connection to the Criminal Justice Data Network (CJDN). The policy governing this connection and the information obtained from it, is the Criminal Justice Information Services (CJIS) Security Policy under the direction of the FBI CJIS Security Officer and the CJIS Advisory Policy Board. According to that policy, whenever SCCC utilizes any non-criminal justice government agencies for any services or tasks, there must be an active Management Control Agreement in place between the two agencies.

MNIT is the upside service provider for SCCC therefore a Management Control Agreement is needed between SCCC and MNIT.

No Budget Impact

Attachments:

Management Control Agreement

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Management Control Agreement

Pursuant to the CJIS Security Policy, it is agreed that with respect to administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the state network MNIT for the interstate exchange of criminal history/criminal justice information, the Steele County Community Corrections office shall have the authority, via managed control, to set, maintain, and enforce:

(1) Priorities.
(2) Standards for the selection, supervision, and termination of personnel access to Criminal Justice Information (CJI).
(3) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice information, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
(4) Restriction of unauthorized personnel from access or use of equipment accessing the State network.
(5) Compliance with all rules and regulations of the Steele County Community Corrections office Policies and CJIS Security Policy in the operation of all information received.

"…management control of the criminal justice function remains solely with the Criminal Justice Agency." Section 5.1.1.4

This agreement covers the overall supervision of all Steele County Community Corrections office systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and maintenance of any Steele County Community Corrections office system to include NCIC Programs that may be subsequently designed and/or implemented within the Steele County Community Corrections office.

_____ _____

John Israel Date
Minnesota IT Services

_____ _____

Timothy Schammel Date
Steele County Community Corrections

Steele County Agenda Item

Request for Board Action

Subject: Adopt the 2024 Steele County Hazard Mitigation Plan

Department: Emergency Management

Committee: Public Safety & Health **Committee Meeting Date:** May 20, 2025

Work Session Date: Enter a date. **Board Meeting Date:** May 27, 2025

Consent Agenda: ☐ Yes ☐ No **Resolution:** ☒ Yes ☐ No

Policy Committee Recommendation:

Committee recommends adopting the 2024 Steele County Hazard Mitigation Plan

Recommendation:

Adopt the 2024 Steele County Hazard Mitigation Plan

Background *(Including Budget Impact)*:

The 2024 Steele County Hazard Mitigation Plan has been approved pending adoption by the State of Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency (FEMA). The Board must adopt the plan by resolution. The next plan is due for update in five years. There is no budget impact.

Attachments:

Approval Pending Adoption Letter from FEMA

2024 Steele County Hazard Mitigation Plan

Resolution to Adopt the 2024 Steele County Hazard Mitigation Plan

U.S. Department of Homeland Security
Region 5
536 S Clark St
Chicago, IL 60605

FEMA

April 14, 2025

Ms. Kristen Dellwo
State Hazard Mitigation Officer
Homeland Security and Emergency Management
Minnesota Department of Public Safety
444 Cedar Street, Suite 223
Saint Paul, MN 55101

Reference: Adoption Needed to Finish Local Hazard Mitigation Plan Process

Dear Ms. Dellwo:

The Risk Analysis Branch of FEMA Region 5 Mitigation Division has determined the local mitigation plan meets all applicable FEMA mitigation planning requirements except its adoption by the participating jurisdictions of the Steele County 2024 Hazard Mitigation Plan.

Mitigation plans may include additional content to meet Element H: Additional State Requirements or content the local government included beyond applicable FEMA mitigation planning requirements. Determination that the plan is Approvable Pending Adoption does not include the review or approval of content that exceeds these applicable FEMA mitigation planning requirements.

An approved local mitigation plan, including adoption by the local government, is one of the conditions for applying for and/or receiving FEMA mitigation grants from the following programs:

- Hazard Mitigation Grant Program (HMGP)
- HMGP Post-Fire
- Building Resilient Infrastructure and Communities
- Flood Mitigation Assistance
- Safeguarding Tomorrow Revolving Loan Fund

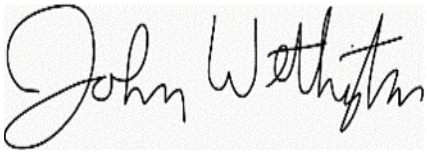
Participating jurisdictions that adopt the plan more than one year after APA status has been issued must either:

- Validate that their information in the plan remainds current with respect to both the risk assessment (no recent hazard events, no changes in developtment) and their mitigation strategy (no changes necessary); or
- Make necessary updates before submitting the adoption resolution to FEMA.

Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and National Dam Safety Program Act, as amended; 44 CFR Part 201, Mitigation Planning; and Local Mitigation Planning Policy Guide (FP-206-21-0002)

We look forward to receiving the adoption resolution(s) and discussing options for implementing this mitigation plan. If there are any questions from either you or the communities, please contact Meg Burrows at (312) 408-5320 or meghan.burrows@fema.dhs.gov.

Sincerely,



John Wethington
Chief, Risk Analysis Branch
Mitigation Division

Enclosures: Plan Participants Status List and Local Plan Review Tool

Enclosure: Plan Participant Status List

Below is the list of the approvable pending adoption jurisdictions in the referenced hazard mitigation plan. Please submit an adoption resolution for each jurisdiction to be included as an approved participant of the plan.

	Community Name	Jurisdiction Status
1)	Blooming Prairie city	APA
2)	Ellendale city	APA
3)	Medford city	APA
4)	Owatonna city	APA
5)	Steele County	APA

STEELE COUNTY RESOLUTION

2024 Steele County Hazard Mitigation Plan

Department: Emergency Management **Date:** 5/27/2025 **Resolution No: 2025 - 028**

WHEREAS, the Steele County Board of Commissioners recognizes the threat that natural hazards pose to people and property within Steele County; and

WHEREAS, Steele County has prepared a hazard mitigation plan, hereby known as 2024 Steele County Hazard Mitigation Plan in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the 2024 Steele County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Steele County from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Steele County Board of Commissioners demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2024 Steele County Hazard Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED

Section 1. In accordance with the Steele County Ordinance, the Steele County Board of Commissioners adopts the 2024 Steele County Hazard Mitigation Plan. While content related to Steele County may require revisions to meet the plan approval requirements, changes occurring after adoption will not require Steele County to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

This resolution shall become effective upon its passage and without further publication.

Dated 27th day of May, 2025.

STEELE COUNTY
BOARD OF COMMISSIONERS

_____
Chair

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted, and approved by the County Board of said County on the 27th day of May, 2025.

_____
ATTEST

Steele County Agenda Item

Request for Board Action

Subject: Transfer of Excess State Aid Municipal Funds to State Aid Regular Funds

Department: Highway

Committee: Public Works **Committee Meeting Date:** May 13, 2025

Work Session Date: NA **Board Meeting Date:** May 27, 2025

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☒ Yes ☐ No

Policy Committee Recommendation:

Adopt resolution requesting to transfer excess State Aid Municipal to the State Aid Regular funds.

Recommendation:

Adopt resolution requesting to transfer excess State Aid Municipal to the State Aid Regular funds.

Background *(Including Budget Impact)*:

The Minnesota Department of Transportation State Aid for Local Transportation Division apportions and administers funds from the Minnesota Highway Users Tax Distribution Fund, a dedicated funding source comprised primarily of fuel tax revenues, license fees, motor vehicle sales tax revenue and interest. Part of the fund is apportioned for road construction and improvements on County State Aid Highways located in cities having a population of less than 5,000 (Blooming Prairie, Ellendale, and Medford). Steele county does not have any projects programed in those cities in the near future. State Statute 162.08 allows the County Board to transfer those funds to the Regular State Aid account to use on any County State Aid Highway when the balance is more than twice the annual allotment. If necessary, Regular State Aid funds can still be used on County State Aid Highways in those cities.

Attachments:

Resolution

STEELE COUNTY RESOLUTION

Transfer of Excess Municipal Funds to Regular Funds

Department: Highway **Date:** 5/27/2025 **Resolution No: 2025 - 029**

WHEREAS, Minnesota Statute 162.08, Subd 4 (d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5000 population when approved solely by resolution of the county board.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation transfer $624,000 (all funds) in excess of two years apportionment into the Regular Construction Account.

This resolution shall become effective upon its passage and without further publication.

Dated this ____ day of _____, 2025.

STEELE COUNTY
BOARD OF COMMISSIONERS

_____
Chair

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted, and approved by the County Board of said County on the _____ day of _____, 2025.

_____
Attest

Steele County Agenda Item

Request for Board Action

Subject: Tobacco Licenses

Department: Property Tax & Elections

Committee: **Committee Meeting Date:**

Work Session Date: **Board Meeting Date:** May 27, 2025

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Recommendation:

Approve the annual renewal of Tobacco Licenses for Anhorn's Gas & Tire, Casey's-Medford, Casey's-Ellendale, Medford Municipal Liquor Store and Lerberg's Foods.

Background *(Including Budget Impact)*:

This is an annual renewal request for a Tobacco license. The applicants have provided the required forms.

The cost of the Tobacco license is $200.00.

Attachments:

Steele County Agenda Item

Request for Board Action

Subject: Contract Award – CSAH 28 (MN 30 to CSAH 21) Reclamation SAP 074-628-007

Department: Highway

Committee: Public Works **Committee Meeting Date:** NA

Work Session Date: N/A **Board Meeting Date:** May 27, 2025

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

NA

Recommendation:

Award a contract for the CSAH 28 (MN 30 to CSAH 21) Reclamation project to Ulland Brothers Inc. in the amount of $586,477.08.

Background *(Including Budget Impact)*:

This project is located on CSAH 28 from MN 30 to CSAH 21 to reclaim the existing bituminous pavement and resurface the pavement. The project is budgeted using County State Aid and Sales Tax funding.

The contract was advertised for bids, which were opened on Tuesday, April 29, 2025. Two bids were received:

Bidder	Amount	% Over/Under Estimate
Engineer's Estimate	$845,523.45	-
Ulland Brothers Inc.	$586,477.08	30.64% under
Crane Creek Asphalt	$680,677.97	19.50% under

Ulland Brothers Inc. is a responsible contractor capable of performing the work.

Attachments:

N/A

Steele County Agenda Item

Request for Board Action

Subject: Contract Award – 2025 Pavement Marking, CP 074-025-001

Department: Highway

Committee: Public Works **Committee Meeting Date:** NA

Work Session Date: N/A **Board Meeting Date:** May 27, 2025

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

NA

Recommendation:

Award contract for 2025 pavement marking, CP 074-025-001, to KAMCO, Inc. in the amount of $266,874.05.

Background *(Including Budget Impact)*:

This project is an annual maintenance contract to paint pavement markings throughout the County. Pavement markings contract is budgeted at $300,000.

The project was advertised for bids, which were opened on May 12, 2025. Three bids were received:

Bidder	Amount	% Over/Under Estimate
Engineer's Estimate	$365,006.44	-
KAMCO, Inc.	$266,874.05	26.9% under
Vogel Traffic Services, Inc.	$269,969.32	26.0% under
Sir Lines-A-Lot, LLC	$282,286.91	22.7% under

KAMCO, Inc. is a responsible contractor capable of performing the work.

Attachments:

N/A

Steele County Agenda Item

Request for Board Action

Subject: Amendment with WHKS for Professional Services for the CSAH 28 (S. Beaver Lake Rd to N. Beaver Lake Rd) and Beaver Lake Park Improvement Project

Department: Highway

Committee: Public Works **Committee Meeting Date:** NA

Work Session Date: NA **Board Meeting Date:** May 27, 2025

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

NA

Recommendation:

Approve amendment to agreement with WHKS for professional services for the CSAH 28 (South Beaver Lake Road to North Beaver Lake Road) and Beaver Lake Park Improvement project in the amount of $490,000.

Background *(Including Budget Impact)*:

The County has programmed the reconstruction and realignment of CSAH 28 (South Beaver Lake Road to North Beaver Lake Road) and improvements to Beaver Lake Park for construction in 2025-2026.

Since 2022, Steele County has retained WHKS to complete a feasibility study and then the final design for a realignment of CSAH 28 to upgrading the highway to meet current safety standards and make improvements to Beaver Lake Park.

The Highway Department, in partnership with the Parks and Recreation Department, desires to continue with WHKS's work, experience, and relationships to administer and inspect the construction project and to provide construction survey staking. Also, WHKS will complete an environmental report, a requirement of DNR grants that the project has received, prior to construction.

WHKS has proposed completing the additional work for a not-to-exceed amount of $490,000.00 to be funded with County State Aid funds. Normally construction administration and inspection can be completed by County staff, but with several unfilled engineering positions, the County will need to outsource this work.

Attachments:

WHKS Proposal to Amend Professional Services Agreement

AMENDMENT NO. 3
TO PROFESSIONAL SERVICES AGREEMENT

WHEREAS, **Steele County Highway Department** (Client) and WHKS & Co. (WHKS) executed a Professional Services Agreement dated **October 18, 2021** for certain engineering services for **CSAH 28 (MN 30 to CSAH 21) and Beaver Lake Park Improvements** (Project), and

WHEREAS, the Agreement described a scope of services and was based on completion of certain services, and

WHEREAS, the Client has requested **Construction Administration** services for the **CSAH 28 (MN 30 to CSAH 21) and Beaver Lake Park Improvements** as described in more detail, and

NOW THEREFORE, the Client and WHKS hereby agree the amended compensation for services shall be increased by the following:

Scope of Services

WHKS shall perform the following additional described services for the Client:

- **Task 19-23 as detailed in attached Exhibit A**

Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

Items 19-23 - Billed Hourly with a Not to Exceed Fee of $490,000 including Expenses. Expenses billed at actual cost and mileage at the current published IRS rate per mile. External expenses include an administrative charge of 10 percent.

Executed this _____ day of May 2025

Steele County Highway Department		***WHKS** & co.*	
By:	_____	By:	_____
Printed Name:	_____	Printed Name:	_____
Title:	_____	Title:	_____

Exhibit A to Amendment No. 1

A. Project Description

Amendment No. 1 involves performing Construction Administration services for the relocation of CSAH 28 from South Beaver Lake Road to North Beaver Lake Road with a trail connection. The roadway will be shifted east from the existing location to accommodate the new boat launch and parking area. It is anticipated that the roadway will be closed to through traffic and the beach and boat launch will be open as much as possible during construction.

This Amendment includes design engineering services as described below in B.

B. Scope of Services Provided Under This Agreement:

Note: Items 1-18 were previously defined in the AGREEMENT, AMENDMENT No. 1 and AMENDMENT No. 2.

19. Project Management and Meetings

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold kick-off meeting with Client to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.

20. Construction Administration

- Provide construction administration assistance during construction. Contract administration assistance activities conducted during project construction include coordinating completion of contracts and bonds once approved by County Board, clarification of design details, periodic visits to the construction site to observe the progress of work, review of shop drawings, review periodic payment estimates prepared, and recommend payments for processing, prepare change orders when required, and prepare the final summary of construction costs.
- Attend weekly construction meetings.
- Conduct a preconstruction meeting with Client, Contractor and Utility Owners.
- Provide paperwork necessary for compliance with State requirements, weekly reports, EEO, etc.
- Provide construction updates to the Client.

21. Construction Observation

- Provide resident project observation services during the construction of the Project. Resident observation is a part time function during construction. Duties are to provide on-site evaluations of the Project progress in accordance with the plans and specifications and report said progress to the Engineer. Additionally, the observer maintains a log book recording conditions at the job site, weather, record of visitors, summary of daily activities, actions taken, observations in general and assists in

recording data for eventual preparation of Record Drawings. The observer duties do not include construction means, methods, procedures, and job-site safety.
- The testing of materials will be included in the bid package as a bid allowance to be paid by the Contractor.

22. Construction Staking
- Provide Construction Staking

23. Environmental Assessment Worksheet (EAW)
- Prepare Environmental Assessment Worksheet

C. <u>Special Engineering Services</u>:

Special Engineering Services are those services not listed above, but may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:
1. Special assessment assistance
2. Quality control testing and construction materials testing
3. Permits other than those identified above
4. Water and/or sanitary sewer rate studies
5. Cultural resource survey or other studies or documentation that may be required by regulatory agencies that are not specifically listed in the scope of services
6. National Environmental Policy Act (NEPA) compliance, including historical and archeological investigations
7. Structural evaluation and/or design
8. Bridge aesthetics
9. Attendance at additional meetings (other than those listed above)
10. Construction phase engineering services, including construction administration, staking, construction observation, preparation of record drawings and project close-out services

Cost of Services | **PROJECT TITLE:** CSAH 28, Parking Lot, Trail and Boat Landing Construction Phase

engineers + planners + land surveyors

DESCRIPTION OF PROFESSIONAL SERVICES OR TASKS		WHKS & CO. Project Principal TH	Project Manager BT	Land Surveyor TH	Asst. Project Manager BC	Roadway / Trail Design Engineer	Crew Chief DT	Survey Technician	On site project representative MT	Subtotals
		Staff Assignment by Hours								
Task 19	**Project Management and Meetings**									
19.1	Administration	4.0	100.0							104.0
19.2	Preparing monthly reports and invoices		50.0		50.0					100.0
19.3	Project meetings with staff		50.0		50.0					100.0
SUBTOTAL HOURS		4.0	200.0	0.0	100.0	0.0	0.0	0.0	0.0	304.0
SUBTOTAL FEE		$ 800.00	$ 34,600.00	$ -	$ 14,500.00	$ -	$ -	$ -	$ -	$ 49,900.00
Task 20	**Construction Administration**									
12.1	Weekly construction meetings	4.0			150.0					154.0
12.2	Preconstruction Meeting		8.0		16.0					24.0
12.3	State aid paperwork		50.0		200.0					250.0
SUBTOTAL HOURS		4.0	58.0	0.0	366.0	0.0	0.0	0.0	0.0	428.0
SUBTOTAL FEE		$ 800.00	$ 10,034.00	$ -	$ 53,070.00	$ -	$ -	$ -	$ -	$ 63,904.00
Task 21	**Construction Observation**									
21.1	In field observation								1375.0	1375.0
21.2	In office support	4.0			100.0					104.0
SUBTOTAL HOURS		4.0	0.0	0.0	100.0	0.0	0.0	0.0	1375.0	1479.0
SUBTOTAL FEE		$ 800.00	$ -	$ -	$ 14,500.00	$ -	$ -	$ -	$ 171,875.00	$ 187,175.00
Task 22	**Construction Staking**									
22.1	Construction Staking						225.0	225.0		450.0
22.2	In office support	4.0	20.0		40.0		80.0			144.0
										0.0
										0.0
SUBTOTAL HOURS		4.0	20.0	0.0	40.0	0.0	305.0	225.0	0.0	594.0
SUBTOTAL FEE		$ 800.00	$ 3,460.00	$ -	$ 5,800.00	$ -	$ 41,175.00	$ 24,750.00	$ -	$ 75,985.00
Task 23	**EAW**									
23.1	Prepare EAW		80.0		40.0					120.0
23.2	Advertise, respond to comments etc.		20.0		10.0					30.0
SUBTOTAL HOURS		0.0	100.0	0.0	50.0	0.0	0.0	0.0	0.0	150.0
SUBTOTAL FEE		$ -	$ 17,300.00	$ -	$ 7,250.00	$ -	$ -	$ -	$ -	$ 24,550.00
Project Total Hours		16.0	378.0	0.0	656.0	0.0	305.0	225.0	1375.0	2955.0
Project Rates		$200.00	$173.00	$200.00	$145.00	$110.00	$135.00	$110.00	$125.00	
Project Total Fee		$ 3,200.00	$ 65,394.00	$ -	$ 95,120.00	$ -	$ 41,175.00	$ 24,750.00	$ 171,875.00	$ 401,514.00

Cost of Services | **PROJECT TITLE:** CSAH 28, Parking Lot, Trail and Boat Landing Construction Phase

engineers + planners + land surveyors

DESCRIPTION OF PROFESSIONAL SERVICES OR TASKS		WHKS & CO.								
		Project Principal TH	Project Manager BT	Land Surveyor TH	Asst. Project Manager BC	Roadway / Trail Design Engineer	Crew Chief DT	Survey Technician	On site project representative MT	Subtotals
TASK SUMMARY		Total								
Task 19	Project Management and Meetings	$49,900.00								
Task 20	Construction Administration	$63,904.00								
Task 21	Construction Observation	$187,175.00								
Task 22	Construction Staking	$75,985.00								
Task 23	EAW	$24,550.00								
	Subtotal	$401,514.00								
	HKGi - Additional fees	$9,500.00								
	AET - Geotechnical	$65,000.00								
	Expenses	$13,700.00	Mileage, Printing, etc.							
	TOTAL PROJECT COST	$490,000.00								

Steele County Agenda Item

Request for Board Action

Subject: Resolution for Safe Streets For All Funding to Develop Comprehensive Safety Action Plan

Department: Highway

Committee: Public Works **Committee Meeting Date:** N/A

Work Session Date: N/A **Board Meeting Date:** May 27, 2025

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☒ Yes ☐ No

Policy Committee Recommendation:

N/A

Recommendation:

Adopt a Resolution for Safe Streets For All Funding to Develop a Comprehensive Safety Action Plan

Background *(Including Budget Impact)*:

The department is preparing a grant application to request $250,000 from the Safe Streets For All discretionary program to develop a Comprehensive Safety Action Plan. The application requires county board support and commitment to contribute a 20% local funding match with the approval of the attached resolution. The 20% local match will be incorporated into the next update of the Highway CIP.

The proposed Plan will set an eventual goal of zero roadway deaths and serious injuries on our roadways. The Plan will allow for the County to center efforts around the people most impacted by traffic crashes and, upon plan adoption, would make the County eligible to apply for Implementation Grant funds through the Safe Streets and Roads for All discretionary grant program.

The U.S. Department of Transportation will award funding for the development of a Plan. The Bipartisan Infrastructure Law (BIL) established the Safe Streets and Roads for All (SS4A) discretionary program with $5 billion in appropriated funds over five years from 2022-2026 with approximately $2 billion still available for future funding rounds.

The Board previously adopted a resolution for this grant in August 2024, but that application was not awarded a grant at that time.

Attachments:

Resolution

STEELE COUNTY RESOLUTION

SAFE STREETS FOR ALL (SS4A) FUNDING

TO DEVELOP COMPREHENSIVE SAFETY ACTION PLAN

Department: Highway **Date:** 5/27/2025 **Resolution No: 2025- 030**

WHEREAS, the U.S. Department of Transportation will award funding for the development of a Comprehensive Safety Action Plan through the Safe Streets and Roads for All discretionary grant program, and

WHEREAS, the Bipartisan Infrastructure Law (BIL) established the Safe Streets and Roads for All (SS4A) discretionary program with $5 billion in appropriated funds over five years from 2022-2026 with approximately $2 billion still available for future funding rounds, and

WHEREAS, the SS4A program supports the U.S. Department of Transportation's National Roadway Safety Strategy and funds regional, local, and tribal initiatives through grants to prevent roadway deaths and serious injuries, and

WHEREAS, crashes in Steele County resulting in serious injuries and loss of life continue to be a major concern, and

WHEREAS, a Comprehensive Safety Action Plan will set an eventual goal of zero roadway deaths and serious injuries on our region's roadways and create healthy, safe, equitable mobility for all, and

WHEREAS, a Comprehensive Safety Action Plan will identify a high-injury network and provide high-impact strategies that can be implemented to improve safety over a wide geographic area, and

WHEREAS, a Comprehensive Safety Action Plan will allow for the County to center efforts around the people most impacted by traffic crashes and, upon plan adoption, would make counties and municipalities eligible to apply for Implementation Grant funds through the Safe Streets and Roads for All discretionary grant program, and

WHEREAS, the City of Owatonna, the county seat of Steele County with a population 26,000, is committed as a Co-Applicant to Steele County's SS4A application and will commit their share of the required 20% local match, and

WHEREAS, the grant application will be requesting $250,000 to develop a Comprehensive Safety Action Plan and if grant funds are awarded there is a 20% local match required.

NOW, THEREFORE BE IT RESOLVED the Board of Commissioners of Steele County, Minnesota, supports the submittal of the Safe Streets and Roads for All Comprehensive Safety Action Plan grant application and if awarded a Safe Streets and Roads for All grant, will contribute the local match funds required.

This resolution shall become effective upon its passage and without further publication.

Dated this ____ day of _____, 2025.

STEELE COUNTY
BOARD OF COMMISSIONERS

_____
Chair

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted, and approved by the County Board of said County on the _____ day of _____, 2025.

_____
Attest

Steele County Agenda Item

Request for Board Action

Subject: CR 180 Bridge under Canadian Pacific Railroad Bridge Study and Analysis

Department: Highway

Committee: Public Works **Committee Meeting Date:** May 13, 2025

Work Session Date: NA **Board Meeting Date:** May 27, 2025

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Accept recommendation of the CR 180 Bridge 4686 Preliminary Design Analysis

Recommendation:

Accept recommendation of the CR 180 Bridge 4686 Preliminary Design Analysis

Background *(Including Budget Impact)*:

The 2025-2029 Highway Capital Improvement Program includes a project to replace Bridge 4686, a box culvert under CR 180 over Izaak Walton Creek. The bridge is structurally deficient, and County Board Resolutions place it on the Prioritized Bridge Replacement List. This bridge is directly under a Canadian Pacific Railroad Bridge with only 12 feet of vertical clearance between the bridge and road. Minimum state aid standards require a minimum 14'6" of clearance, with 16'4" recommended. The road is also prone to frequent flooding and has no safe pedestrian accommodations.

In 2022, SRF Consulting, Inc. completed a feasibility study to evaluate project alternatives to address the deteriorating structure, the low clearance, and flooding issues. That study recommended a preferred alternative which would replace the box culvert and railroad bridge. The study also recommended additional study to explore increasing flood resiliency of CR 180. The study was then accepted by the Board August 23, 2022.

The County retained WHKS to complete a preliminary design analysis and complete the additional hydraulic engineering work to improve flooding of CR 180. The project team reaffirmed SRF's preferred alternative and selected Alternative 2A as the preferred alternative. That alternative would reconstruct the box culvert and the railroad bridge, and upsize a box culvert under Rice Lake Road. That alternative, which has the support of CPKC railroad, provides the recommended vertical clearance between the roadway and the railroad bridge, provides room for widened roadway and adjacent pedestrian trail.

Attachments:

CR 180 Bridge 4686 Preliminary Design Analysis Memo – April 29, 2025
CR 180 Feasibility Study – CR 180 under Canadian Pacific Railroad Bridge – August 2022

MEMORANDUM

TO: Paul Sponholz, P.E., County Engineer

FROM: Brandyn Chezick, P.E.
Brandon Theobald, P.E.

DATE: April 29, 2025

RE: CR 180 Bridge 4686 Preliminary Design Analysis

WHKS has finished its preliminary design analysis for the replacement of Bridge 4686 over Izaak Walton Creek along County Road 180 (CR 180) in Owatonna. The analysis and recommendation are a supplement to the 2022 feasibility study performed by SRF. WHKS explored four different alternative layouts with the project objective of replacing the structurally deficient Bridge 4686, reducing the frequency of flooding over CR 180 at the bridge location, and increasing the vertical clearance between CR 180 and Canadian Pacific Kansas City (CPKC) railroad Bridge 6037, which runs over the top of CR 180 and Bridge 4686. The City of Owatonna would also like to include a trail crossing over Izaak Walton Creek, from Shady Avenue to Bixby Road, as part of its Parks and Trails System Master Plan.

HYDRAULIC ANALYSIS

The proposed CR180 bridge crossing is in a detailed FEMA flood hazard area (Zone AE) of Izaak Walton Creek, a tributary of Maple Creek. The 1-percent annual chance (100-year) base flood and floodway water surface elevations of Izaak Walton Creek are published in the 2011 Steele County Flood Insurance Study. A map of the 2001 Steele County Flood Insurance Study can be found in Appendix A. WHKS downloaded the effective HEC-2 model for the project area from the Minnesota DNR FEMA Hydraulic Model Download webpage on June 28, 2023. The proposed project is Bridge #4 in the HEC-2 model at cross section 404.025. First, the HEC-2 model file was imported into HEC-RAS 6.4 as the Duplicative Effective (Original HEC-2) model. The bridge geometry was then updated to match current conditions as the Revised Effective (Corrected) model. Finally, the bridge geometry of CR 180 (Bridge #4) and downstream Rice Lake Road (Bridge #3) were adjusted to create the Proposed model scenarios. The Original HEC-2, Corrected, and Proposed models were run using the 2011 Steele County Flood Insurance Study 1% and 2% return frequency flood flows of 950 and 840 cfs, respectively, using the existing boundary conditions in the original HEC-2 model file. No changes were made to Manning's roughness coefficients or other modeling assumptions included in the original HEC-2 model file.

Currently, the CR 180 bridge overtops at a flood frequency of 10% or a 10-year flood event. For the current ADT of CR 180, Minnesota DOT recommends a minimum overtopping frequency of 2% or a 50-year flood event. The flood cross section at CR 180 is constrained by railroad bridge abutments and deck low member crossing over CR 180 and tailwater flood elevations created by the next downstream bridge at Rice Lake Road. To increase the minimum overtopping frequency without raising the existing road crest profile, the existing 6' culvert height at CR 180 was maintained but the width was increased from 8' to 18'. The culvert opening size at Rice Lake Road was also increased from 8' x 8' to 10' x 10'. Increasing the RCB culvert at CR 180 to 18'x6' and the RCB culvert at Rice Lake Road to 10'x10' passes the 50-year flood without clearance at CR 180 and lowers the 100-year base flood water surface elevations between CR 180 and Rice Lake

Road (see attached water surface elevation profile figures in Appendix B). Lowering the 100-year base flood water surface elevations may require a conditional Letter of Map Revision to FEMA following construction to document the water surface elevation reductions.

PROPOSED ALTERNATIVES

Once the hydraulic analysis was completed, and the bridges at CR 180 and Rice Lake Road were sized, WHKS prepared four alternative designs to address the project objectives.

Alternative 1 involved replacing the existing 10' x 6' box culvert with an 18' x 6' cast-in-place box culvert and replacing the downstream 8' x 8' box culvert at Rice Lake Road with a 10' x 10' box culvert to improve the hydraulics at CR 180. This would allow the roadway profile of CR 180 to be lowered approximately 2 feet, resulting in 15' – 4.5" of vertical clearance between CR 180 and the low steel elevation of existing CPKC Bridge 6037. This clearance would exceed the minimum 14' – 6" State Aid standard requirement but would not meet the 16' – 4" recommended clearance. CR 180 would be reconstructed from E. School Street to Old US 14 to re-grade the lowered roadway profile and widened to meet State Aid Standards. The roadway width would narrow at the CPKC railroad bridge crossing to fit in between the existing bridge abutments and would require a design exception. Guardrail would be installed on both approaches to the bridge crossing. A 10' pedestrian trail would also be constructed between E. School Street and Old US 14, with a 12' x 10' precast box culvert constructed under the CPKC railroad embankment to provide pedestrian access across Izaak Walton Creek. A display of Alternative 1 can be found in Appendix C.

Alternative 2A also involved replacing the existing box culvert with an 18' x 6' cast-in-place box culvert and replacing the downstream 8' x 8' box culvert at Rice Lake Road with a 10' x 10' box culvert for improved hydraulics and a lowered roadway profile along CR 180. With this alternative, Bridge 6037 would be replaced with a 138' x 14' deck girder bridge, and the railroad track grade would be raised along its current horizontal alignment to meet the recommended 16' – 4" vertical clearance between CR 180 and the low steel elevation of the proposed railroad bridge. The proposed railroad bridge would be designed so the piers could accommodate a widened CR 180 roadway section in addition to a 10' pedestrian trail. CR 180 would be reconstructed from E. School Street to Old US 14 to re-grade the lowered roadway profile and widened to meet State Aid Standards. A second option to this alternative, Alternative 2B, was also proposed. This alternative is identical to Alternative 2A, except the proposed railroad bridge would be constructed adjacent to the existing railroad bridge to reduce the amount of railway closure time. The railroad track would be constructed on a new horizontal alignment to connect back into the existing track line running north and south of the railroad bridge. A display of Alternative 2A and 2B can be found in Appendix C.

Alternative 3 explored constructing an overpass bridge along CR 180, raising the roadway profile up and over the existing CPKC railroad bridge. The overpass bridge low steel elevation would be at least 23 feet above the existing railroad track to meet railroad vertical clearance requirements. CR 180 would be reconstructed to meet State Aid Standards and to connect into the overpass bridge. The side road connection at E School Street would be removed and the side road connection at Old US 14 would be relocated to the west due to the change in grade along CR 180. Retaining walls would be constructed at the east and west approaches to the overpass bridge to reduce the grading costs and grading impacts. The existing 10' x 6' box culvert would be replaced with a new 10' x 6' box culvert, and the pedestrian trail connection across Izaak Walton Creek would follow the old CR 180 roadway alignment. The existing downstream box culvert at Rice Lake Road would remain as-is. Overhead power lines running adjacent to the railroad would

need to be raised approximately 8 feet at the intersection with the proposed overpass bridge to meet high voltage power line vertical clearance requirements. A display of Alternative 3 can be found in Appendix C.

RAILROAD COORDINATION

WHKS contacted CPKC railroad and sent the four alternative displays to the Structures Department for review and input. CPKC responded that they would only support Alternative 2A on the condition that all project costs are at the County's expense, the railroad bridge is designed by HDR, and the railroad bridge contractor is a CPKC preferred contractor. Detailed correspondence with CPKC can be found in Appendix D.

COST

A summary of total project costs can be found below:

	ALTERNATE 1	ALTERNATE 2A	ALTERNATE 2B	ALTERNATE 3
BRIDGE FUNDS				
CR180 CULVERT	$950,000	$700,000	$700,000	$280,000
RICE LAKE ROAD CULVERT	$320,000	$320,000	$320,000	-
RAILROAD BRIDGE & TRACK	-	$2,600,000	$3,100,000	-
ROADWAY + TRAIL	$1,090,000	$980,000	$980,000	$8,450,000
OVERPASS BRIDGE	-	-	-	$5,600,000
PEDESTRIAN CULVERT	$1,100,000	-	-	-
OVERHEAD POWER ADJUSTMENT	-	-	-	$1,000,000
GRAND TOTAL COST	**$3,460,000**	**$4,600,000**	**$5,100,000**	**$15,330,000**

ANNUAL RAILROAD BRIDGE MAINTENANCE COST	-	**$20,000**	**$20,000**	-

Alternatives 1, 2A and 2B were similar in cost, with Alternative 1 being the least expensive ($3,460,000) and Alternatives 2A ($4,600,000) and 2B ($5,100,000), being the 3rd and 2nd most expensive respectively. Alternative 3 was by far the most expensive at $15,330,000 due to the size and length of bridge needed to provide the necessary vertical clearance over the railway, the additional geotechnical design needed for bridge construction due to the presence of poor soil conditions, and the massive amount of embankment + retaining walls needed for roadway approach grading to tie into the overpass bridge. Alternative 3 would also require partial acquisition of one property to construct the overpass bridge and the total acquisition and relocation of one residential property to relocate the intersection of Old Highway 14.

A detailed cost estimate for each alternative can be found in Appendix E.

RECOMMENDATION

All four proposed alternatives achieve the project objectives.

All four proposed alternatives replace the structurally deficient bridge structure over Izaak Walton Creek and CR 180.

Alternatives 1, 2A and 2B improve the 50 year and 100 year flood water surface elevations of the CR 180 roadway. Flood water surface elevations are not a concern in Alternative 3 due to the increased roadway profile over Izaak Walton Creek and CPKC railroad for the overpass construction.

All four proposed alternatives provide the minimum required vertical clearance between the railroad bridge and CR 180. Alternative 1 does not meet the recommended vertical clearance of 16' – 4", while Alternatives 2A and 2B do meet the recommended vertical clearance. Alternative 3 meets the vertical clearance requirements for railways under a bridge.

Alternative 3 was ultimately ruled out as a recommended alternative due to the increased project cost. Preliminary discussions with MnDOT State Aid bridge staff determined that the overpass bridge and roadway would not be eligible for state funding, and the project would not be very competitive in receiving federal funding. Alternative 3 also involves the acquisition and relocation of a residential property and would require extensive requirements and special knowledge to perform relocation services. It is recommended that the County work directly with MnDOT Office of Land Management regarding the handling of property relocation.

All four proposed alternatives provide pedestrian trail access across Izaak Walton Creek. The proposed box culvert underpass shown in Alternative 1 would require special construction coordination and staging requirements with the railroad. There were also concerns with the proximity of the box culvert to the existing railroad bridge abutment and an existing overhead power pole.

Based on coordination with CPKC Railroad, alternative 2A was the only Alternative supported by the railroad.

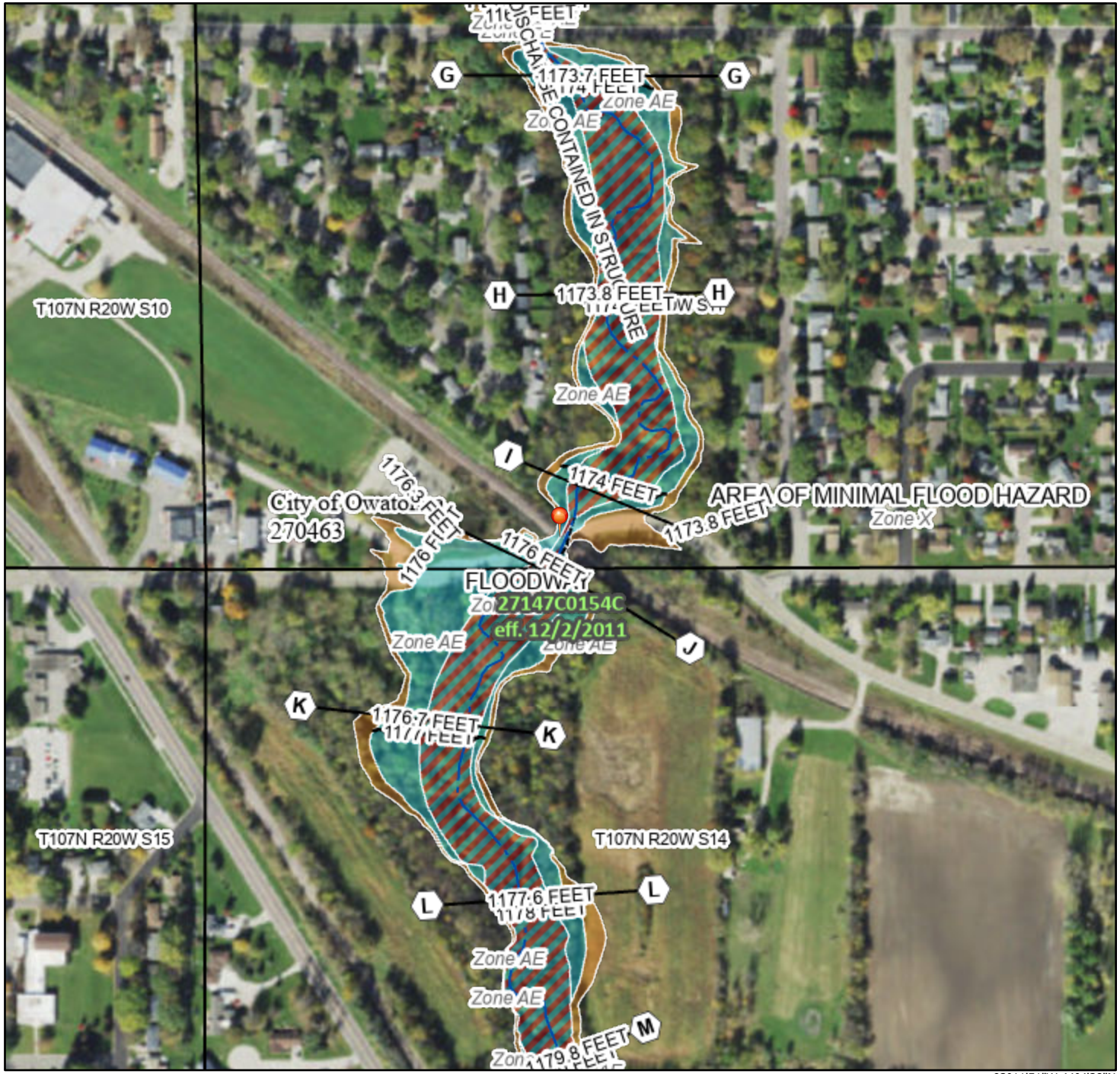
Alternative 2A is selected as the recommended alternative because it has the support of CPKC railroad, provides the recommended vertical clearance between the roadway and railroad bridge, it provides additional room for a widened roadway and adjacent pedestrian trail, and it is similar in cost to the least expensive alternative while providing greater benefits and utility.

APPENDIX A

National Flood Hazard Layer FIRMette

FEMA

93°12'28"W 44°5'4"N



93°11'51"W 44°4'38"N

Feet

0 250 500 1,000 1,500 2,000

1:6,000

Basemap Imagery Source: USGS National Map 2023

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS
- Without Base Flood Elevation (BFE) *Zone A, V, A99*
- With BFE or Depth *Zone AE, AO, AH, VE, AR*
- Regulatory Floodway

OTHER AREAS OF FLOOD HAZARD
- 0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile *Zone X*
- Future Conditions 1% Annual Chance Flood Hazard *Zone X*
- Area with Reduced Flood Risk due to Levee. See Notes. *Zone X*
- Area with Flood Risk due to Levee *Zone D*

OTHER AREAS
- NO SCREEN — Area of Minimal Flood Hazard *Zone X*
- Effective LOMRs
- Area of Undetermined Flood Hazard *Zone D*

GENERAL STRUCTURES
- Channel, Culvert, or Storm Sewer
- Levee, Dike, or Floodwall

OTHER FEATURES
- 20.2 — Cross Sections with 1% Annual Chance
- 17.5 — Water Surface Elevation
- Coastal Transect
- Base Flood Elevation Line (BFE)
- Limit of Study
- Jurisdiction Boundary
- Coastal Transect Baseline
- Profile Baseline
- Hydrographic Feature

MAP PANELS
- Digital Data Available
- No Digital Data Available
- Unmapped

N

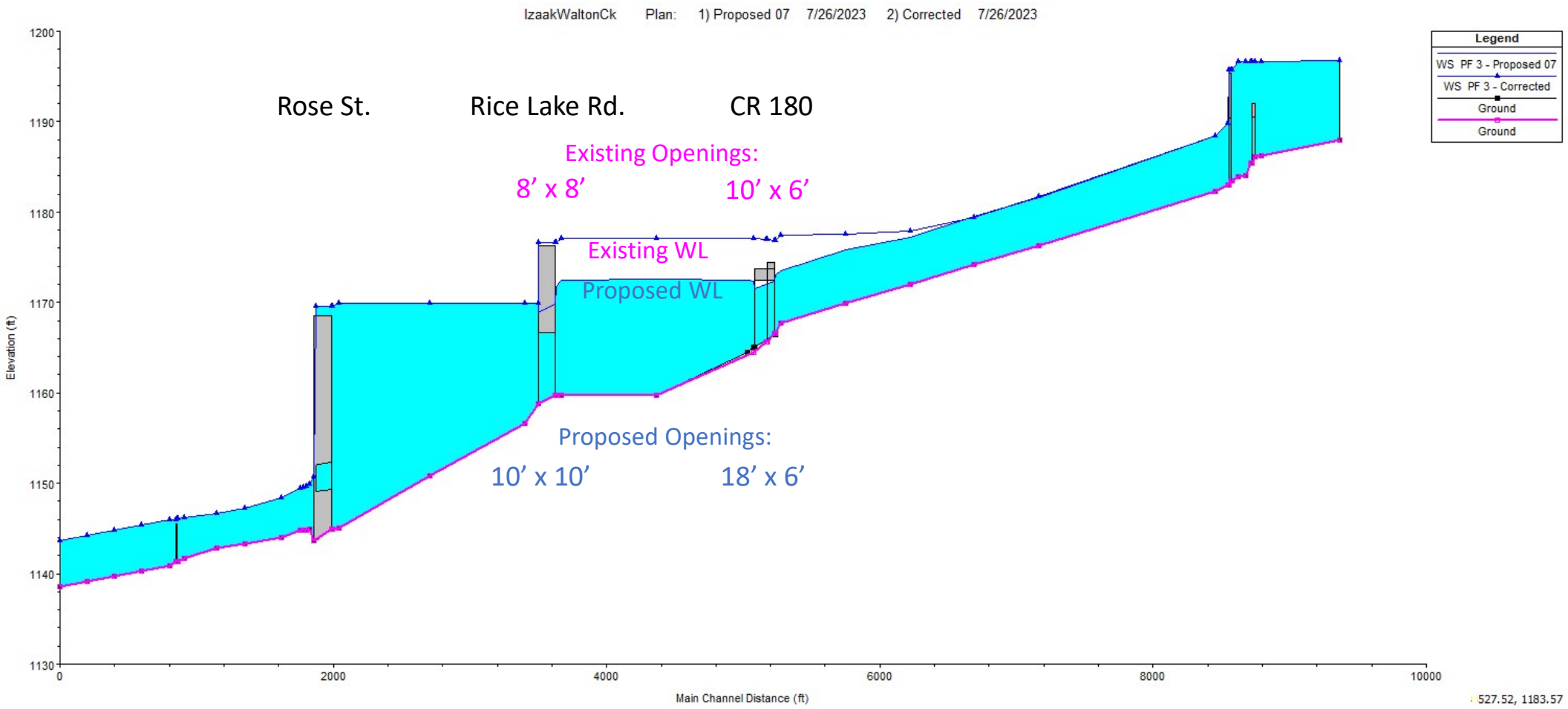
The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

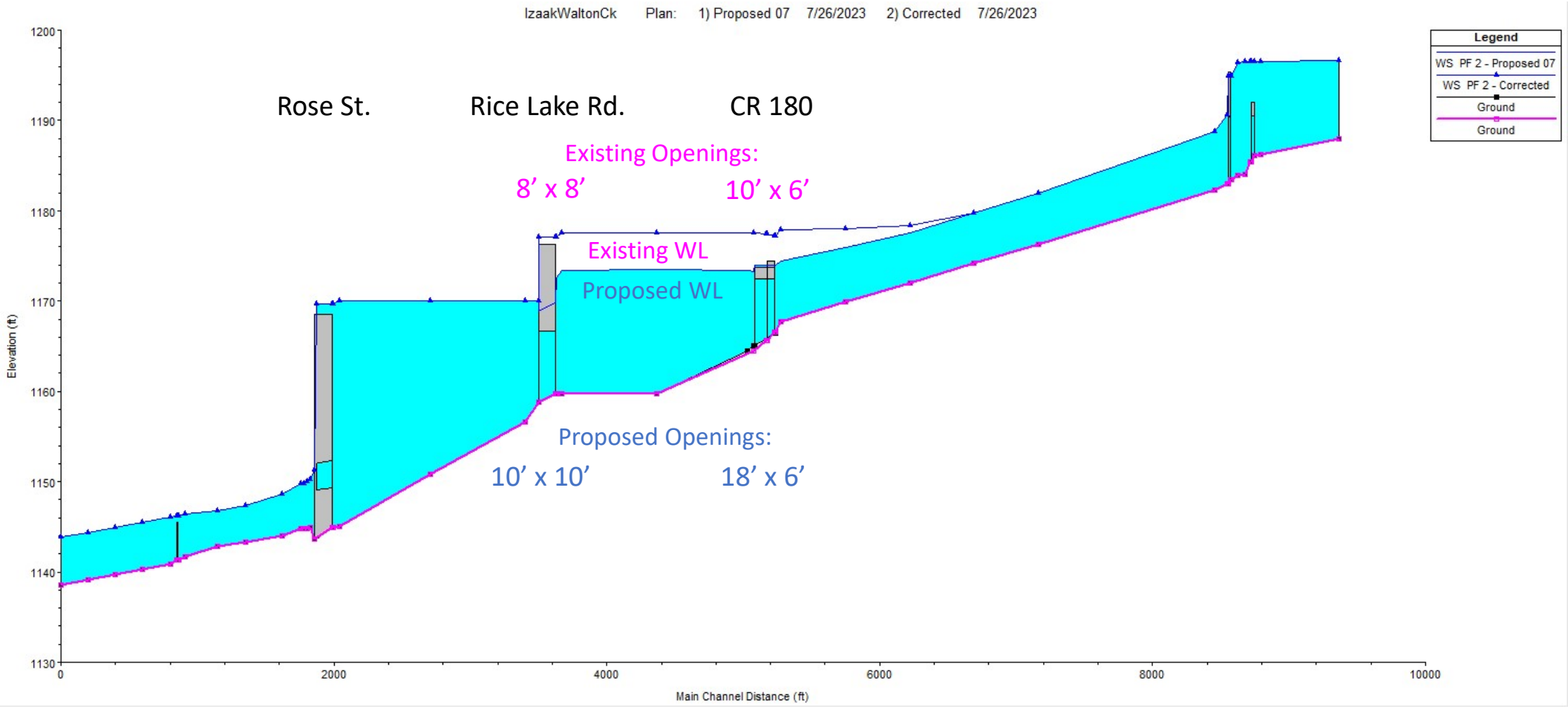
The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 2/9/2024 at 3:24 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

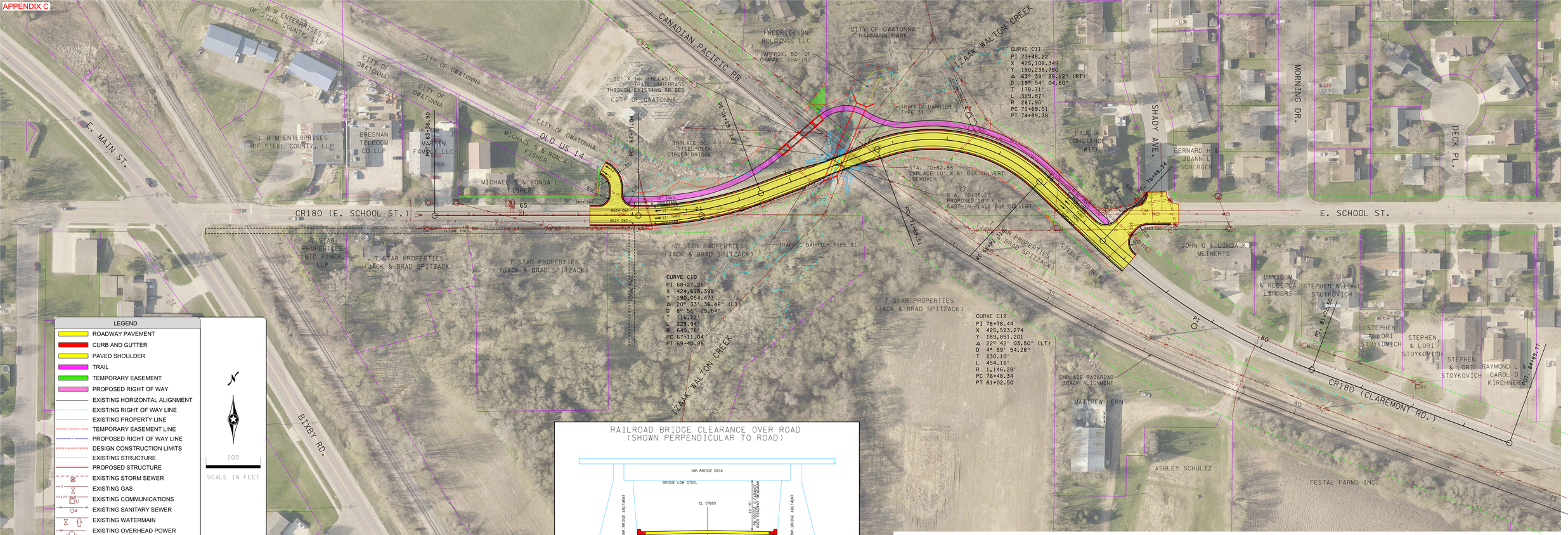
50-year Flood Event



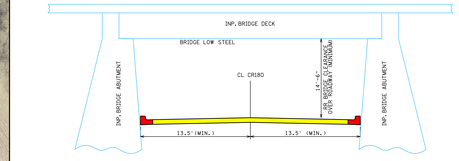
100-year Flood Event



APPENDIX C

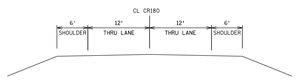


RAILROAD BRIDGE CLEARANCE OVER ROAD
(SHOWN PERPENDICULAR TO ROAD)

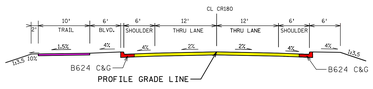


ALTERNATE 1: FIT ROAD BETWEEN INPLACE RAILROAD BRIDGE

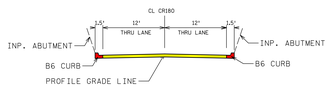
INPLACE TYPICAL SECTION

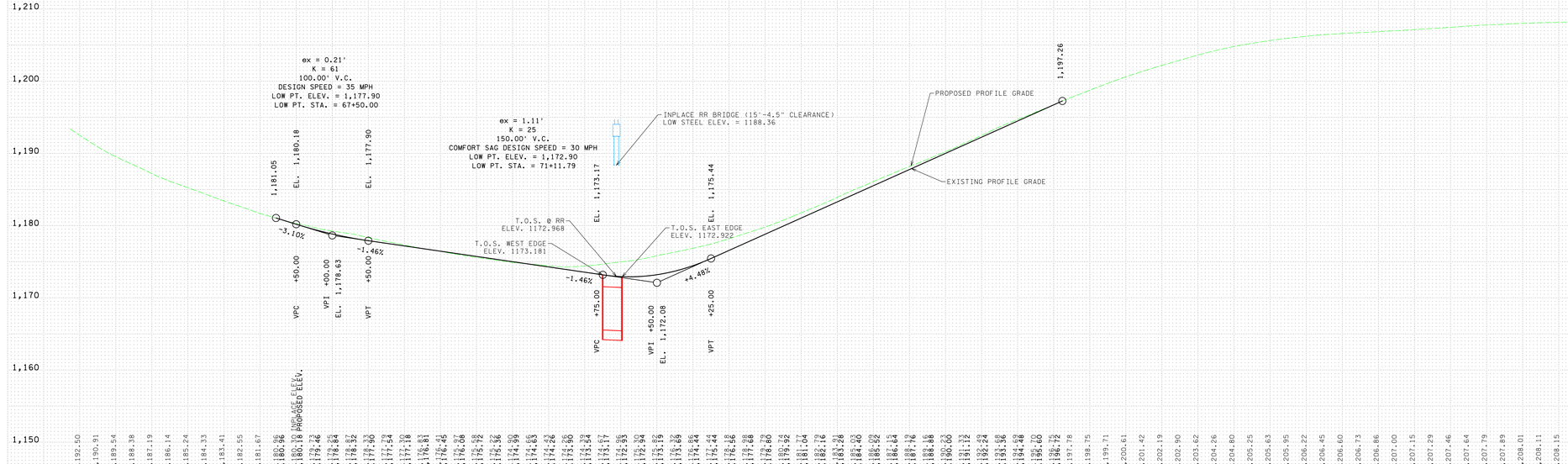


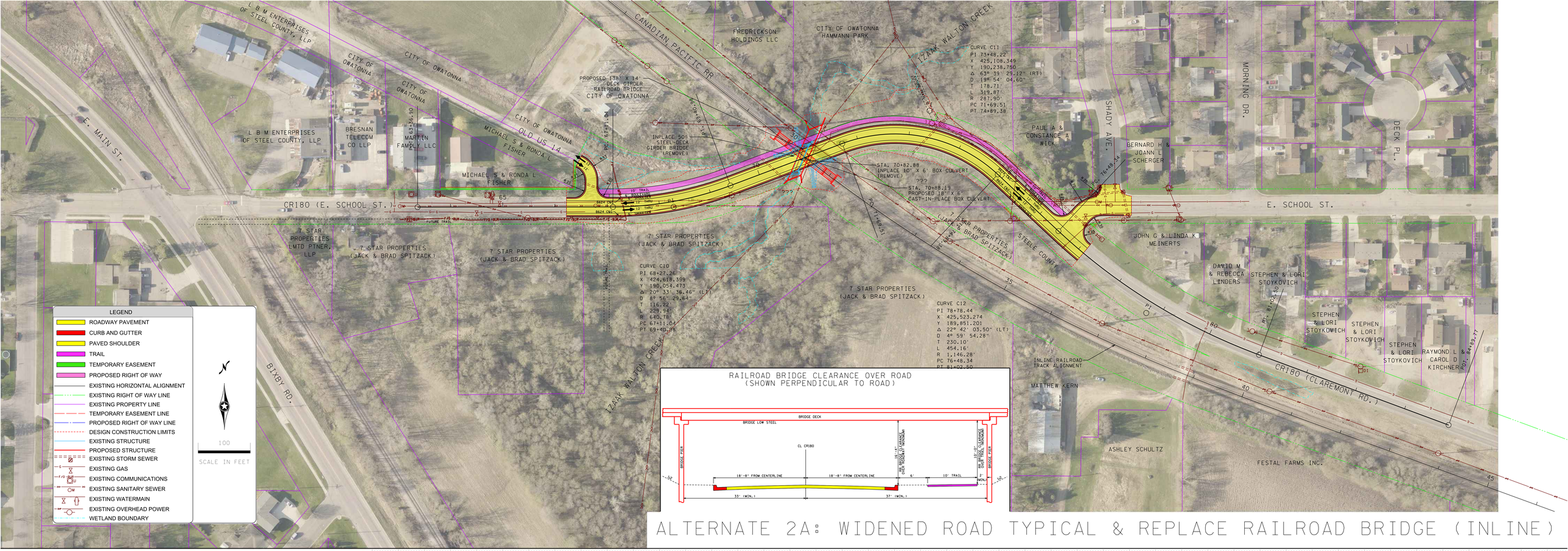
CR180 PROPOSED TYPICAL SECTION



CR180 PROPOSED TYPICAL SECTION AT RAILROAD BRIDGE

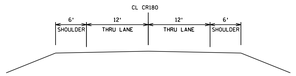




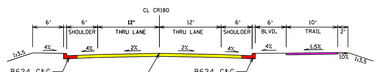


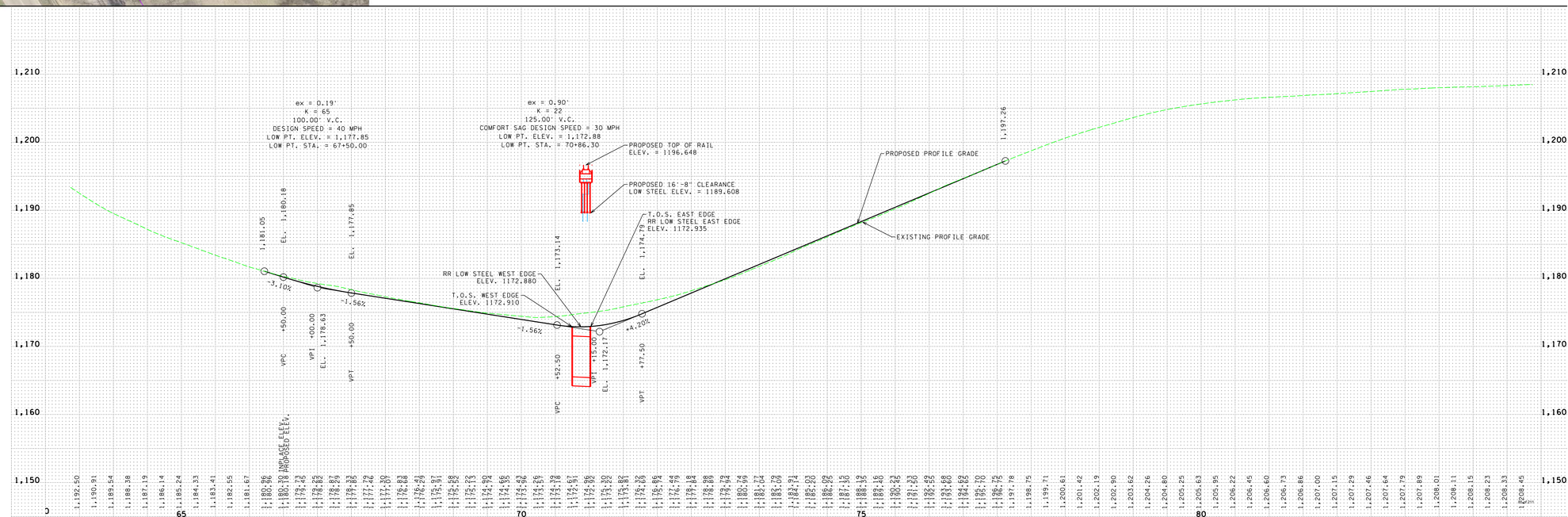
ALTERNATE 2A: WIDENED ROAD TYPICAL & REPLACE RAILROAD BRIDGE (INLINE)

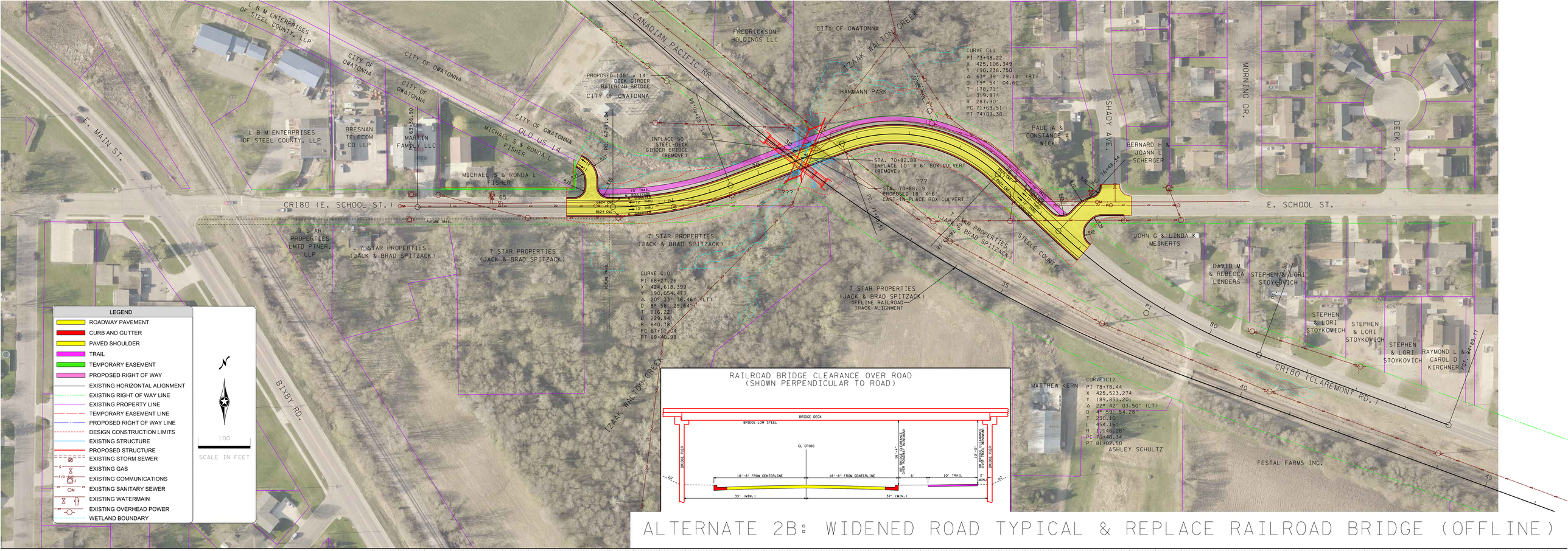
INPLACE TYPICAL SECTION



CR180 PROPOSED TYPICAL SECTION

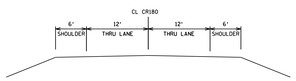




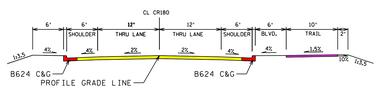


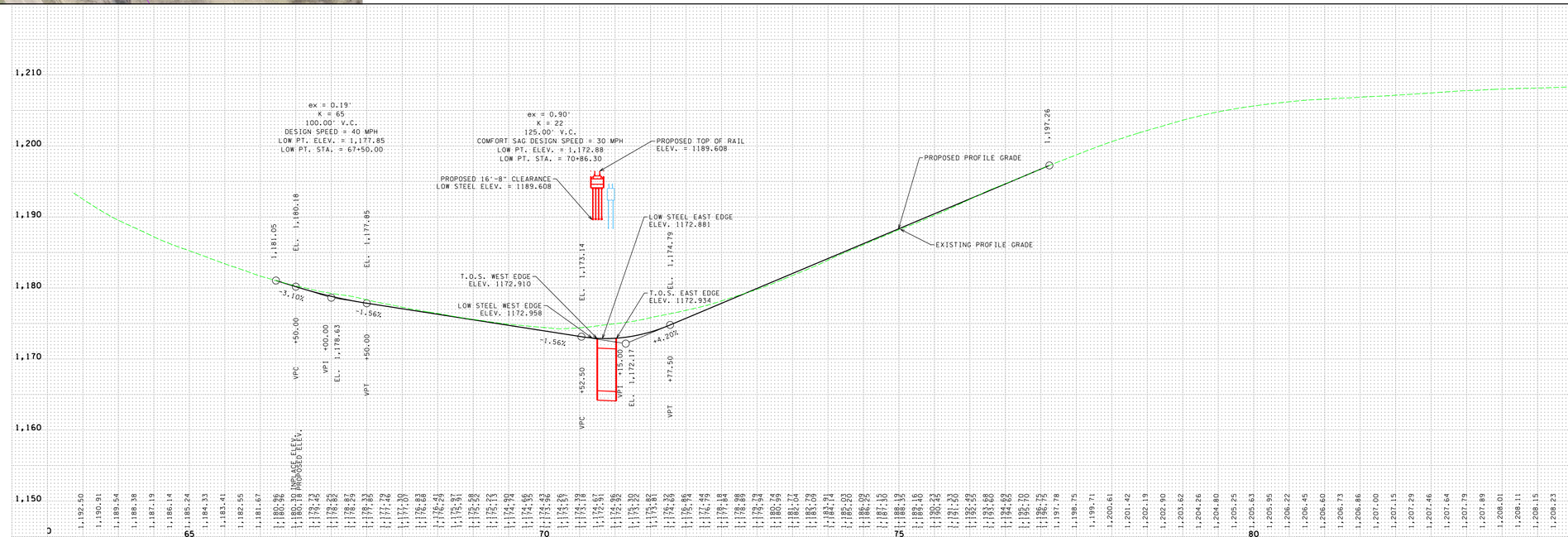
ALTERNATE 2B: WIDENED ROAD TYPICAL & REPLACE RAILROAD BRIDGE (OFFLINE)

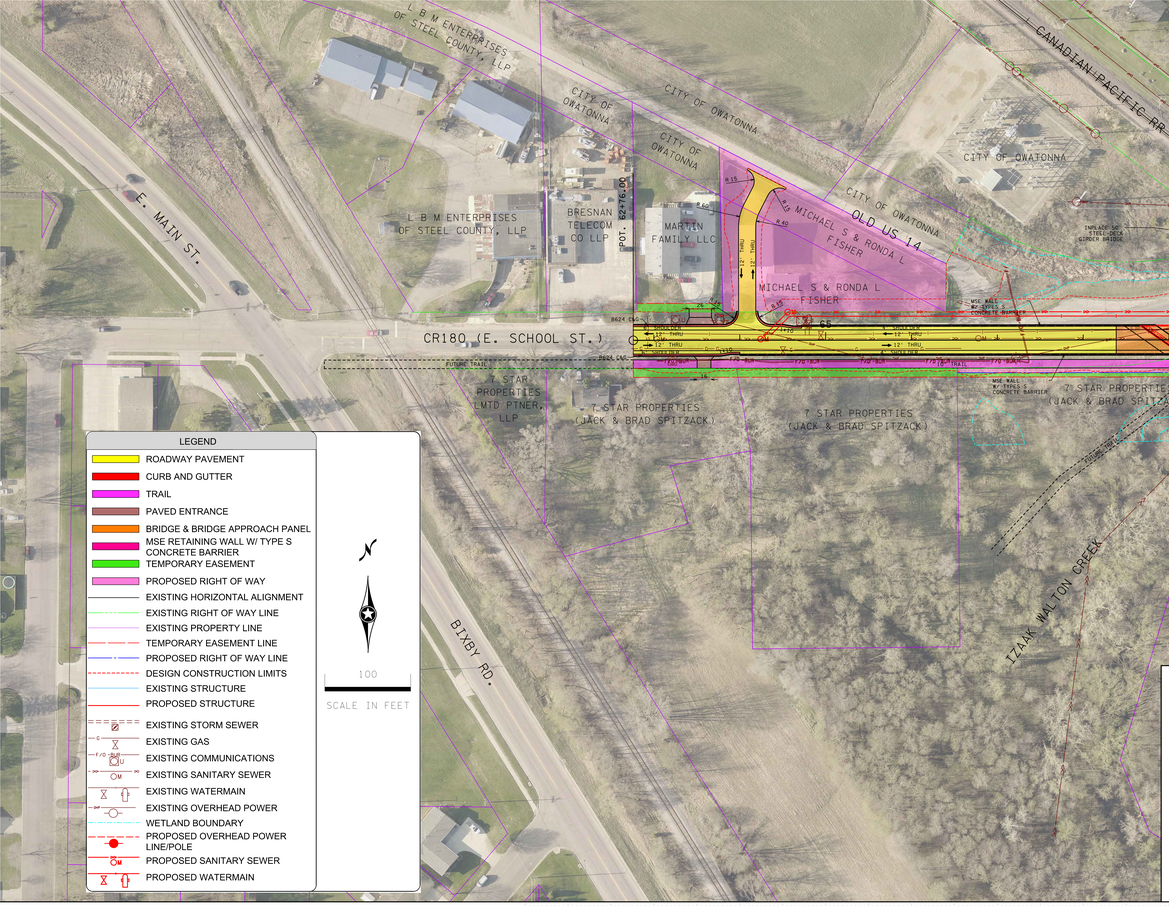
INPLACE TYPICAL SECTION

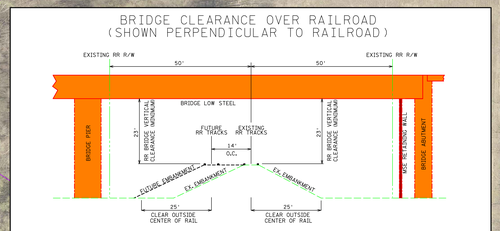


CR180 PROPOSED TYPICAL SECTION



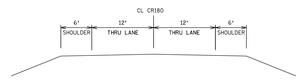






ALTERNATE 3: BRIDGE OVERPASS

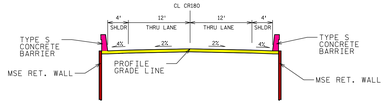
INPLACE TYPICAL SECTION



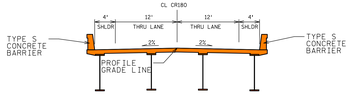
CR180 PROPOSED TYPICAL SECTION
STA 62+76 TO 64+72
STA 77+46 TO 80+37



CR180 PROPOSED TYPICAL SECTION
STA 64+72 TO 68+42
STA 73+68 TO 77+46



CR180 PROPOSED BRIDGE TYPICAL SECTION
STA 68+42 TO 73+68



PROPOSED TRAIL TYPICAL SECTION

Brandyn Chezick

From: Daniel Sabatka <Daniel.Sabatka@cpkcr.com>
Sent: Friday, February 14, 2025 9:57 AM
To: Brandyn Chezick; Karl Rittmeyer; Jon Claycamp; Jamie Stark; Turner Palmer
Cc: Sponholz, Paul; Brandon Theobald; Brian Osborne; Annka O'Brien
Subject: [EXTERNAL] Box culvert replacement over County Road 180 and CP Railroad bridge No. 6037 / MP 86.91 Waseca Sub
Attachments: RAILROAD ALT 2A DISPLAY.pdf

Brandon/Paul, we've reviewed the alternatives and would support alternative 2A. I've outlined some preliminary conditions and design requirements below. Let us know if you have questions or would like to discuss further. Thanks

Preliminary Agreement Terms:

- All Project costs (design and construction) at County expense.
- HDR to design the railroad bridge.
- Contractor must be a CPKC preferred contractor.

Preliminary Comments Based On Concept Plan:

1. Railroad bridge design to meet CPKC standards;
2. Maximum 6 hour track blocks;
3. New bridge to be ballast deck as shown;
4. CPKC standard walkway to be installed on both sides of bridge;
5. 18"+/- track raise is acceptable as shown, but all related track raise, surfacing, ties, rail, welding, destressing costs to be borne by the Project;
6. All rail through limits of track raise to be upgraded to CPKC standard 136#, costs to be borne by the Project;
7. 88-foot DPG span to have minimum 3/4"PL steel deck pan - not 6" CIP concrete deck (vertical under clearance gain of 5");
8. 88-foot DPG span all stiffeners, diaphragms and bracing to be bolted, not welded (only top and btm flanges can be welded);
9. Approach spans to be CPKC standard 24" precast concrete slab spans versus W21x93 steel beam;
10. Bridge spans to have slope matching proposed track slope (0.6% - not 0.0%)
11. Proposed vertical vehicle under clearance of 16'-4" to be maintained;
12. Abutments 1 and 4 to use CPKC standard precast abutment caps with (3) driven H-pile per abutment;
13. Piers 2 and 3 to have (2) 4 to 5 foot diameter caisson columns each – 1 on each side of the tracks (near face of caissons ≥ 4ft from nearest rail to allow uninterrupted rail service);
14. Piers 2 and 3 to have precast concrete caps installed on caissons to minimize disruption to rail traffic; and
15. Piers 2 and 3 caissons to be designed for semi-truck impact at 55mph.

From: Brandyn Chezick <BChezick@Whks.com>
Sent: Wednesday, January 22, 2025 12:37 PM
To: Karl Rittmeyer <Karl.Rittmeyer@cpkcr.com>; Jon Claycamp <Jon.Claycamp@cpkcr.com>; Jamie Stark <Jamie.Stark@cpkcr.com>; Turner Palmer <Turner.Palmer@cpkcr.com>
Cc: Sponholz, Paul <Paul.Sponholz@SteeleCountyMN.gov>; Brandon Theobald <BTheobald@Whks.com>; Brian Osborne <Brian.Osborne@cpkcr.com>; Daniel Sabatka <Daniel.Sabatka@cpkcr.com>
Subject: RE: [EXTERNAL] Re: Box culvert replacement over County Road 180 and CP Railroad bridge No. 6037

ALTERNATIVE 1 COST ESTIMATE					
ITEM	BID ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	BID ITEM COST
ROADWAY ITEMS					
BASE ROADWAY ITEMS					
1	REMOVE PAVEMENT	SQ YD	5080	$ 10.00	$ 50,800.00
2	REMOVE GUARDRAIL	LIN FT	515	$ 5.00	$ 2,575.00
3	EMBANKMENT	CU YD	1901	$ 7.50	$ 14,257.50
4	EXCAVATION	CU YD	5157	$ 15.00	$ 77,355.00
5	SELECT GRANULAR EMBANKMENT (18")	CU YD	4570	$ 30.00	$ 137,100.00
6	AGGREGATE BASE CLASS 5 (6")	CU YD	1555	$ 60.00	$ 93,300.00
7	BITUMINOUS PAVEMENT (6") (TYPE SP 12.5 WEARING (2,C)	TON	1310	$ 120.00	$ 157,200.00
8	BITUMINOUS TRAIL (4")	SQ FT	9135	$ 5.00	$ 45,675.00
9	STEEL BEAM GUARDRAIL	LIN FT	137.5	$ 35.00	$ 4,812.50
10	GUARDRAIL - BARRIER TRANSITION SECTION	EACH	2	$ 130.00	$ 260.00
11	GUARDRAIL - END TERMINAL	EACH	2	$ 3,700.00	$ 7,400.00
12	CONCRETE CURB AND GUTTER	LIN FT	2446	$ 42.00	$ 102,732.00
13	TURF RESTORATION	LS	1	$ 5,000.00	$ 5,000.00
14	RR SAFETY SUPERVISOR	DAY	10	$ 1,500.00	$ 15,000.00
ROADWAY ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 710,000.00
ROADWAY CONTINGENCY COST (20%)					$ 142,000.00
ROADWAY MOBILIZATION COST (10%)					$ 71,000.00
ROADWAY TRAFFIC CONTROL COST (5%)					$ 35,500.00
ROADWAY DESIGN AND ENGINEERING COST (18%)					$ 127,800.00
ROADWAY RIGHT OF WAY COST ($1/SQ FT		SQ FT	190	$ 1.00	$ 190.00
ROADWAY TOTAL COST					**$ 1,090,000.00**
PEDESTRIAN BOX CULVERT ITEMS					
1	12' x 10' RCB CULVERT	LIN FT	60	$ 11,000.00	$ 660,000.00
2	12' x 10' RCB CULVERT APRON	EACH	2	$ 30,500.00	$ 61,000.00
3	RR SAFETY SUPERVISOR	DAY	10	$ 1,500.00	$ 15,000.00
BRIDGE ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 740,000.00
BRIDGE CONTINGENCY COST (20%)					$ 148,000.00
BRIDGE MOBILIZATION COST (10%)					$ 74,000.00
BRIDGE ENGINEERING & DESIGN COST (18%)					$ 133,200.00
PEDESTRIAN CULVERT TOTAL					**$ 1,100,000.00**
CR 180 BOX CULVERT COST					
1	REMOVE EXISTING BOX CULVERT	LIN FT	70	$ 150.00	$ 10,500.00
2	18' x 6' RCB CULVERT	LIN FT	156	$ 3,350.00	$ 522,600.00
3	18' x 6' RCB CULVERT APRON	EACH	2	$ 30,940.00	$ 61,880.00
4	RIPRAP CL IV	CU YD	120	$ 125.00	$ 15,000.00
5	RR SAFEY SUPERVISOR	DAY	20	$ 1,500.00	$ 30,000.00

BRIDGE ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 640,000.00
BRIDGE CONTINGENCY COST (20%)					$ 128,000.00
BRIDGE MOBILIZATION COST (10%)					$ 64,000.00
BRIDGE ENGINEERING & DESIGN COST (18%)					$ 115,200.00
CR180 CULVERT TOTAL					**$ 950,000.00**
RICE LAKE RD BOX CULVERT COST					
1	REMOVE BITUMINOUS PAVEMENT	SQ YD	230	$ 10.00	$ 2,300.00
2	REMOVE CONCRETE CURB	LIN FT	150	$ 5.00	$ 750.00
3	AGGREGATE BASE	CY	96	$ 60.00	$ 5,760.00
4	BITUMINOUS PAVEMENT	TON	70	$ 120.00	$ 8,400.00
5	CURB AND GUTTER	LIN FT	150	$ 40.00	$ 6,000.00
6	10' x 10' RCB Culvert	LIN FT	90	$ 1,450.00	$ 130,500.00
7	10' x 10' RCB Culvert Apron	EACH	2	$ 23,400.00	$ 46,800.00
8	RIP RAP CL IV	CY	93	$ 125.00	$ 11,625.00
9	TURF RESTORATION	LS	1	$ 2,500.00	$ 2,500.00
BRIDGE ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 210,000.00
BRIDGE CONTINGENCY COST (20%)					$ 42,000.00
BRIDGE MOBILIZATION COST (10%)					$ 21,000.00
RICE LAKE RD TRAFFIC CONTROL (5%)					$ 10,500.00
BRIDGE ENGINEERING & DESIGN COST (18%)					$ 37,800.00
RICE LAKE RD CULVERT TOTAL					**$ 320,000.00**
ALTERNATIVE 1 TOTAL COST					
ROUNDED TO NEAREST $10,000					**$ 3,460,000.00**

ALTERNATIVE 2A COST ESTIMATE

ITEM	BID ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	BID ITEM COST
	ROADWAY ITEMS				
BASE ROADWAY ITEMS					
1	REMOVE PAVEMENT	SQ YD	5080	$ 10.00	$ 50,800.00
2	EMBANKMENT	CU YD	2203	$ 7.50	$ 16,522.50
3	EXCAVATION	CU YD	7005	$ 15.00	$ 105,075.00
4	SELECT GRANULAR EMBANKMENT (18")	CU YD	3130	$ 30.00	$ 93,900.00
5	AGGREGATE BASE CLASS 5 (6")	CU YD	1200	$ 60.00	$ 72,000.00
6	BITUMINOUS PAVEMENT (6") (TYPE SP 12.5 WEARING (2,C)	TON	1220	$ 120.00	$ 146,400.00
7	CONCRETE CURB AND GUTTER	LIN FT	2450	$ 42.00	$ 102,900.00
8	BITUMINOUS TRAIL (4")	SQ FT	9800	$ 5.00	$ 49,000.00
ROADWAY ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 640,000.00
ROADWAY CONTINGENCY COST (20%)					$ 128,000.00
ROADWAY MOBILIZATION COST (10%)					$ 64,000.00
ROADWAY TRAFFIC CONTROL COST (5%)					$ 32,000.00
ROADWAY DESIGN AND ENGINEERING COST (18%)					$ 115,200.00
ROADWAY RIGHT OF WAY COST ($1/SQ FT)		SQ FT	0	$ 1.00	$ -
ROADWAY TOTAL COST					**$ 980,000.00**
	CR 180 BOX CULVERT COST				
1	REMOVE EXISTING BOX CULVERT	LIN FT	70	$ 150.00	$ 10,500.00
2	18' x 6' RCB CULVERT	LIN FT	106	$ 3,350.00	$ 355,100.00
3	18' x 6' RCB CULVERT APRON	EACH	2	$ 30,940.00	$ 61,880.00
4	RIP RAP CL IV	CY	120	$ 125.00	$ 15,000.00
5	RR SAFETY SUPERVISOR	DAY	20	$ 1,500.00	$ 30,000.00
BRIDGE ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 470,000.00
BRIDGE CONTINGENCY COST (20%)					$ 94,000.00
BRIDGE MOBILIZATION COST (10%)					$ 47,000.00
BRIDGE ENGINEERING & DESIGN COST (18%)					$ 84,600.00
CR180 CULVERT TOTAL					**$ 700,000.00**
	RICE LAKE RD BOX CULVERT COST				
1	REMOVE BITUMINOUS PAVEMENT	SQ YD	230	$ 10.00	$ 2,300.00
2	REMOVE CONCRETE CURB	LIN FT	150	$ 5.00	$ 750.00
3	AGGREGATE BASE	CY	96	$ 60.00	$ 5,760.00
4	BITUMINOUS PAVEMENT	TON	70	$ 120.00	$ 8,400.00
5	CURB AND GUTTER	LIN FT	150	$ 40.00	$ 6,000.00
6	10' x 10' RCB CULVERT	LIN FT	90	$ 1,450.00	$ 130,500.00
7	10' x 10' RCB CULVERT APRON	EACH	2	$ 23,400.00	$ 46,800.00
8	RIP RAP CL IV	CY	93	$ 125.00	$ 11,625.00
9	TURF RESTORATION	LS	1	$ 2,500.00	$ 2,500.00

BRIDGE ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 210,000.00
BRIDGE CONTINGENCY COST (20%)					$ 42,000.00
BRIDGE MOBILIZATION COST (10%)					$ 21,000.00
RICE LAKE RD TRAFFIC CONTROL (5%)					$ 10,500.00
BRIDGE ENGINEERING & DESIGN COST (18%)					$ 37,800.00
RICE LAKE RD CULVERT TOTAL					**$ 320,000.00**
RAILROAD BRIDGE AND TRACK COST					
ROUNDED TO NEAREST $10,000					**$ 2,600,000.00**
ALTERNATIVE 2A TOTAL COST					
ROUNDED TO NEAREST $10,000					**$ 4,600,000.00**

ALTERNATIVE 2B COST ESTIMATE

ITEM	BID ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	BID ITEM COST
	ROADWAY ITEMS				
BASE ROADWAY ITEMS					
1	REMOVE PAVEMENT	SQ YD	5080	$ 10.00	$ 50,800.00
2	EMBANKMENT	CU YD	2203	$ 7.50	$ 16,522.50
3	EXCAVATION	CU YD	7005	$ 15.00	$ 105,075.00
4	SELECT GRANULAR EMBANKMENT (18")	CU YD	3130	$ 30.00	$ 93,900.00
5	AGGREGATE BASE CLASS 5 (6")	CU YD	1200	$ 60.00	$ 72,000.00
6	BITUMINOUS PAVEMENT (6") (TYPE SP 12.5 WEARING (2,C)	TON	1220	$ 120.00	$ 146,400.00
7	CONCRETE CURB AND GUTTER	LIN FT	2450	$ 42.00	$ 102,900.00
8	BITUMINOUS TRAIL (4")	SQ FT	9800	$ 5.00	$ 49,000.00
ROADWAY ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 640,000.00
ROADWAY CONTINGENCY COST (20%)					$ 128,000.00
ROADWAY MOBILIZATION COST (10%)					$ 64,000.00
ROADWAY TRAFFIC CONTROL COST (5%)					$ 32,000.00
ROADWAY DESIGN AND ENGINEERING COST (18%)					$ 115,200.00
ROADWAY RIGHT OF WAY COST ($1/SQ FT)		SQ FT	0	$ 1.00	$ -
ROADWAY TOTAL COST					**$ 980,000.00**
	CR 180 BOX CULVERT COST				
1	REMOVE EXISTING BOX CULVERT	LIN FT	70	$ 150.00	$ 10,500.00
2	18' x 6' RCB CULVERT	LIN FT	106	$ 3,350.00	$ 355,100.00
3	18' x 6' RCB CULVERT APRON	EACH	2	$ 30,940.00	$ 61,880.00
4	RIP RAP CL IV	CY	120	$ 125.00	$ 15,000.00
5	RR SAFETY SUPERVISOR	DAY	20	$ 1,500.00	$ 30,000.00
BRIDGE ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 470,000.00
BRIDGE CONTINGENCY COST (20%)					$ 94,000.00
BRIDGE MOBILIZATION COST (10%)					$ 47,000.00
BRIDGE ENGINEERING & DESIGN COST (18%)					$ 84,600.00
CR180 CULVERT TOTAL					**$ 700,000.00**
	RICE LAKE RD BOX CULVERT COST				
1	REMOVE BITUMINOUS PAVEMENT	SQ YD	230	$ 10.00	$ 2,300.00
2	REMOVE CONCRETE CURB	LIN FT	150	$ 5.00	$ 750.00
3	AGGREGATE BASE	CY	96	$ 60.00	$ 5,760.00
4	BITUMINOUS PAVEMENT	TON	70	$ 120.00	$ 8,400.00
5	CURB AND GUTTER	LIN FT	150	$ 40.00	$ 6,000.00
6	10' x 10' RCB CULVERT	LIN FT	90	$ 1,450.00	$ 130,500.00
7	10' x 10' RCB CULVERT APRON	EACH	2	$ 23,400.00	$ 46,800.00
8	RIP RAP CL IV	CY	93	$ 125.00	$ 11,625.00
9	TURF RESTORATION	LS	1	$ 2,500.00	$ 2,500.00

BRIDGE ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 210,000.00
BRIDGE CONTINGENCY COST (20%)					$ 42,000.00
BRIDGE MOBILIZATION COST (10%)					$ 21,000.00
RICE LAKE RD TRAFFIC CONTROL (5%)					$ 10,500.00
BRIDGE ENGINEERING & DESIGN COST (18%)					$ 37,800.00
RICE LAKE RD CULVERT TOTAL					**$ 320,000.00**
RAILROAD BRIDGE AND TRACK COST					
ROUNDED TO NEAREST $10,000					**$ 3,100,000.00**
ALTERNATIVE 2B TOTAL COST					
ROUNDED TO NEAREST $10,000					**$ 5,100,000.00**

ALTERNATIVE 3 COST ESTIMATE

ITEM	BID ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	BID ITEM COST
	ROADWAY ITEMS				
1	REMOVE PAVEMENT	SQ YD	8100	$ 10.00	$ 81,000.00
2	EMBANKMENT	CU YD	1138	$ 7.50	$ 8,535.00
3	EXCAVATION	CU YD	3515	$ 15.00	$ 52,725.00
4	SELECT GRANULAR EMBANKMENT (18")	CU YD	3185	$ 30.00	$ 95,550.00
5	AGGREGATE BASE CLASS 5 (6")	CU YD	1615	$ 60.00	$ 96,900.00
6	BITUMINOUS PAVEMENT (6") (TYPE SP 12.5 WEARING (2,C)	TON	145	$ 120.00	$ 17,400.00
7	CONCRETE CURB AND GUTTER	LIN FT	990	$ 42.00	$ 41,580.00
8	6" CONCRETE DRIVEWAY	SQ YD	200	$ 90.00	$ 18,000.00
9	BITUMINOUS TRAIL (4")	SQ FT	14650	$ 3.50	$ 51,275.00
10	CONCRETE BARRIER, TYPE S (36") (includes reinforcing pad)	LIN FT	1770	$ 135.00	$ 238,950.00
11	GRANULAR BACKFILL (CV)	CU YD	40365	$ 35.00	$ 1,412,775.00
12	MSE WALL	SQ YD	5700	$ 135.00	$ 769,500.00
13	8" PVC SANITARY SEWER	LIN FT	660	$ 85.00	$ 56,100.00
14	SANITARY SEWER MANHOLE	EACH	3	$ 8,500.00	$ 25,500.00
15	6" DIP WATERMAIN	LIN FT	540	$ 80.00	$ 43,200.00
16	SOIL STABILIZATION FOR EMBANKMENT	LUMP SUM	1	$ 2,300,000.00	$ 2,300,000.00
ROADWAY ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 5,310,000.00
ROADWAY CONTINGENCY COST (20%)					$ 1,062,000.00
ROADWAY MOBILIZATION COST (10%)					$ 531,000.00
ROADWAY TRAFFIC CONTROL COST (5%)					$ 265,500.00
ROADWAY DESIGN AND ENGINEERING COST (18%)					$ 955,800.00
	ROADWAY RIGHT OF WAY COST ($1/SQ FT)	SQ FT	20670	$ 1.00	$ 20,670.00
RIGHT OF WAY COST FOR DEVELOPED PARCEL					$ 254,000.00
DEMOLITION OF EXISTING HOUSE & GARAGE					$ 50,000.00
ROADWAY TOTAL COST					**$ 8,450,000.00**
	OVERPASS BRIDGE ITEMS				
BRIDGE (INCLUDING APPROACH PANELS)					**$ 5,600,000.00**
	CR 180 BOX CULVERT COST				
1	REMOVE EXISTING BOX CULVERT	LIN FT	70	$ 150.00	$ 10,500.00
2	10' x 6' RCB CULVERT	LIN FT	44	$ 1,900.00	$ 83,600.00
3	10' x 6' RCB CULVERT APRON	EACH	2	$ 26,900.00	$ 53,800.00
4	RIPRAP CL IV	CU YD	120	$ 125.00	$ 15,000.00
5	RR SAFEY SUPERVISOR	DAY	20	$ 1,500.00	$ 30,000.00
BRIDGE ITEMS SUB-TOTAL COST (NEAREST 10,000)					$ 190,000.00
BRIDGE CONTINGENCY COST (20%)					$ 38,000.00
BRIDGE MOBILIZATION COST (10%)					$ 19,000.00
BRIDGE ENGINEERING & DESIGN COST (18%)					$ 34,200.00
CR180 CULVERT TOTAL					**$ 280,000.00**

OVERHEAD POWER LINE RELOCATION COST	
ROUNDED TO NEAREST $10,000	$ 1,000,000.00
ALTERNATIVE 3 TOTAL COST	
ROUNDED TO NEAREST $10,000	$ 15,330,000.00

County Road 180 Feasibility Study

County Road 180 under Canadian Pacific Railroad Bridge

Report Version 1.0

Steele County Highway Department

Prepared by:

SRF

Date August 2022

SRF No. 14282.0

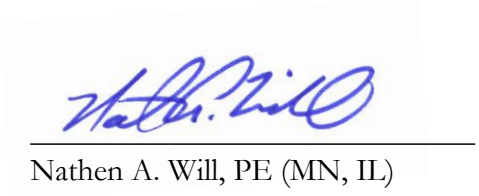
FEASIBILITY STUDY AND REPORT

for

STEEL COUNTY, MINNESOTA
COUNTY ROAD 180 UNDER CANADIAN
PACIFIC RAILROAD BRIDGE

SRF Consulting Group, Inc.
3701 Wayzata Boulevard Suite 100
Minneapolis, MN 55416-3791
(763) 249-6761

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the State of Minnesota.



Nathen A. Will, PE (MN, IL)

26391 — Reg. No.

8/29/2022 — Date

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Executive Summary

This report assesses the feasibility of increasing the vertical clearance between County Road (CR) 180 (East School Road) and the existing railroad bridge located in the southeast corner of the City of Owatonna approximately 1,230' east of County State Aid Highway (CSAH) 48 (East Main Street) on CR 180. The purpose for this vertical clearance increase is to provide a solution that meets or exceeds the minimum 14'-6" vertical clearance set by Minnesota State Statute. The existing vertical clearance is approximately 12' and several vehicle collisions have occurred in the past with the railroad bridge. A goal of this study was to identify viable alternatives and identify areas of concern that require further analysis and investigation beyond the scope of this project.

County Road 180 is a two-lane rural road that serves as a significant east-west connector to other County roadways (e.g., CSAH 2 to the west) and connects with road systems to the east including a future north-south County roadway. The importance of this connection will be heightened by a planned connection in 2022 to Old US Highway 14 to the east including the City of Claremont.

This segment of CR 180 includes one railroad bridge structure, Bridge No. 6037, owned and maintained by Canadian Pacific Railway (CPR) and one concrete box culvert, Bridge No. 4686, that allows drainage under CR 180 for Isaak Walton Creek. These existing bridge structures are in the same location and will need to be addressed in conjunction with one another.

The CPR bridge, built in 1908, does not meet the current minimum vertical bridge clearance criteria (14'-6" Urban Design or 16'-4" Rural-Suburban Design). Steele County has recorded several incidents where the sub-standard clearance has resulted in vehicles striking the bridge. The restricted clearance also limits emergency vehicles from using this corridor to service areas east within the City of Owatonna. CPR does not have any plans to improve or replace the bridge.

The concrete box culvert was built in 1925 and is designated as structurally deficient. It will need to be replaced soon regardless of any improvements to the existing vertical clearance to safely allow vehicles to continue using CR 180.

This report includes a preferred alternative and a conceptual roadway layout and profile (see Appendix A - Exhibit 4). Also provided is a cost comparison of the various alternatives that were developed and reviewed before identifying the preferred alternative (see Appendix B - Exhibit 1).

Project Introduction and Objectives

This project's main objectives include identifying options to increase the vertical clearance to meet the minimum requirements and address replacement of the concrete box culvert to improve safety for the traveling public and maintain railroad track integrity.

Presently, there is a 12' clearance between the road surface and the bottom of the CPR bridge, which is less than the current minimum vertical clearance of 14'-6". Due to this clearance issue,

several vehicles have hit the bridge, which could potentially damage the bridge structurally and impact the safety of the traveling public.

CR 180 is a two-lane road that serves as a significant connection from CSAH 48 to points in eastern Steele County and crosses the CPR track twice. The first crossing is an at-grade stop sign-controlled crossing approximately 100' east of CSAH 48. The second crossing is about 1,230' east of CSAH 48 and utilizes the existing railroad bridge to pass under the railroad tracks.

In addition to reviewing a railroad bridge replacement, a grade-separated trail parallel to CR 180 is included in this report. The 10' off-road trail would allow users to pass under the railroad and the proposed railroad bridge would be designed to provide non-motorized traffic a safer, cost-effective alternative to the current on-road design.

The purpose of this study is to:

- Conduct conceptual analysis of alignments and profiles for CR 180 and CPR bridge alternatives that meet or exceed the 14'-6" minimum vertical clearance
- Identify impacts to properties and potential right of way easements and acquisitions
- Identify impacts to existing utilities
- Identify surface stormwater and other environmental or contamination impacts
- Provide a cost estimate of the proposed improvements

Existing Conditions and Design Constraints

The posted speed limit of CR 180 in the feasibility study area is 30 mph. This lower speed correlates to the sharp horizontal curvature, vertical profile, and adjacent residential neighborhoods. There is existing curb and gutter from CSAH 48 east approximately 800' that ends prior to the railroad bridge. The remaining roadway is rural in nature with steel plate-beam guardrail that protects the steep slopes and abutments along the box culvert and railroad bridge abutments. Existing ditches convey the stormwater along CR 180 from east to west and discharge at the box culvert.

The typical road section includes two 12' through lanes with 6' shoulders. The existing roadway and shoulders are bituminous, and the paved shoulders vary from 6" to 6'. Shoulders that are not paved the full width of 6' have aggregate surfacing. Currently there are no existing off-road pedestrian routes along CR 180, which forces non-motorized traffic to travel within a few feet of rapidly moving vehicular traffic by using the roadway shoulder. Refer to Appendix A–Exhibit 2 for a graphic showing the existing conditions.

Alignments were investigated to best serve CR 180 users and fit within site constraints. The evaluation criteria included, but was not limited to, maintaining the existing roadway, impact of utilities and right of way, minimizing bridge structures (railroad and/or roadway), maximizing vertical bridge clearance, maintaining existing drainage patterns, reducing the frequency of roadway flooding, and minimizing impacts to environmentally sensitive areas within the project limits.

Profiles were created to mimic the existing roadway profile and clear zone requirements. These profiles also addressed ways to minimize right of way impacts. Retaining walls were considered when larger impacts to right of way were unavoidable by either altering the alignment or the profile.

The recommended minimum clearance between the roadway surface and the bottom of the bridge is 14'-6". Due to its existing restricted clearance of 12', there have been several hits to the bridge that, with time, are causing a significant safety concern.

The box culvert bridge carrying Isaak Walton Creek is structurally deficient. The concrete box culvert creates flooding issues when the Isaak Walton Creek rises above the creek banks and overtops CR 180 under the CPR bridge. Based on hydraulic information, the tailwater elevations created during flood events heavily drives the seasonal flooding events that overtop CR 180 under the railroad bridge. The challenge with raising the road is maintaining the minimum required clearance to the railroad bridge. Properly sizing and designing the drainage system and roadway will help minimize the frequency of seasonal flooding and ensure the road's structural integrity.

Neither of these existing structures are wide enough to accommodate a proposed sidepath trail separated from the roadway. The proposed design allows for a trail location that is safer for recreational users immediately following construction. The separate sidepath facility will become an important component of this project, as it will provide for planned future off-road trail systems that will provide a more cost-effective solution than retrofitting a solution in the future.

Additional concerns include utilities in the project corridor. A watermain that the City of Owatonna has identified to be replaced runs along CR 180 and passes through the structurally deficient box culvert. The existing watermain daylights from the ground on the south side of CR 180, connects to the upper part of the box culvert, travels through the inside top of the culvert, and exits on the north end of the culvert before continuing back underground.

Existing sanitary sewer and various private utilities will also need to be located and addressed during preliminary design and construction. High voltage overhead transmission lines and large diameter steel poles parallel the east side of the railroad embankment and are not expected to be relocated as part of this project, but a close review will be required during design for avoidance.

Bridge Types

Three railroad bridges were evaluated, refer to Appendix C-Exhibit 1. Due to the need to increase vertical bridge clearance and to raise the roadway to help reduce the frequency of flooding, a through-plate-girder ("Type 1") bridge was determined to be the most feasible alternative to meet the design parameters. It allows the support girders to support the main superstructure in a way that keeps the bottom of the bridge higher, provides the shallowest bridge section (3'-9$^3/_4$"), and therefore maximizes the clearance to the road surface.

The bridge types and alignment alternatives were reviewed with representatives from CPR. Over the course of several meetings, the design group discussed the various bridge types and alignment

alternatives. The design team received general acceptance from CPR designers to allow the use of through-plate-girder ("Type 1") bridge with the following items in place for acceptance:

- The bridge shall have a ballast deck.
- The bridge cannot be a skewed span.
- If the vertical clearance from the top of the highway to the low steel is less than 16'-0" it requires a crash beam (this would be required for the CR 180 underpass).
- The top flange must have a 2:1 taper at the ends of the span.
- The girders must have a spacing of 20-foot center to center.
- It is anticipated that raising the track is not feasible.

Proposed Road Typical

The proposed road typical section would utilize curb and gutter to help minimize impacts to the surrounding properties and would include a minimum 6-foot boulevard that separates the 10-foot sidepath trail from the travel lanes as shown in Appendix A-Exhibit 4.

The ultimate desired project outcome is to maximize vertical bridge clearance between the road surface and the bottom of the railroad bridge, replace the deficient box culvert, evaluate options for reducing the seasonal flooding of CR 180 by raising the roadway and possibly lowering the tailwater on Isaak Walton Creek under the railroad to accommodate both the roadway and the off-road trail.

The existing bridge would need to be protected during construction as the proposed new bridge would be constructed on the existing railroad alignment, while minimizing track closures, by constructing the new bridge abutments behind the existing large stone abutments that support the current railroad bridge.

Utility Impacts

An introductory investigation of existing utilities along the corridor has been completed. Continuation of utility investigations would be required in the preliminary design phase of the project as potential impacts became better defined. The options presented in this report will require an undefined amount of adjustment/relocation of public and private utilities.

Utilities within the project area were contacted through Gopher State One Call (GSOC) and requests for as-built plans and maps were made on call ticket number 210883673. Utility companies contacted by GSOC include:

- Arvig
- CenturyLink
- Charter Communications
- City of Owatonna Sanitary Sewer

- City of Owatonna Storm Sewer
- Jaguar Communications
- MetroNet
- Owatonna Public Utilities (OPU) – Electric
- Owatonna Public Utilities (OPU) – Fiber
- Owatonna Public Utilities (OPU) – Gas
- Owatonna Public Utilities (OPU) – Water
- OPU & Southern Minnesota Municipal Power Agency (SMMPA) – Overhead High Voltage Transmission Lines

Many utilities in the corridor will likely need adjustment and/or relocation should this project move forward with construction. A more detailed look, but still preliminary, included stormwater drainage improvements, relocation of the existing watermain that currently passes through the box culvert under CR 180, and the large OPU & SMMPA transmission lines that run parallel, approximately 25' offset east from the CPR track, on the railroad embankment. Other individual utility impacts in the corridor have not been evaluated at this time.

Drainage, Hydraulics, and Permits

The project is located within Cannon River Watershed Joint Powers Organization (CRWJPO). New impervious area resulting from the improved roadway and trail construction will exceed the watershed's threshold requiring the project to comply with Stormwater Management Rules (other rules may also apply). However, a permit from CRWJPO is not required as the City of Owatonna administers the CRWJPO Stormwater Management Rule on their behalf. In addition, the project will require a National Pollutant Discharge Elimination System (NPDES) permit administered by the Minnesota Pollution Control Agency (MPCA) which will include volume control and sediment reduction. The MS4 volume control rules for reconstructed impervious surfaces should also be discussed with the County at the time of design.

The existing drainage patterns along CR 180 are primarily rural with some segments of curb and gutter and very little storm sewer. The addition of the trail and curb and gutter will convert the area to urban drainage along the roadway. The newly urbanized roadway will need to be analyzed to confirm that the spread meets State Aid standards and that any needed storm sewer will be adequate to convey the runoff to stormwater best management practices (BMPs) or existing discharge points. At a minimum, any storm sewer draining to wetlands or surface waters will need treatment with a sump manhole or other BMPs.

As design progresses, opportunities to maximize stormwater BMPs necessary to address stormwater runoff may be able to provide treatment for some existing roadway that is currently untreated, while simultaneously meeting CRWJPO and NPDES requirements. If a suitable site(s) can be located, the

stormwater BMPs would likely consist of vegetated infiltration/filtration basins that will also aid in rate mitigation.

Work in the creek crossing will trigger the Minnesota Department of Natural Resources (MnDNR) Minnesota Water Permitting and Reporting System (MPARS) permit, as it is a public water. Wetland delineations and impacts will also need to be assessed to determine the Joint Permit (U.S. Army Corps of Engineers and Minnesota Board of Water & Soil Resources) needs.

Of particular importance at this location is the crossing of a tributary to Maple Creek. Some documentation identifies it as an unnamed tributary and others have as Isaak Walton Creek. This creek is a designated Federal Emergency Management Agency (FEMA) Zone AE (FEMA Map Number 27147C0154C, Panel 154 of 400, December 2, 2011) with detailed modeling and a defined floodway. See Appendix C-Exhibit 3 for a copy of the FEMA map. The box culvert crossing at CR 180 is a significant pinch point for the creek, and it constrains and disconnects the upstream and downstream flood fringes. The crossing is also impacted by high tailwater conditions from the downstream crossing at Rice Lake Street East.

A regulatory hydraulic model (OWATON2.dat) for the Isaak Walton Creek was obtained from the FEMA Hydraulic Model Download Application (https://arcgis.dnr.state.mn.us/ewr/hydra_model_download/index.html#), which is administered by the MnDNR. Coordination with MnDNR floodplain staff confirmed it to be the correct model.

The hydraulic model was converted to HEC-RAS to assess the existing crossing and alternatives. Per the regulatory model, the existing crossing has a 10-year flood protection with no freeboard. All events over the 10-year overtop CR 180.

Coordination with the local floodplain administrator, the MnDNR, and possibly FEMA will be required for any changes to the crossing. Stage increases to the Base Flood (100-year) will automatically trigger the Conditional Letter of Map Revision and Letter of Map Revisions (CLOMR/LOMR) process. Meeting 'No-Rise' Conditions will avoid permitting needs. Lowering the water surface elevation may trigger the LOMR process at the floodplain administrator's discretion.

Environmental Conditions Review

Purpose

The purpose of this environmental review is to provide a high-level desktop review of potential environmental conditions for the CR 180 Project Area, see Appendix C-Exhibit 2.

Existing Conditions

This review looked at online information at the MPCA website 'What's In My Neighborhood' https://www.pca.state.mn.us/data/whats-my-neighborhood, and the National Wetland Inventory (NWI) and floodplain maps contained within the SRF GIS database. The MPCA database includes information about potential environmental contamination as well as permits and registrations related

to a site. Appendix C-Exhibit 2 shows NWI-mapped wetlands and floodplain for the two sites under consideration.

The following summarizes potential environmental concerns, including contamination, flooding, and permitting.

Site 2 – County Road 180 Project Area

This site is surrounded by wetlands and floodplain. It would be difficult to complete any construction activities without impacts to these resources, therefore permitting would take more time at this location and could require additional time for permit preparation and processing and mitigation costs.

Table 1 includes details of the sites noted in the MPCA database within the polygon of Site 2 (Appendix C-Exhibit 2). The table does not include businesses noted in the database for construction stormwater permits which are inactive, indicating construction is complete.

Table 1. Site 2 Environmental Conditions – County Road 180

Business Name	Issue	Status
Enron Owatonna	Investigation and Cleanup. No Action Letter issued 1997	Inactive
Gleason Automotive Machine	Aboveground Storage Tank	Active
Riverplace Auto Center Inc	Hazardous Waste Generator License	Inactive
Jones Cable Income Fund	Underground tank leak, soil corrective action approved 1991	Inactive
Meisel Violins Inc	Hazardous Waste Generator License	Inactive
Gleason Automotive Machine	Hazardous Waste Generator License	Inactive

Source: MPCA

Alternatives Developed

This feasibility study identified six alternatives. Early in the study, Alternative 6 was dismissed and no exhibits were created. In conjunction with the five identified alternatives, three different bridge types were also reviewed. Each alternative was evaluated for its feasibility and its likely costs and included the likely cost impacts based on each of the three bridge types. Refer to Appendix A–Exhibit 3 for the Alternatives reviewed.

Alternative 1

Alternative 1 leaves the alignment, drainage, and utilities as they exist today, so no additional right of way or easements are needed. Other than some surface improvements, the clearance issue between the road surface to bottom of bridge would remain, the multiuse trail would not be constructed, and the road flooding issue would continue.

Alternative 2

Alternative 2 closely followed the existing alignment, but both the railroad bridge and the concrete box culvert would be replaced, and CR 180 would be constructed as an urban section with the sidepath trail located along the north side.

Including the impacts to the railroad right of way, this alternative anticipates impacts to 14 parcels. While following the existing alignment as close as practical helps minimize disruption to the surrounding properties, property impacts will be necessary to allow the necessary improvements to meet the minimum bridge clearance criteria, minimize right of way costs, raise the road slightly to reduce the frequency of seasonal floods overtopping the roadway, replace the deficient box culvert and reconstruct the existing watermain to avoid passing through the box culvert.

Additional hydraulic analysis and modeling would be necessary to explore options for lowering the existing tailwater elevations between Rice Lake Road and CR 180. Potential improvements to the existing culvert crossing under Rice Lake Road and supporting hydraulic modeling may provide some allowance to lower the tailwater at the proposed CR 180 box culvert creek crossing resulting in anticipated less overtopping frequency. Adjustments to flood elevations would require additional FEMA coordination as discussed previously in this report.

Alternative 3

Alternative 3 reroutes CR 180 and bypasses the railroad bridge but still provides trail access under the railroad bridge. This alternative reroutes CR 180 to East Rose Street and Partridge Avenue Southeast, proceeding south on Partridge Avenue Southeast. Partridge Avenue Southeast would be reconstructed from Rice Lake Road to East Rose Street and an extension of Partridge Avenue Southeast would be constructed from CR 180 to Rice Lake Road. The route would include a grade separated trail and the existing bridge area would be reconstructed so that trail access can be provided under the railroad to accommodate future trail connections. The concrete box culvert and the watermain would also need to be designed and realigned to meet current design standards.

Alternative 3 eliminates the expense of constructing a new railroad bridge and addresses roadway clearance issue but adds several other expenses, such as the purchase of a significant amount of right of way, construction/reconstruction of a significant amount of additional roadway, and trail construction. This alternative anticipates impacts to 43 parcels including the impacts to the railroad right of way.

This alternative is expected to increase traffic levels on other roadways that lead to the new CR 180 connection and eliminates a point on the county roadway system where vehicles (including emergency vehicles) can cross the railroad tracks unhindered. Due to the removal of CR 180 below the railroad bridge, emergency services (police, fire, and ambulance) may incur slower response times to the southeast area of the City of Owatonna. Surrounding county areas as alternate routes would need to be considered and would likely pass through an at-grade railroad crossing with potential blockage from passing trains.

Alternative 4

Alternative 4 relocates CR 180 and the railroad bridge southeast (SE) of its present location, allowing for the required clearance. The off-road trail would parallel the new CR 180 alignment and pass under the railroad. This alternative would create a 30-mph speed advisory due to a sharp curve that reduces the length of road realignment and impacts to property. Including the impacts to the railroad right of way, this alternative anticipates impacts to 15 parcels.

This alternative allows the existing railroad bridge to remain and would require construction of a new CR 180 roadway bridge, west of the new railroad bridge, that would allow Izzak Walton Creek to pass under CR 180. This alternative would provide an opportunity to relocate and install existing utilities using current design standards. The overhead transmission line and large steel poles will need special attention during design of this alternative so that they can be avoided during final design.

This alternative is costly as it involves a new alignment for CR 180, requires construction of a new CR 180 bridge, impacts a large area of mature trees and environmentally sensitive areas that likely would trigger FEMA permitting and remapping.

Alternative 5

Alternative 5 is like Alternative 4, except that it improves the sharp curves to accomplish a higher design speed. Including the impacts to the railroad right of way, this alternative anticipates impacts to 33 parcels.

To increase the speed from 30 mph to 45 mph, the horizontal curve needs to be larger. The proposed railroad bridge length would also need to be increased (beyond Alternative 4) to accommodate the increased skew angle between the new roadway alignment and the existing railroad track alignment. This would require a detailed and very critical look at how to avoid the transmission lines and poles during design, as this design has the highest potential for conflict.

Another concern with this option is its significant impact to property access along CR 180. There will be a significant elevation changes required to pass CR 180 under the new railroad bridge that requires a longer roadway profile transition length to tie into the existing roadway at an acceptable grade. This elevation change requires closure of several existing driveways along CR 180 as the driveway grades would become excessively steep for vehicle access.

Alternative 6

Alternative 6 was dismissed early in the project as not feasible due to the numerous impacts anticipated to local residential and commercial properties and overall cost to construct. This alternative included realigning CR 180 to pass over the CPR with a new roadway bridge. The minimum vertical clearance from top of rail to bottom of bridge superstructure is 22'-0". Elevating CR 180 would have required relocation of the high voltage transmission line, disconnection of several local streets, and constructing steep vertical grades on CR 180 to tie into the existing

roadway. Several existing driveways would have been impacted due to the steep grades likely resulting in full acquisition of the properties.

Project Costs

Estimated project costs were derived from applying 2020 construction costs to readily quantifiable construction items from the design items and assumed costs for potential surface water treatment, utility relocations, and right of way impacts. A 30% contingency was included for additional items unknown at this time including potential wetland mitigation. Costs for engineering, inspection, administration, and capitalized interest components of the overall project cost were not included. This estimate is for probable construction cost only.

Using this information, we estimate the total project cost for preferred Alternative 2 to be approximately $5.5 million. Refer to Appendix B-Exhibit 1 for a summary of costs for each alternative studied. A detailed cost breakdown of the preferred Alternative 2 is included in Appendix B-Exhibit 2.

Summary

We recommend proceeding with moving forward with preliminary design of Alternative 2 to replace the deficient box culvert, increase the vertical bridge clearance to meet or exceed the minimum 14'-6", construct a sidepath trail to facilitate pedestrians along the corridor, replace the existing watermain and replace the existing railroad bridge with a through-plate-girder ("Type 1") bridge. This will provide a safe and functional roadway for the traveling public, improve emergency vehicle passage along CR 180 and provide future opportunities for additional trail connections. As previously mentioned in the Executive Summary, additional investigation to prepare a comprehensive hydraulic study was not included in the scope of this feasibility study. We further recommend that additional hydraulic surveys and analysis be completed to explore options for lowering the hydraulic tailwater elevations between Rice Lake Road and CR 180 for increasing the flood resiliency of CR 180 under the CPR railroad bridge.

APPENDIX A

Exhibits

Exhibit 1 - Location Map

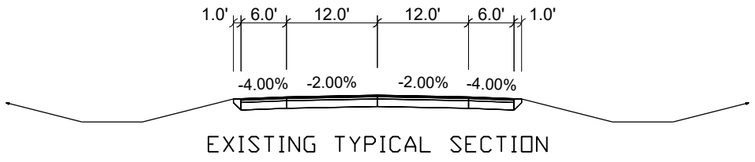


SRF

County Road 180

Steele County

Exhibit 2 - Existing Conditions



EXISTING TYPICAL SECTION

LEGEND

- EXISTING SANITARY SEWER
- EXISTING STORM SEWER
- EXISTING WATERMAIN
- E(OH) EXISTING OVERHEAD ELECTRIC

N

0 50 100

SCALE IN FEET

EX OVERHEAD ELECTRIC

ELECTRICAL SUBSTATION

EX OVERHEAD ELECTRIC

ISAAK WALTON CREEK

SHADY AVE

EX RR BRIDGE

CR 180

E SCHOOL RD

EX BOX CULVERT

ISAAK WALTON CREEK

EX OVERHEAD ELECTRIC

CR 180

CANADIAN PACIFIC RAILWAY

NO	DATE	BY	CKD	APPR

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SRF

COUNTY ROAD 180

EXISTING CONDITIONS

STEELE COUNTY, MINNESOTA

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Additional Alternatives Considered for CR 180

Exhibit 3 - Alternatives Reviewed

Alt 1 - Existing Bridge (No Build)



Alt 3 - No Bridge and Reroute



Alt 4 - New RR Bridge with Speed Advisory

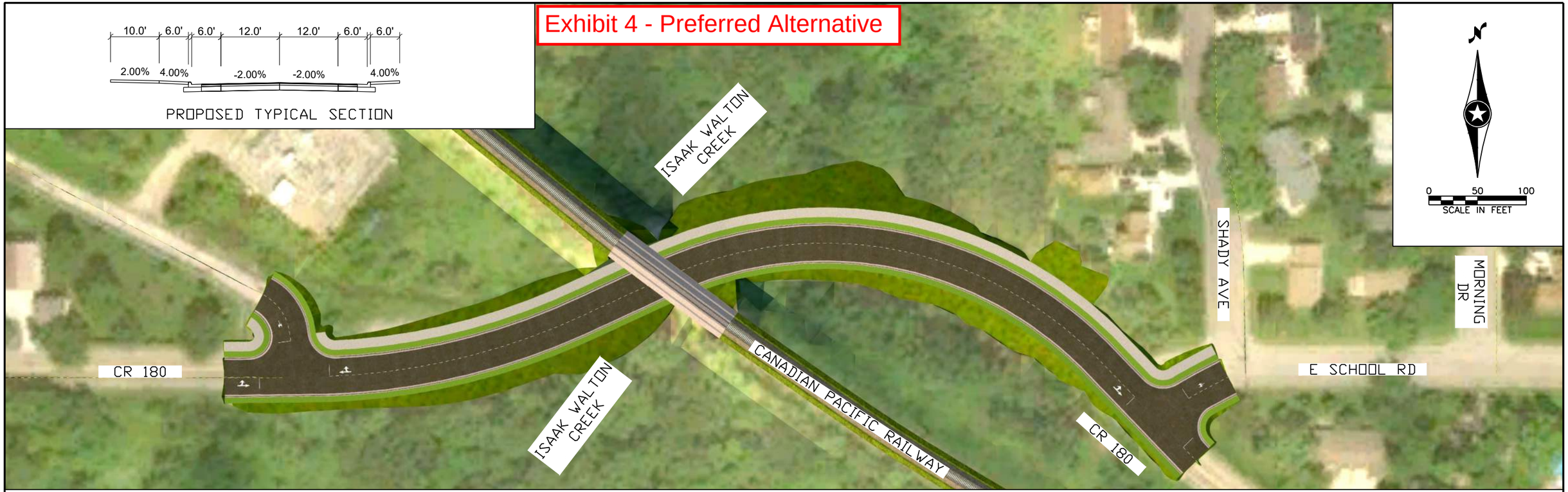


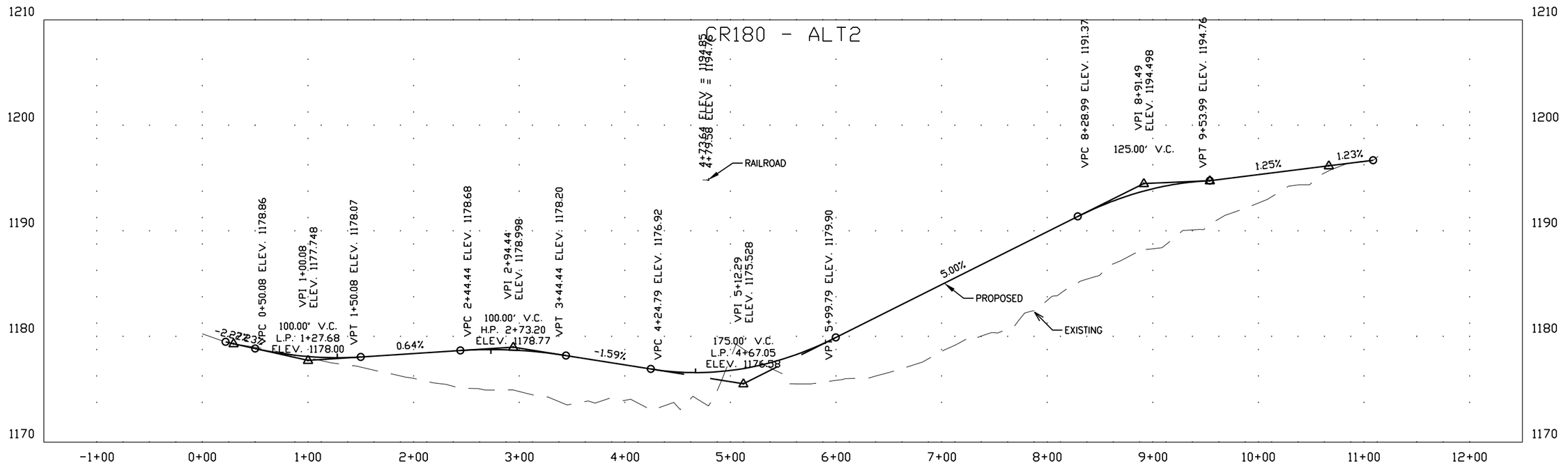
Alt 5 - New RR Bridge with 30 mph Curves



Exhibit 4 - Preferred Alternative

PROPOSED TYPICAL SECTION





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NOT FOR CONSTRUCTION
CONCEPTUAL ONLY

SRF

COUNTY ROAD 180

FEASIBIITY PLAN & PROFILE

STEELE COUNTY, MINNESOTA

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APPENDIX B

Engineer's Opinion of Probable Cost

Exhibit 1 - Cost Summary

Summary of Estimated Costs for the Reconstruction of CR 180 Alternatives

Alternative	Estimate of Construction Costs		
	with Bridge Type 1	with Bridge Type 2	with Bridge Type 3
Alternative 1: Refurbish Road, No Improvements	$ 717,000	$ 717,000	$ 717,000
Alternative 2: Reconstruct Road and RR Bridge, add Trail, no Road Bridge	$ 5,540,000	$ 4,930,000	$ 4,850,000
Alternative 3: Reroute Road and add Trail, No RR Bridge or Road Bridge	$ 7,840,000	$ 7,840,000	$ 7,840,000
Alternative 4: Reconstruct Road and RR Bridge, add Trail, add Road Bridge	$ 9,300,000	$ 8,700,000	$ 8,620,000
Alternative 5: Reconstruct Road and RR Bridge, add Trail, add Road Bridge	$ 12,010,000	$ 11,410,000	$ 11,330,000

Exhibit 2 - Preferred Alternative Detailed Costs

Project: 14282 Steele Co. County Road 180 - Alternative 2 (Ex Alignment, 2-Lane, RR Bridge Replacement, No Road Bridge)

Concept Cost Estimate (based upon 2020 bid price information)

Prepared By: SRF Consulting Group, Inc., 02/28/2022

ITEM DESCRIPTION			UNIT	UNIT PRICE	RR Bridge Type 1 EST. QUANTITY	RR Bridge Type 1 EST. AMOUNT	RR Bridge Type 2 EST. QUANTITY	RR Bridge Type 2 EST. AMOUNT	RR Bridge Type 3 EST. QUANTITY	RR Bridge Type 3 EST. AMOUNT
PAVING AND GRADING COSTS										
GrP 1a	2106 Excavation - common & subgrade		cu. yd.	$10.00	4,800	$48,000	4,800	$48,000	4,800	$48,000
GrP 1b	2106 Excavation - muck	(9)	cu. yd.	$11.00	960	$10,560	960	$10,560	960	$10,560
GrP 1c	2106 Excavation - rock		cu. yd.	$100.00						
GrP 2a	2106 Common Embankment (CV)		cu. yd.	$6.00	15,100	$90,600	15,100	$90,600	15,100	$90,600
GrP 2b	2106 Granular Embankment - Muck Backfill (CV)		cu. yd.	$12.00	3,020	$36,240	3,020	$36,240	3,020	$36,240
GrP 2c	2106 Select Granular - Structural Backfill (CV)		cu. yd.	$16.00						
GrP 2d	2106 Granular Subgrade (CV)		cu. yd.	$15.00	3,200	$48,000	3,200	$48,000	3,200	$48,000
GrP 3e	County Road Pavement	(1)	sq. yd.	$35.00	3,300	$115,500	3,300	$115,500	3,300	$115,500
GrP 3f	County Road Shoulder Pavement	(1)	sq. yd.	$20.00	1,500	$30,000	1,500	$30,000	1,500	$30,000
GrP 3h	Driveway Pavement	(1)	sq. yd.	$20.00						
GrP 3i	Driveway Pavement - Concrete	(1)	sq. yd.	$90.00						
GrP 4a	Concrete Walk / Trail / Median	(2)	sq. yd.	$75.00						
GrP 4b	Bituminous Walk / Trail	(2)	sq. yd.	$40.00	2,400	$96,000	2,400	$96,000	2,400	$96,000
GrP 4c	ADA Pedestrian Curb Ramp		each	$1800.00	2	$3,600	2	$3,600	2	$3,600
GrP 5	Concrete Curb and Gutter		lin. ft.	$27.00	2,200	$59,400	2,200	$59,400	2,200	$59,400
GrP 6	Concrete Median Barrier (Permanent)		lin. ft.	$125.00						
GrP 7	Pavement Edge Drains		lin. ft.	$8.00	4,800	$38,400	4,800	$38,400	4,800	$38,400
GrP 8a	Removals - Pavement		sq. yd.	$6.00						
GrP 8b	Removals - Buildings		each	$40,000						
GrP 8c	Removals - Drainage		lin. ft.	$20	200	$4,000	200	$4,000	200	$4,000
SUBTOTAL PAVING AND GRADING COSTS:						**$580,300**		**$580,300**		**$580,300**
DRAINAGE, UTILITIES AND EROSION CONTROL										
Dr 1	Local Utilities - Sanitary Sewers		lin. ft.							
Dr 2	Local Utilities - Watermains		lin. ft.							
Dr 3	Water Quality Ponds		l.s.							
Dr 4	Wetland Mitigation		l.s.							
Dr 5	Drainage - urban									
Dr 6	Drainage - rural	(3)	mile	$110,000	0.10	$11,000	0.10	$11,000	0.10	$11,000
Dr 7	Turf Establishment & Erosion Control		10%			$59,000		$59,000		$59,000
Dr 8	Landscaping		2%			$12,000		$12,000		$12,000
SUBTOTAL DRAINAGE, UTILITIES AND EROSION CONTROL						**$82,000**		**$82,000**		**$82,000**
BRIDGE COSTS										
Br 1	Bridge - RR Type 1		Lump Sum	$ 1,860,000.00	1	$1,860,000				
Br 2	Bridge - RR Type 2		Lump Sum	$ 1,508,000.00			1	$1,508,000		
Br 3	Bridge - RR Type 3		Lump Sum	$ 1,464,000.00					1	$1,464,000
Br 4	Bridge - Road (115 LF)		sq. ft.	$225						
Br 5	Bridge - Road (125 LF)		sq. ft.	$225						
SUBTOTAL BRIDGE COSTS:						**$1,860,000**		**$1,508,000**		**$1,464,000**
RETAINING WALLS & OTHER MINOR STRUCTURAL COSTS										
RW 1	Box Culvert -	(4)	lin. ft.	$1,400	125	$175,000	125	$175,000	125	$175,000
SUBTOTAL RETAINING WALLS & OTHER MINOR STRUCTURAL COSTS:						**$175,000**		**$175,000**		**$175,000**
SIGNAL AND LIGHTING COSTS										
SGL 6	Intersection Lighting (permanent, standard)		each	$20,000	2	$40,000	2	$40,000	2	$40,000
SUBTOTAL SIGNAL AND LIGHTING COSTS:						**$40,000**		**$40,000**		**$40,000**
SIGNING & STRIPING COSTS										
SGN 1	Mainline Signing (C&D)		mile	$35,000	0.20	$7,000	0.20	$7,000	0.20	$7,000
SGN 2	Mainline Striping		mile	$5,000	0.20	$1,000	0.20	$1,000	0.20	$1,000
SGN 3	Mainline Signing (A, OH, Br Mtd)		each	$50,000						
SUBTOTAL SIGNING & STRIPING COSTS:						**$8,000**		**$8,000**		**$8,000**
SUBTOTAL CONSTRUCTION COSTS:						**$2,745,300**		**$2,393,300**		**$2,349,300**
MISCELLANEOUS COSTS										
M 1	Mobilization		5%			$138,000		$120,000		$118,000
M 2	Non Quantified Minor Items		20%			$550,000		$479,000		$470,000
M3	Anti Icing System		Lump Sum							
M 4	Roadway Weather Information System (RWIS)		Lump Sum							
M 5	Raise Railroad Track		Lump Sum	$ 600,000.00	1	$600,000	1	$600,000	1	$600,000
M 6										
M 7	Temporary Pavement & Drainage		5%			$138,000		$120,000		$118,000
M 8	Traffic Control		3%			$83,000		$72,000		$71,000
SUBTOTAL MISCELLANEOUS COSTS:						**$1,509,000**		**$1,391,000**		**$1,377,000**
ESTIMATED TOTAL CONSTRUCTION COSTS without Contingency:						**$4,254,300**		**$3,784,300**		**$3,726,300**
1	Contingency or "risk"		30%			$1,277,000		$1,136,000		$1,118,000
ESTIMATED TOTAL CONSTRUCTION COSTS PLUS CONTINGENCY:						**$5,531,300**		**$4,920,300**		**$4,844,300**

OTHER PROJECT COSTS:										
RAILROAD AGREEMENTS		Lump Sum	$1							
UTILITY AGREEMENTS		Lump Sum	$1							
TURN BACK AGREEMENTS		Lump Sum	$1							
PROJECT MITIGATION		Lump Sum	$1							
R/W ACQUISITIONS		Lump Sum	$1							
		Lump Sum								
SUBTOTAL OTHER PROJECT COSTS										
TOTAL PROJECT COST						**$5,531,300**		**$4,920,300**		**$4,844,300**
INFLATION COST (CURRENT YR. TO YR. OF OPEI		Years	3%							
TOTAL PROJECT COST (OPENING YEAR DOLLARS)						**$5,531,300**		**$4,920,300**		**$4,844,300**

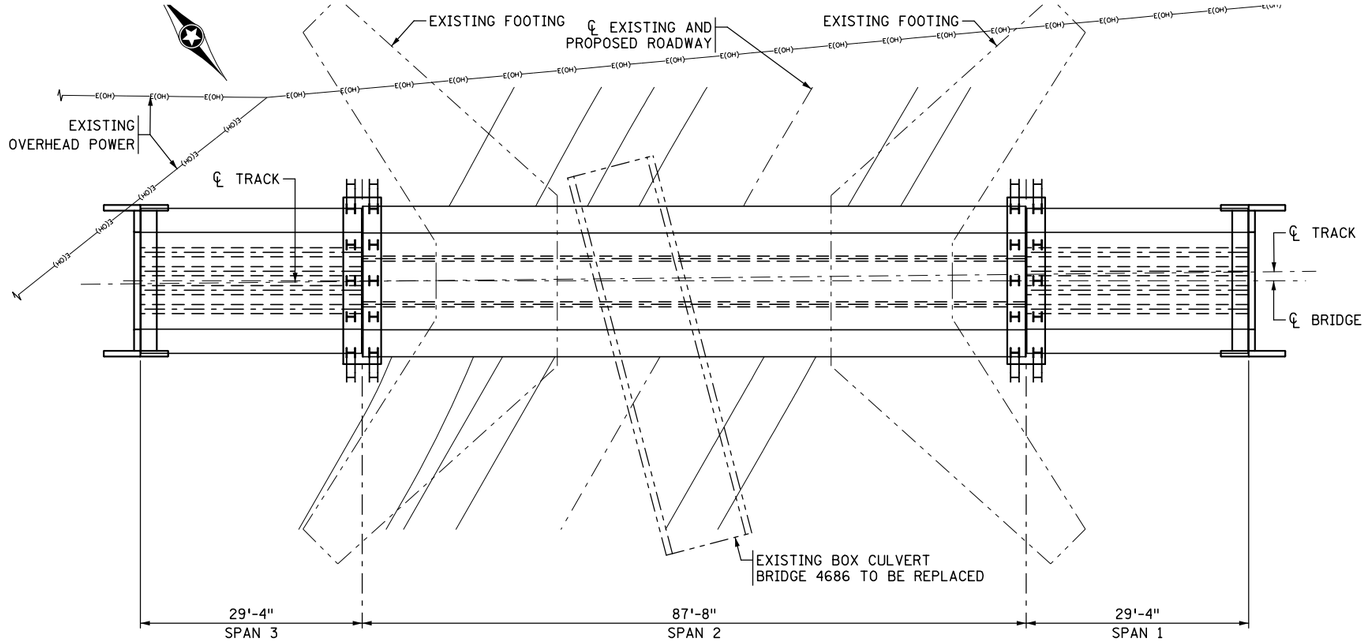
NOTE:
(1) Includes aggregate base class 5 and PASB or OGAB, as appropriate.
(2) Includes aggregate base class 5.
(3) Does not include pavement edge drains, see separate item.
(4) Does not include excavation or backfill.
(5) Assumes Mn/DOT Standard Plan Sheet designs; does not include excavation or backfill.
(6) Does not include Moment Slab.
(7) Includes moment slab and concrete barrier.
(8) Tie back system required for exposed retained heights greater than 15 Feet. This cost is additional to the item for temporary steel sheet pile.
(9) Muck Excavation assumed to be 20% of Common Excavation

Utility Agreements based upon:
R/W Acquisitions based upon:

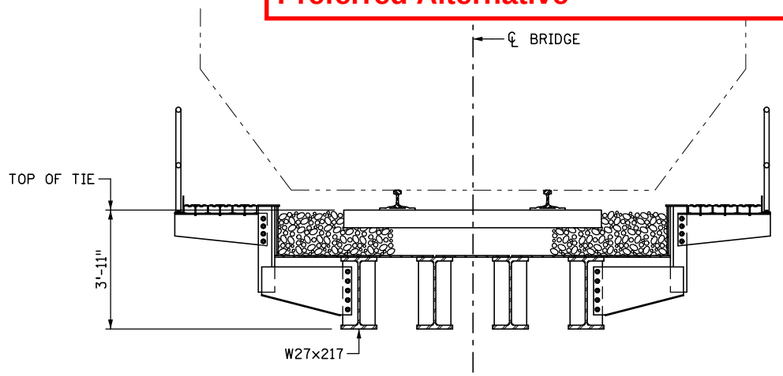
APPENDIX C

Other Information

Exhibit 1: Railroad Bridge Type 1
Preferred Alternative

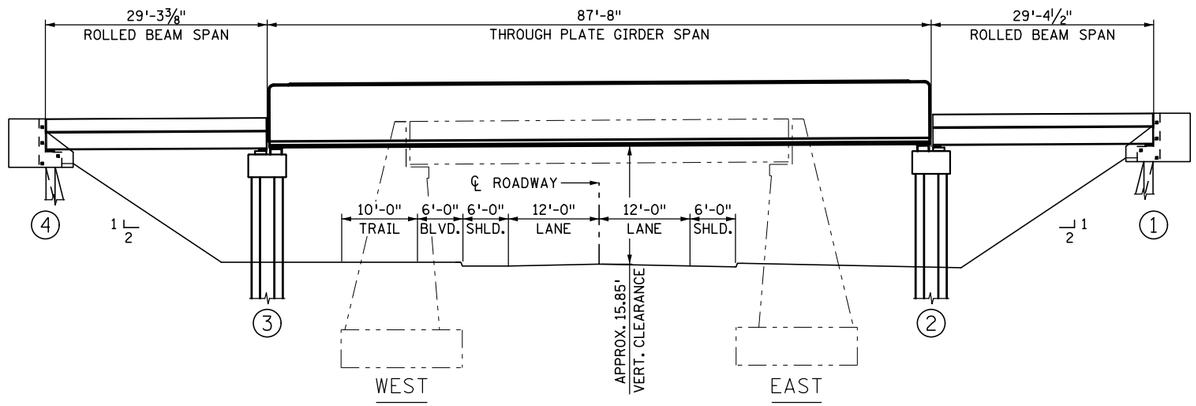


PLAN VIEW

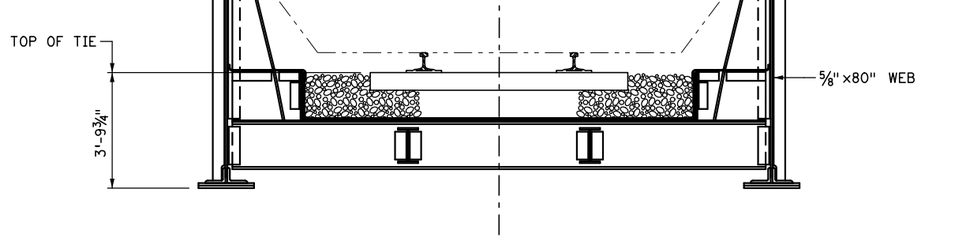


TRANSVERSE SECTION - SPANS 1 AND 3

ROLLED BEAM SPANS



ELEVATION



TRANSVERSE SECTION - SPAN 2

THROUGH PLATE GIRDER SPAN

NOTE:

ALTERNATIVE CONCEPT DEPICTED IN THIS PLAN ASSUMES NO RAILROAD TRACK RAISE, AND THE ROADWAY PROFILE MATCHES EXISTING.

CR 180 Feasibility Report
Type 1 Railroad Bridge

TKDA
444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

FEASIBILITY STUDY
BRIDGE NO. M211
(MnDOT BRIDGE 6037)
GENERAL PLAN AND ELEVATION

CPRR OVER CR 180
AND ISAAK WALTON CREEK

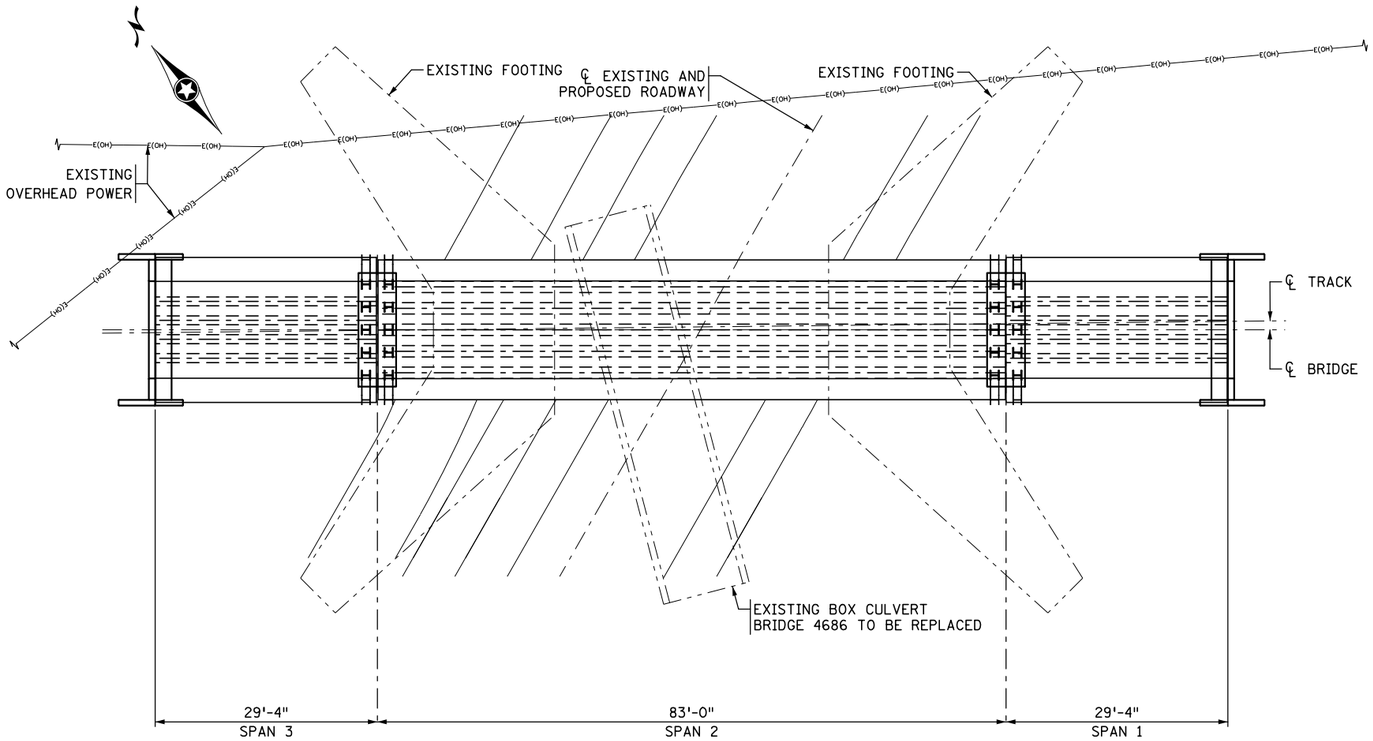
CITY OF OWATONNA, MN STEELE COUNTY

ALTERNATIVE 1

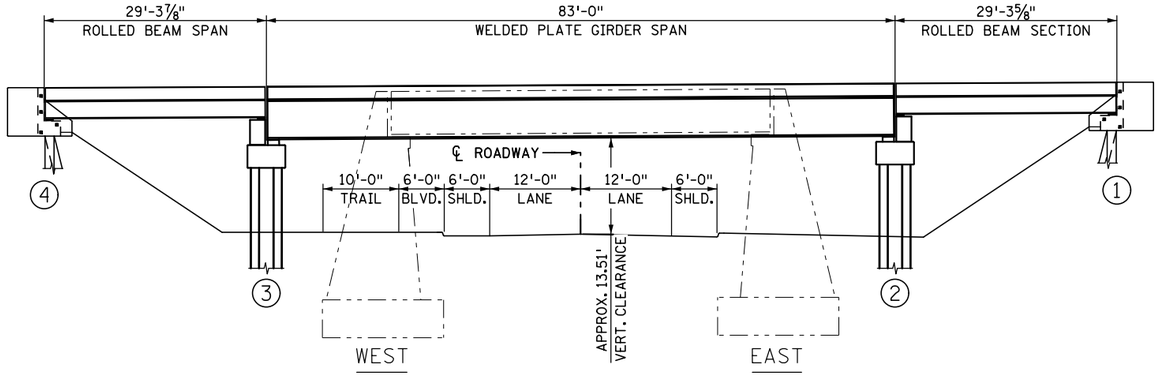
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CHK: MJD	CHK: MJD	

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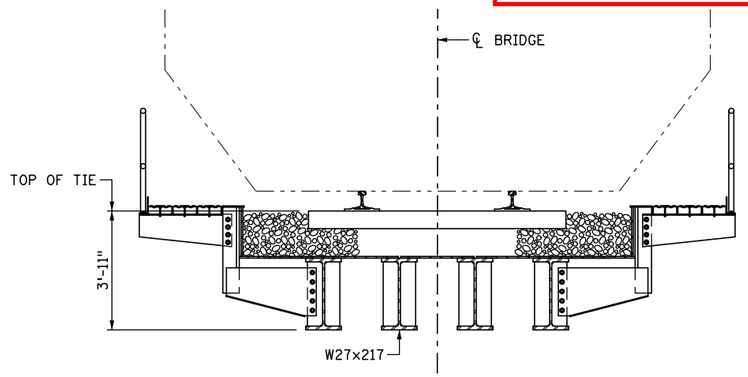
Exhibit 1: Railroad Bridge Type 2



PLAN VIEW

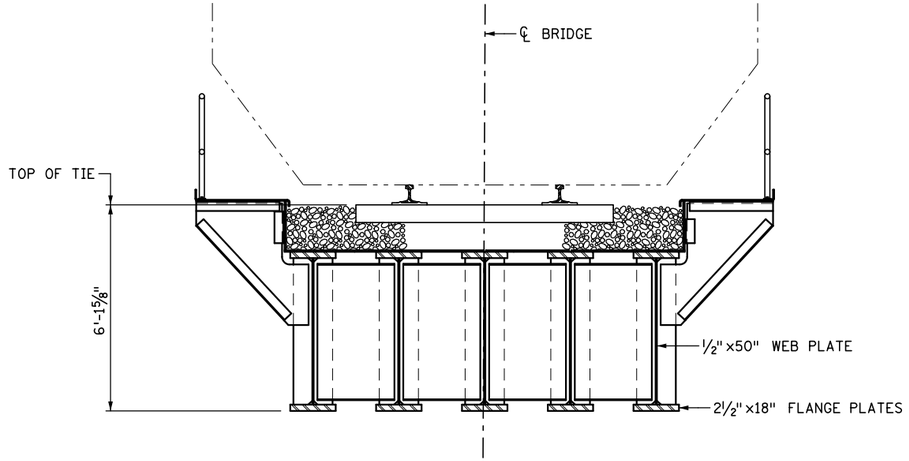


ELEVATION



TRANSVERSE SECTION - SPANS 1 AND 3

ROLLED BEAM SPANS



TRANSVERSE SECTION - SPAN 2

WELDED PLATE GIRDER SPAN

NOTE:

ALTERNATIVE CONCEPT DEPICTED IN THIS PLAN ASSUMES NO RAILROAD TRACK RAISE, AND THE ROADWAY PROFILE MATCHES EXISTING.

CR 180 Feasibility Report
Type 2 Railroad Bridge

TKDA
444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

FEASIBILITY STUDY
BRIDGE NO. M211
(MnDOT BRIDGE 6037)
GENERAL PLAN AND ELEVATION

CPRR OVER CR 180
AND ISAAK WALTON CREEK

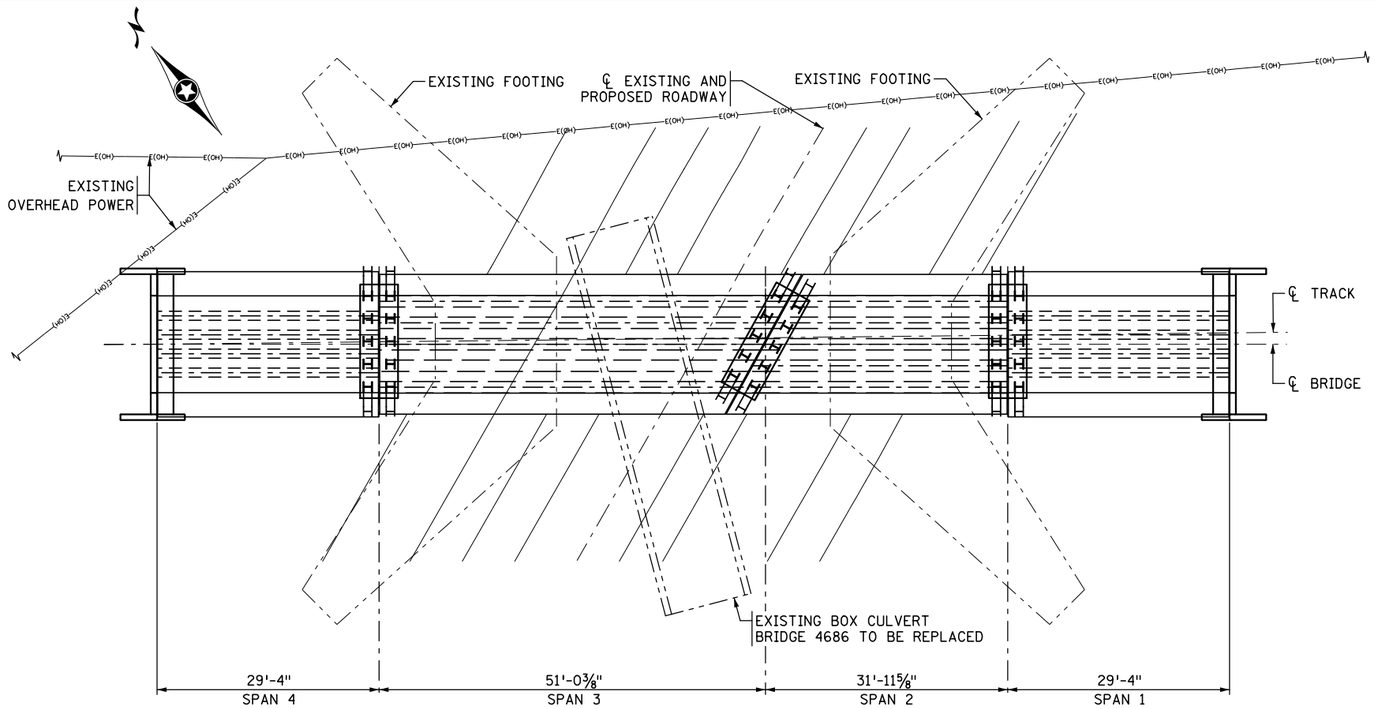
CITY OF OWATONNA, MN STEELE COUNTY

ALTERNATIVE 2

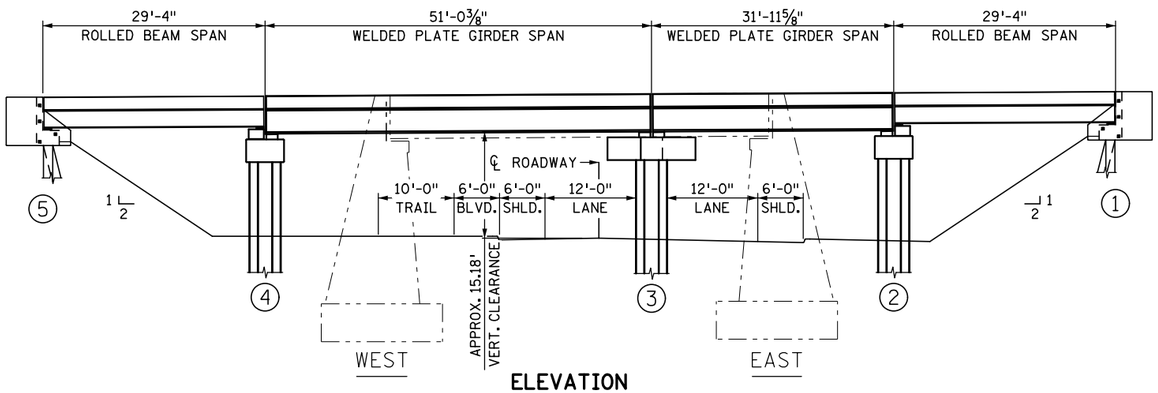
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CHK: MJD	CHK: MJD	

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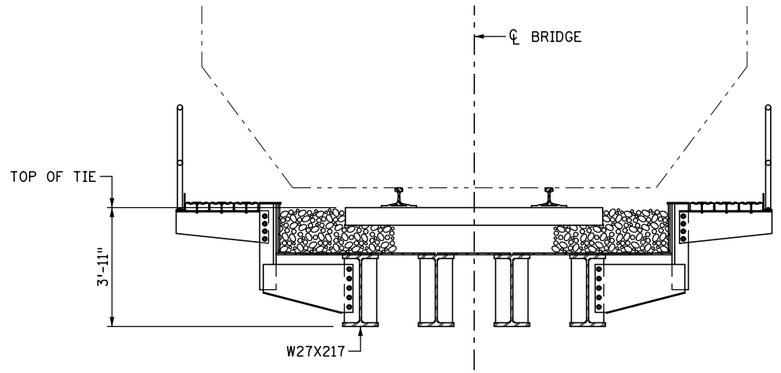
Exhibit 1: Railroad Bridge Type 3



PLAN VIEW

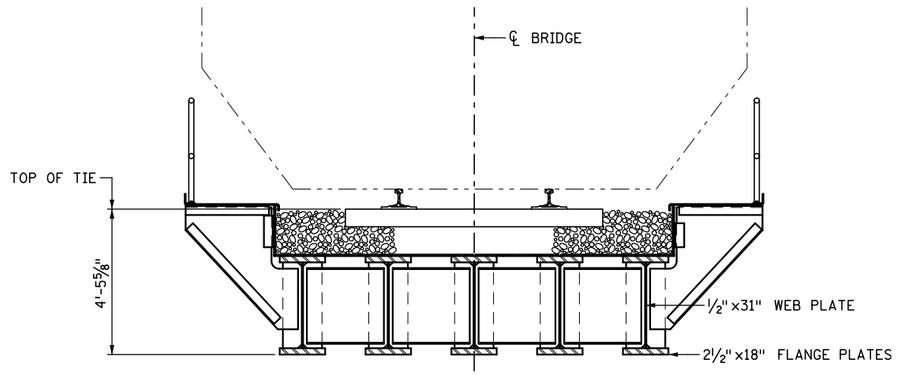


ELEVATION



TRANSVERSE SECTION - SPANS 1 AND 4

ROLLED BEAM SPANS



TRANSVERSE SECTION - SPANS 2 AND 3

WELDED PLATE GIRDER SPAN

NOTE:

ALTERNATIVE CONCEPT DEPICTED IN THIS PLAN ASSUMES NO RAILROAD TRACK RAISE, AND THE ROADWAY PROFILE MATCHES EXISTING.

CR 180 Feasibility Report
Type 3 Railroad Bridge

TKDA
444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

FEASIBILITY STUDY
BRIDGE NO. M211
(MnDOT BRIDGE 6037)
GENERAL PLAN AND ELEVATION

CPRR OVER CR 180
AND ISAAK WALTON CREEK

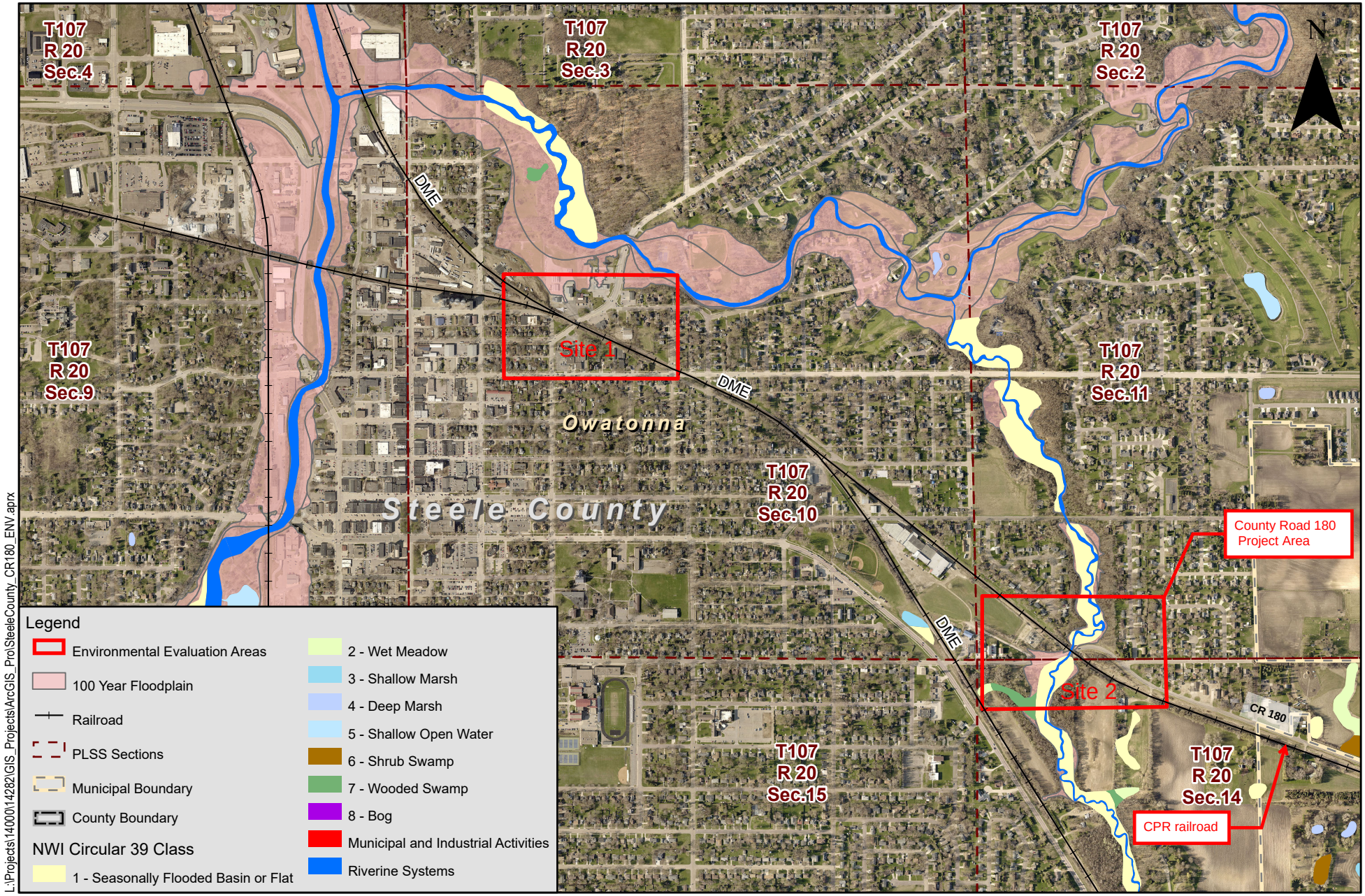
CITY OF OWATONNA, MN STEELE COUNTY

ALTERNATIVE 3

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CHK: MJD	CHK: MJD	

DATE: 8/11/2021 TIME: 2:40:22 PM
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Exhibit 2 - Environmental Screening



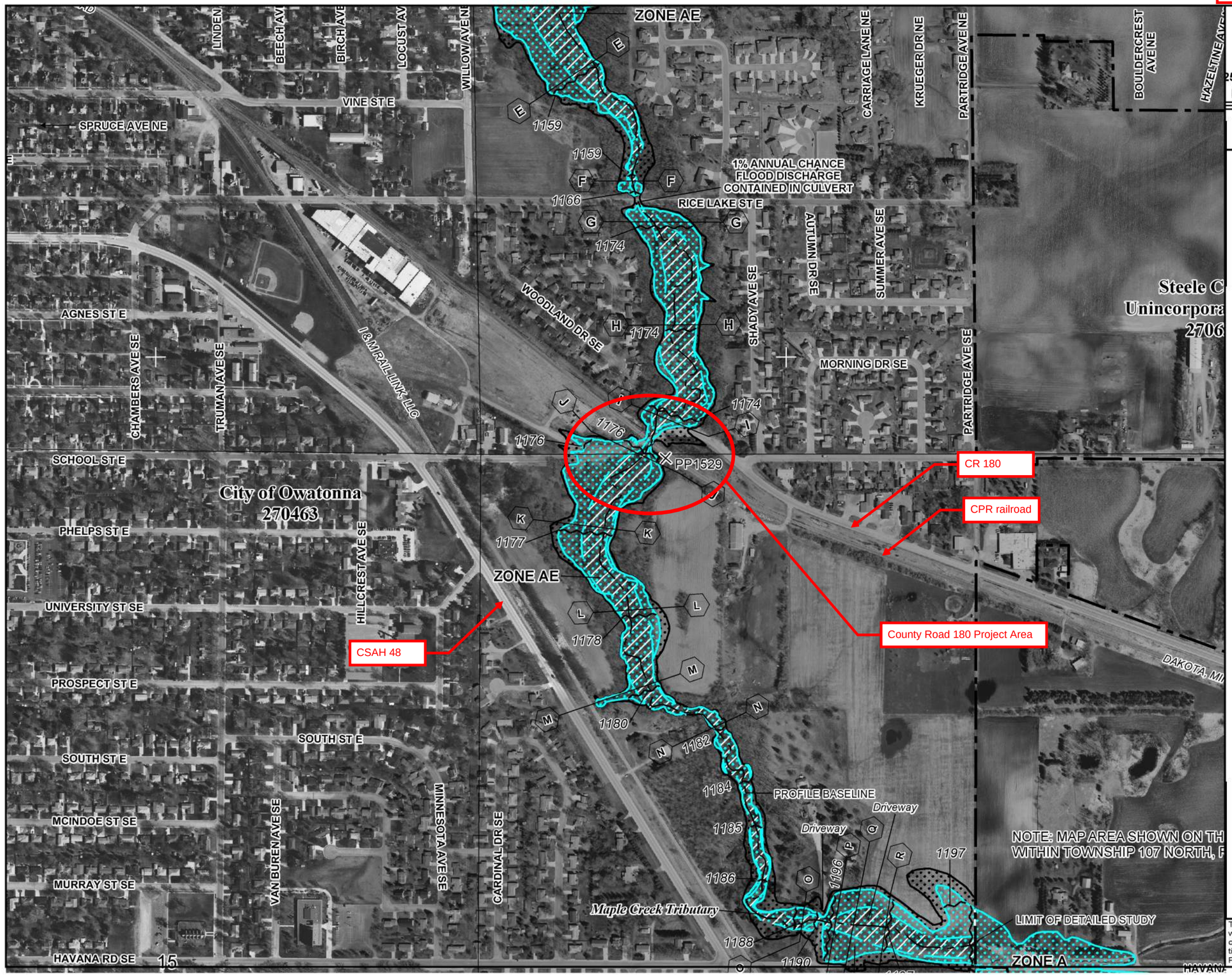
Areas Evaluated for Environmental Concerns

CR 180 Bridges and Mineral Spring Railroad Bridge Study

Steele County

Figure 1

Exhibit 3 - FEMA Floodplain Map



NFIP

NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0154C

FIRM

FLOOD INSURANCE RATE MAP

STEELE COUNTY, MINNESOTA
AND INCORPORATED AREAS

PANEL 154 OF 400
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
OWATONNA, CITY OF	270463	0154	C
STEELE COUNTY	270635	0154	C

Notice to User: The **Map Number** shown below should be used when placing map orders; the **Community Number** shown above should be used on insurance applications for the subject community.

MAP NUMBER
27147C0154C

EFFECTIVE DATE
DECEMBER 2, 2011

Federal Emergency Management Agency

This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at www.msc.fema.gov

Steele County Agenda Item

Request for Board Action

Subject: On-Sale Liquor License for Spurgy's Trailside Tavern

Department: Property Tax & Elections

Committee: Public Safety & Health **Committee Meeting Date:** May 20, 2025

Work Session Date: Enter a date. **Board Meeting Date:** May 27, 2025

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Committee recommends approving the On-Sale Liquor License for Spurgy's Trailside Tavern in Hope, Minnesota.

Recommendation:

Approve the On-Sale Liquor License for Spurgy's Trailside Tavern in Hope, Minnesota.

Background *(Including Budget Impact)*:

Previously this was called Spurgy's Bar & Grill and they had a county issued on-sale liquor license from 2013 until 2019. The business name is now Spurgy's LLC d.b.a. Spurgy's Trailside Tavern. The owners are Eric and Rachel Spurgeon and the business is located at the same location of 9131 SW 37th Ave, Hope, Minnesota. All state required documents have been submitted.

Once approved by the County Board, the license is sent to the State for their approval. The cost of the On-Sale Liquor License is $2,500.

Attachments:

N/A

Steele County Agenda Item

Informational

Subject: Town Board of Owatonna Township Resolution regarding the East Side Corridor

Department: Highway

Committee: Public Works **Committee Meeting Date:** NA

Work Session Date: NA **Board Meeting Date:** May 27, 2025

Purpose:

To provide feedback from the Town Board of Owatonna Township regarding the East Side Corridor project.

Background:

As the County is completing the environmental documents required for the East Side Corridor project, the Town Board of Owatonna Township has reviewed the Purpose and Need, Evaluation Criteria, and Evaluation of Alternatives Memorandums that have been completed in preparation of the environmental documents. The Evaluation of Alternatives Memorandum has identified Alternative 3 as the Preferred Alternative that will be further analyzed in the environmental documents. The East Side Corridor project will be mostly located in Owatonna Township. The Town Board adopted a resolution to provide feedback on the project especially related to the impacts that the project will have on the township and its constituents.

Financial Impacts:

NA

Attachments:

Town Board of Owatonna Township Resolution Adopted May 13, 2025

RESOLUTION

TOWN BOARD OF OWATONNA TOWNSHIP

WHEREAS, the Town and the City have annually adopted an orderly Annexation Agreement to provide land areas for the growth of the City and further, to provide for the protection of agricultural and other lands within the Township from urban and suburban development and to promote an organized framework for systematic annexation, and part of that agreement, the Township does not support non-farm use of the properties in the growth area, and

WHEREAS, the Preferred Alternative is largely in the defined growth areas and has less farmland impacts than the alternatives further east, and

WHEREAS, the Preferred Alternative keeps development from leapfrogging into non developed area and keeps development near existing city limits, and

WHEREAS, the Preferred Alignment best supports existing and near-term City development while preserving farmland further east, and

WHEREAS, the city dedicated land on the east side of the North County Additions 1, 2, and 3 plats preserving land for the route, and that land is already out of farmland production, further protecting additional farmland from being removed from production through other alternative routes, and

WHEREAS, Alternatives 4 and 5 presented in the environmental documents have greater farmland impacts, and would encourage development outside of the annexation agreement development areas.

NOW, THEREFORE, BE IT RESOLVED, the township does not support any other alternatives that impact farmland outside of orderly annexation agreement areas, or that do not use already-dedicated lands for the route.

BE IT FURTHER RESOLVED the Township requests that the County and City follow their previous significant planning efforts and agreements to preserve farmland and promote the orderly growth of the City.

BE IT FURTHER RESOLVED the Township supports the selection of the preferred alternative, identified as Alternative 3 as shown in the federal and state environmental documents, and commonly referred to as the 29th Avenue alignment.

ADOPTED 5-13-25 **, 2025.**

OWATONNA TOWNSHIP BOARD
Steele County, Minnesota

By: Jeremy Kathrens
Chairman

ATTEST:
By: Lauren Ellis
Township Clerk

CERTIFICATION

I hereby certify that the above *is* a true and correct copy of a Resolution duly passed, adopted, and approved by the Owatonna Township Board on the 13th day of May ,2025.

Lauren Ellis
Township Clerk

Steele County Agenda Item

Informational

Subject: 2024 Highway Department Annual Report

Department: Highway

Committee: Public Works **Committee Meeting Date:** May 13, 2025

Work Session Date: NA **Board Meeting Date:** May 27, 2025

Purpose:

Receive the 2024 Highway Department Annual Report

Background:

Minnesota Statutes §163.07, subd. 7 requires "The county highway engineer shall prepare and submit to the county board annually a full and complete report covering all county highway work and shall prepare and submit such other reports relating to the county highway system as the county board directs."

In accordance with the statute the 2024 Highway Department Annual Report is submitted for your information.

Financial Impacts:

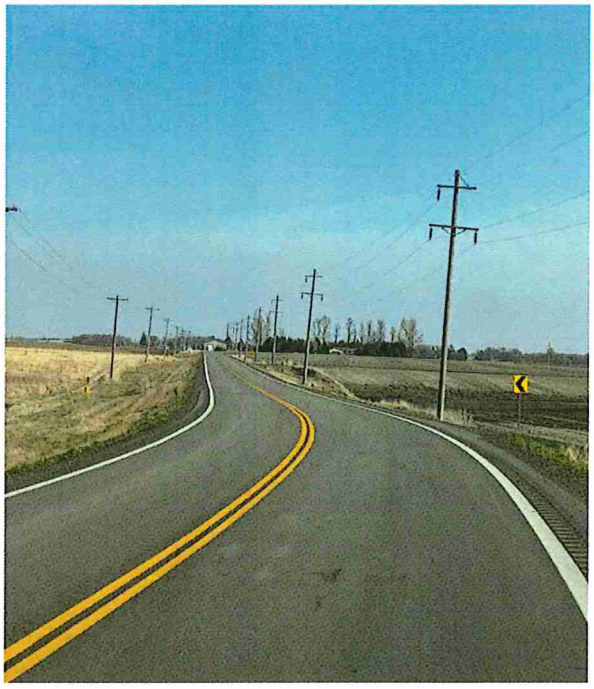
NA

Attachments:

2024 Highway Department Annual Report

ANNUAL FINANCIAL REPORT
For the Year Ending December 31, 2024
STEELE COUNTY HIGHWAY DEPARTMENT
STEELE COUNTY, MINNESOTA





Steele County, Minnesota, Highway Department
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For the Year Ended December 31, 2024

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Steele County Highway Department

Year Ended: 12/31/2024

	Regular	Municipal	County
Total Mileage	297.115	7.960	62.210
Construction:			
Allotment	$4,336,056.00	$324,346.00	
Total Cost	$5,598,802.30	$1,037.25	$1,316,734.55
Maintenance:			
Allotment	$2,890,704.00	$216,230.00	
State Aid Bond Interest	$0.00		
Maintenance Cost (* Includes costs below)	$3,594,792.91	$91,556.76	$560,621.50
Total Maintenance Plus Bond Int.	$3,594,792.91	$91,556.76	
*** Unallocated Costs:**	$179,137.58	$4,423.15	$37,596.78
*** Adj. to Equalize Depreciation:**	$235,475.59	$5,814.21	$49,420.80

CERTIFICATION STATEMENT

I certify that the above information is true and correct. I also certify that the Steele County Highway Department has followed the accounting procedures as established in the State Aid Accounting Manual or an alternative method as approved by the Mn/DOT. It is understood that all records, books, documents, and accounting procedures pertaining to this information are subject to audit and examination by the Mn/DOT and the State Auditor's Office. It is also understood that the Mn/DOT reserves the right to withhold future State Aid payments if the county has not complied with the procedures and practices as approved and established.

Certified: _____ County Engineer — 5/6/2025 Date

Approved: _____ D.S.A.E. — Fausto Cabral 2025.05.08 08:33:05 -05'00' Date

Steele County Highway Department
Financial Statement
As of December 31, 2024

ASSETS

Current Assets		
Cash		$ 18,325,501.05
Taxes Receivable	-	
Accounts Receivable		111,935.91
Due From State of Minnesota		
CSAH Reg Maint AR	289,070.40	
CSAH Reg Construction AR	193,448.50	
CSAH Municipal Maint AR	-	
CSAH Municipal Construction AR	-	
Federal Construction AR	-	
Township Bridge	-	
Special Town Bridge	-	
Total due from state of MN		482,518.90
Allotment and Grants		
CSAH Regular Construction Allotment	5,541,132.22	
Township Bridge Allotment	264,492.18	
Special Town Bridge Allotment	127,492.82	
CSAH Municipal Construction Allotment	1,072,503.23	
CSAH Municipal Construction Overpayment	(16,558.24)	
Total Allotment and Grants		6,989,062.21
Total Current Assets		$ 25,909,018.07
Supplies and Inventories		
Equipment Materials	$ 107,863.43	
Road Materials	76,477.41	
Total Supplies and Inventories		$ 184,340.84
TOTAL ASSETS		$ 26,093,358.91

Steele County Highway Department
Financial Statement
As of December 31, 2024

LIABILITIES, RESERVES, AND FUND BALANCE

Current Liabilities		
Accounts Payable		$ 285,769.31
Town Road payable		$ -
Salaries and Benefits Payable		
Salaries and Wages Payable	67,527.71	
PERA ER Payable	5,064.57	
FICA ER Payable	3,815.84	
MEDICARE ER Payable	892.43	
Total Salaries and Benefits Payable		77,300.55
Contracts Payable		82,886.56
Employee Accumulated Benefits		
Vacation	116,976.63	
Vested sick leave	45,404.06	
Comp time	26,906.62	
Total Employee Accumulated Benefits		189,287.31
Unearned Revenue		
CSAH Regular Construction	5,618,185.67	
CSAH Municipal Construction	1,072,503.23	
Township Bridge	264,492.18	
Special Town Bridge	127,492.82	
CRRSAA	-	
Total Unearned Revenue		7,082,673.90
Total Current Liabilities		$ 7,717,917.63
Reserve - Sales Tax Projects	$ 12,131,566.97	
Reserve -MSAH Projects	-	
Reserve - uncompleted contracts - county portion	-	
Reserve - Wheelage Tax Projects	664,020.59	
Reserve - Supplies Inventory	184,340.84	
Unreserved/Undesignated Fund Balance	5,395,512.88	
Total Fund Balance		$ 18,375,441.28
TOTAL LIABILITIES, RESERVE, AND FUND BALANCE		$ 26,093,358.91

Steele County Highway Department
Receivables
For the Year Ended December 31, 2024

	Beginning Balance	Charges Billed	Payments Received	Ending Balance
Due From Other Funds				
Annex	$ -			$ -
Administrator's Office	-	13.92	13.92	-
Administration Center	-			-
Assesor	-	1,390.99	1,390.99	-
Attorney Office	-			-
Auditor's Office	-			-
Building Maintenance	-	3,585.22	3,585.22	-
Community Center	-			-
Corrections	-	1,461.51	1,461.51	-
Courthouse	-			-
Detention Center	-	4,912.42	4,912.42	-
Detention Center - Parking Lot	-			-
Fairgrounds - Parking lot	-			-
Four Seasons/P&R	-	1,663.61	1,663.61	-
GIS	-	29.42	29.42	
Gymnastics Club	-			-
IT	-	182.52	182.52	-
Landfill	-	33,746.79	33,746.79	-
Law Enforcement Building	-			-
Parking Lot maint - Annex	-	315.57	315.57	-
Planning & Zoning	-	1,428.32	1,428.32	-
Public Health	-	2,231.36	2,231.36	-
Recorder Office	-	89.75	89.75	-
Sheriff	-	69,947.96	69,947.96	-
Special Projects	-			-
Veteran Services	-	2,257.92	2,257.92	-
Subtotal	$ -	$ 123,257.28	$ 123,257.28	$ -
Firms & Individuals				
Fairboard	1,366.94		1,366.94	-
GIS				-
Other individuals	194.46	-	-	194.46
Individuals	36,816.59	3,922.55	10,914.59	29,824.55
Subtotal	$ 38,377.99	$ 3,922.55	$ 12,281.53	$ 30,019.01
Due From Other Governments				
Municipalities				
Blooming Prairie, City of	$ -			$ -
Ellendale	-	348.10	348.10	$ -
Owatonna, City of	50,774.78	78,478.99	52,284.93	$ 76,968.84
Medford, City of	-	16,520.24	16,520.24	-
Subtotal	$ 50,774.78	$ 95,347.33	$ 69,153.27	$ 76,968.84

Steele County Highway Department
Receivables
For the Year Ended December 31, 2024

	Beginning Balance	Charges Billed	Payments Received	Ending Balance
Due From Other Governments cont. . .				
Townships				
Aurora		$ 1,531.42		$ 1,531.42
Berlin		2,873.03	2,873.03	-
Blooming Prairie		636.43	636.43	-
Clinton Falls	20,000.00	2,546.49	22,546.49	-
Deerfield		2,025.71	2,025.71	-
Havana				-
Lemond		939.30	134.20	805.10
Medford	118.76	3,042.26	118.76	3,042.26
Meriden	-	1,949.00	1,949.00	-
Merton				-
Owatonna	-			-
Somerset	-	611.14	707.29	(96.15)
Summit	-	150.93	150.93	-
Subtotal	$ 20,118.76	$ 16,305.71	$ 31,141.84	$ 5,282.63
Counties & Other Government				
MNDOT District 6	$ -	$ 31,493.00	$ 31,493.00	$ -
Dodge County	-	291,640.03	291,640.03	-
Freeborn County	-			-
Waseca County Highway	-			-
Rice County Highway		1,366.43	1,701.00	(334.57)
Subtotal	$ -	$ 324,499.46	$ 324,834.03	$ (334.57)
State Aid				
Regular Maintenance	$ 289,070.40			$ 289,070.40
Regular Construction	193,448.50			193,448.50
Municipal Maintenance	-			-
Municipal Construction	-			-
Federal Construction	-			-
Bridge & LRIP Safety Bonding	-			-
Special Town Bridge	-			-
Town Bridge	-			-
Subtotal	$ 482,518.90	$ -	$ -	$ 482,518.90
Grand Total	$ 591,790.43	$ 563,332.33	$ 560,667.95	$ 594,454.81

Steele County Highway Department
Town Road Allotment
For the Year Ended December 31, 2024

TOWNSHIP	DISTRIBUTION AMOUNT
Aurora	$ 21,742.83
Berlin	25,035.43
Blooming Prairie	24,292.02
Clinton Falls	15,609.52
Deerfield	21,482.16
Havana	23,255.38
Lemond	24,366.28
Medford	19,975.68
Meriden	26,481.63
Merton	18,430.61
Owatonna	18,851.36
Somerset	29,526.62
Summit	26,727.48
TOTAL	$ 295,777.00

Steele County Highway Department
Inventory of Materials Supplies
For the Year Ended December 31, 2024

Parts and Replacements		
Cutting Edges, Snowplow & Wing C.E.	$ 72,436.56	
Hose And Fittings	-	
Miscellaneous Repair Parts	-	
Total Parts and Replacements		**$ 72,436.56**
Motor Fuels, Fluids, Oil and Grease		
All Motor Fuels	$ 29,538.39	
Motor Oils	5,445.89	
Anti-Freeze	442.59	
Automatic Transmission Fluid	-	
Total Motor Fuels, Fluids, Oil and Grease		**$ 35,426.87**
Field Materials and Supplies		
Culverts, Aprons, and Bands	$ -	
Bituminous Materials	-	
Salt/Sand	9,927.20	
Salt	34,762.50	
Seal Coating Materials	-	
Turf Establishment	-	
Construction Materials	-	
Signs & Posts	31,787.71	
Total Field Material and Supplies		**$ 76,477.41**
Total Inventory and Supplies		**$ 184,340.84**

Steele County Highway Department
Liabilities and Fund Balance Reserves
For the Year Ended December 31, 2024

LIABILITIES

Accounts Payable	$ 285,769.31
Salaries Payable	67,527.71
Contracts Payable	82,886.53
Vacation Payable	116,976.64
Vested Sick Leave Payable	45,404.06
Comp Time Payable	26,906.65
PERA Employer Payable	5,064.58
FICA Employer Payable	3,815.84
Medicare Employer Payable	892.43
Subtotal	$ 635,243.75

Unearned Revenue	
Special Town Bridge	$ 127,492.82
CRRSAA Funds	-
Regular Construction	5,618,185.67
Municipal Construction	1,072,503.23
Town Bridge Construction	264,492.18
Subtotal	$ 7,082,673.90

TOTAL LIABILITIES	$ 7,717,917.65

Reserve - Supplies Inventory	$ 184,340.84
Reserve - Uncompleted Contracts - County	-
Reserve - Sales Tax Projects	12,131,566.97
Reserve - MSAH projects	-
Reserve - Wheelage Tax	664,020.59
Unreserved/Undesignated	5,395,512.88
TOTAL RESERVE AND FUND BALANCE	$ 18,375,441.28

Steele County, Minnesota, Highway Department
Liabilities and Fund Balance Addendum
For the Year Ended December 31, 2024

ACCOUNTS PAYABLE	ADMIN	CONST	MAINT	SHOP	Other	TOTAL
AUTO VALUE OWATONNA				630.45		$ 630.45
CENTRAL FARM SERVICES					19,352.26	19,352.26
CITY AUTO GLASS				682.50		682.50
CITY OF BLOOMING PRAIRIE			11,880.11			11,880.11
CITY OF ELLENDALE			8,167.58			8,167.58
CITY OF MEDFORD			11,268.64			11,268.64
CITY OF OWATONNA			79,241.95			79,241.95
CLEARVIEW WINDOW CLEANING	445.00					445.00
CRYSTEEL TRUCK EQUIPMENT				269.00		269.00
FASTENAL COMPANY			24.32			24.32
FIRE SAFETY USA INC.	807.50					807.50
GOPHER STATE ONE-CALL		6.75				6.75
I&S GROUP INC.		2,645.00				2,645.00
IFACS				226.32		226.32
JONES HAUGH & SMITH		270.10				270.10
KRIS ENGINEERING				1,037.32		1,037.32
LOFFLER COMPANIES INC	67.47					67.47
LOKEN EXCAVATING & DRAINAGE			4,508.20			4,508.20
MANKE'S OUTDOOR EQUIPMENT				16.02		16.02
MCNEILUS STEEL				57.75		57.75
METRO SALES	335.42					335.42
MIDWEST MOBILE WATER JET			1,852.80			1,852.80
MN COMMISSIONER OF REVENUE					937.82	937.82
NAPA AUTO PARTS				9.26		9.26
OWATONNA ACE HARDWARE				19.78		19.78
OWATONNA PUBLIC UTILITIES	5,819.27					5,819.27
PAAPE COMPANIES INC	33.20					33.20
PLUNKETS PEST CONTROL	114.00					114.00
POMPS TIRE SERVICE				1,268.48		1,268.48
PRIME GARAGE DOORS & MORE				3,370.50		3,370.50
RDO EQUIPMENT CO				208.80		208.80
ROAD MACHINERY & SUPPLIES				1,002.40		1,002.40
RONCO ENGINEERING SALES				227.92		227.92
RON'S REPAIR				1,346.84		1,346.84
RT VISION	330.00					330.00
SCHAEFFER'S MFG				1,005.00		1,005.00
STEELE WASECA COOPERATIVE			23.55			201.58
STEVE JAMES EXCAVATING				27.24		27.24
STEWART SANITATION	114.61					114.61
TERMINAL SUPPLY COMPANY				319.43		319.43
TEXAS REFINERY				495.00		495.00
TOWMASTER				38.15		38.15
TRUEMAN WELTERS INC				24,168.54		24,168.54
WHKS & CO		74,559.03				74,559.03
WSB & ASSOCIATES INC.		26,360.00				26,360.00
						-
TOTALS	$ 8,066.47	$ 103,840.88	$ 116,967.15	$ 36,426.70	$ 20,290.08	$ 285,769.31

Steele County, Minnesota, Highway Department
Liabilities and Fund Balance Addendum
For the Year Ended December 31, 2024

Contracts Payable(	Contractor	Regular CSAH	Town Bridge	Local (City)	Federal	Sales Tax	Total
SAP 074-648-007	Heselton Construction	$ 26,229.15					$ 26,229.15
CP 074-023-004	IMS Contracting					$10,194.50	$ 10,194.50
SAP 074-645-042	IMS Contracting	$ 9,758.60					$ 9,758.60
SAP 074-649-001	IMS Contracting	$ 27,216.35					$ 27,216.35
SAP 074-606-015	Midwest Contracting, LLC	$ 2,580.88					$ 2,580.88
SAP 074-628-003	Midwest Contracting, LLC	$ 3,628.51					$ 3,628.51
SAP 074-628-005	Borneke Construction	$ 917.02					$ 917.02
SAP 074-643-011	Borneke Construction					$ 2,361.52	$ 2,361.52
		$ 70,330.51	$ -	$ -	$ -	$12,556.02	$ 82,886.53

Steele County, Minnesota, Highway Department
Liabilities and Fund Balance Addendum
For the Year Ended December 31, 2024

SALARIES PAYABLE	ADMINISTRATION	CONSTRUCTION	MAINTENANCE	SHOP	TOTAL
Subtotal	**$ 8,823.25**	**$ 8,140.80**	**$ 44,710.08**	**$ 5,853.60**	**$ 67,527.71**
FICA Employer	547.04	451.33	2,515.23	302.24	3,815.84
Medicare Employer Share	127.95	105.56	588.24	70.68	892.43
PERA Employer	661.74	610.56	3,353.26	439.02	5,064.58
Sub-Total	**$ 10,159.98**	**$ 9,308.25**	**$ 51,166.81**	**$ 6,665.54**	**$ 77,300.56**

VACATION PAYABLE	ADMINISTRATION	CONSTRUCTION	MAINTENANCE	SHOP	TOTAL
Sub-Total	$ 35,114.07	$ 14,302.55	$ 58,834.35	$ 8,725.67	$ 116,976.64

VESTED SICK LEAVE	ADMINISTRATION	CONSTRUCTION	MAINTENANCE	SHOP	TOTAL
Sub-Total	$ -	$ 16,707.60	$ 28,696.46	$ -	$ 45,404.06

COMP TIME PAYABLE	ADMINISTRATION	CONSTRUCTION	MAINTENANCE	SHOP	TOTAL
Sub-Total	$ -	$ 5,257.40	$ 19,703.42	$ 1,945.83	$ 26,906.65
Total Salaries and Benefits	**$ 45,274.05**	**$ 45,575.80**	**$ 158,401.04**	**$17,337.04**	**$ 266,587.91**

Steele County Highway Department
Fixed Assets
As of December 31, 2024

Equipment Code	Description	Acquired Date	Est. Life	Original Cost	Status	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust to Equalize Depreciation
2117	Landfill Hydroseeder	12/22/2011	0	.00	**Active**	.00	.00	322.50	1,044.58	.00	.00	-722.08
2120T	Tank on unit#2120	2/21/2018	0	.00	**Active**	.00	.00	.00	116.44	.00	.00	-116.44
2173	2012 Boom Mower	6/28/2017	0	.00	**Active**	.00	.00	300.00	189.46	.00	.00	110.54
2192T	2019 Ford Crew	8/1/2019	10	.00	**Active**	.00	.00	.00	540.68	.00	.00	-540.68
4004	Hydraulic Post Driver	3/5/2020	1	2,631.50	**Active**	.00	.00	.00	.00	.00	.00	.00
5000	Rental Belly Dump	6/15/2018	1	.00	**Active**	.00	.00	.00	.00	.00	.00	.00
		SubTotal		2,631.50		.00	.00	622.50	1,891.16	.00	.00	-1,268.66
COMPACT												
2010	PULL BEHIND TYPE ROLLER	11/29/2000	1	2,050.12	**Active**	.00	.00	2,820.00	2,222.86	.00	.00	597.14
2054	2000 INGERSALL	2/17/2005	10	61,350.00	**Active**	.00	.00	144.00	463.49	.00	.00	-319.49
2196	2019 Volvo Roller	11/22/2019	15	40,230.00	**Active**	29,055.00	.00	216.00	216.54	2,682.00	26,373.00	-2,682.54
9701	DYNAPAC ROLLER	2/27/1997	10	24,900.77	**Active**	.00	.00	408.00	148.36	.00	.00	259.64
		SubTotal		128,530.89		29,055.00	.00	3,588.00	3,051.25	2,682.00	26,373.00	-2,145.25
CRACKFILL												
2116	RENTAL CRACKFILL KETTLE with Honda generator	12/19/2011	0	.00	**Active**	.00	.00	7,550.00	2,029.10	.00	.00	5,520.90
9603	CRAFCO CRACK ROUTER	4/16/1996	5	4,792.50	**Active**	.00	.00	.00	.00	.00	.00	.00
		SubTotal		4,792.50		.00	.00	7,550.00	2,029.10	.00	.00	5,520.90

Steele County Highway Department
Fixed Assets
As of December 31, 2024

Equipment Code	Description	Acquired Date	Est. Life	Original Cost	Status	Beginning Balance	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust to Equalize Depreciation
LAB											
0015	DYNAMIC CONE PETROMETER	7/17/2007	1	1,363.72	**Active**	.00	.00	.00	.00	.00	.00
0022	Gyratory	6/13/2011	15	35,000.00	**Active**	.00	.00	.00	.00	.00	.00
0023	Water Bath	1/18/2011	10	3,202.00	**Active**	.00	.00	.00	.00	.00	.00
0024	Forced Convection Bench Oven	1/18/2011	10	1,645.00	**Active**	.00	.00	.00	.00	.00	.00
0025	Big Shaker	1/18/2011	10	6,063.00	**Active**	.00	.00	.00	.00	.00	.00
0027	Adam Eclipse Scale	5/28/2020	1	2,306.00	**Active**	.00	.00	.00	.00	.00	.00
		SubTotal		49,579.72		.00	.00	.00	.00	.00	.00
LARGE											
2053	2005 JD 650J	1/31/2005	10	103,092.00	**Active**	.00	11,178.75	2,309.03	.00	.00	8,869.72
2140	2014 Volvo L90	1/21/2014	15	165,020.00	**Active**	108,481.92	5,197.50	24,529.89	22,064.13	86,417.79	-41,396.52
2150	2012 CAT 12M2	5/14/2015	15	191,915.00	**Traded**	.00	34,248.75	8,339.32	.00	.00	25,909.43
2161	2014 CAT	4/28/2016	15	188,740.00	**Active**	91,224.31	33,866.25	22,715.17	12,582.67	78,641.64	-1,431.59
2210	2021 Cat 440	3/23/2021	15	104,834.35	**Active**	85,032.30	495.00	1,642.58	6,988.96	78,043.34	-8,136.54
2223	2019 Caterpillar	6/1/2022	10	248,009.74	**Active**	211,674.79	15,266.25	9,179.98	25,400.97	186,273.82	-19,314.70
2224	Snow Wolf Alpha	5/20/2022	10	62,973.00	**Active**	52,477.50	.00	34.95	6,297.30	46,180.20	-6,332.25
2240	Caterpillar Mini	1/29/2024	10	94,651.93	**New**	94,651.93	34,320.00	12,316.70	9,465.19	85,186.74	12,538.11
2245	2024 Caterpillar	6/20/2024	15	299,590.00	**New**	367,826.47	31,350.00	21,223.98	14,304.36	353,522.11	-4,178.34
9903	2006 JD 240 DLC EXCAVATOR	10/15/2007	0	.00	**Active**	.00	45,581.25	20,697.67	.00	.00	24,883.58
		SubTotal		1,458,826.02		1,011,369.22	211,503.75	122,989.27	97,103.58	914,265.64	-8,589.10

Steele County Highway Department
Fixed Assets
As of December 31, 2024

Equipment Code	Description	Acquired Date	Est. Life	Original Cost	Status	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust to Equalize Depreciation
MEDTRK												
2022	2002 F-650 Chipper Truck	7/18/2002	10	66,290.15	**Active**	16,171.79	.00	4,485.00	2,797.29	1,396.12	14,775.67	291.59
2122	International Medium Duty Truck (Water)	7/11/2012	10	80,000.00	**Active**	.00	.00	5,795.00	16,386.02	.00	.00	-10,591.02
2144	2015 F550 w/Plow	1/15/2015	10	58,787.14	**Active**	5,878.75	.00	5,231.25	14,191.86	5,878.75	.00	-14,839.36
2145	2015 Ford F550 Supercab	1/15/2015	10	54,317.92	**Active**	5,431.81	.00	13,542.50	6,893.25	5,431.81	.00	1,217.44
2172	2017 Ford F550	9/25/2017	10	64,641.22	**Sold**	23,694.46	.00	5,450.00	2,390.32	6,462.12	.00	-3,402.44
2194	2020 Mack - Sign Truck	9/9/2019	15	202,668.43	**Active**	144,119.77	.00	35,215.00	24,664.20	13,511.23	130,608.54	-2,960.43
2198	2020 F350 Flatbed and	12/23/2019	15	38,416.89	**Active**	27,958.94	21,244.59	916.25	7,694.68	4,507.19	44,696.34	-11,285.62
8902	1989 FORD F800 DISTRIBUTOR	3/28/1989	8	25,198.00	**Sold**	.00	.00	160.00	401.61	.00	.00	-241.61
		SubTotal		590.319.75		223.255.52	21.244.59	70.795.00	75.419.23	37.187.22	190.080.55	-41.811.45
MINOR												
0019	HANDHELD GPS - SIGN GUYS	5/19/2008	10	8,509.35	**Active**	.00	.00	.00	.00	.00	.00	.00
0068	INGRAM ROLLER	6/2/1997	0	.00	**Active**	.00	.00	.00	.00	.00	.00	.00
0270	CITY:DYNAPAC ROLLER	6/2/1997	1	.00	**Active**	.00	.00	.00	.00	.00	.00	.00
4003	Snap On ProLink Scan Tool	2/11/2020	1	6,333.78	**Active**	.00	.00	.00	.00	.00	.00	.00
4050	Paint Sprayer	7/19/2021	1	2,900.00	**Active**	.00	.00	.00	.00	.00	.00	.00
9999	EXTRA PLOWS	1/1/1984	10	2,000.00	**Active**	.00	.00	.00	.00	.00	.00	.00
		SubTotal		19,743.13		.00	.00	.00	.00	.00	.00	.00

Steele County Highway Department
Fixed Assets
As of December 31, 2024

Equipment Code	Description	Acquired Date	Est. Life	Original Cost	Status	Beginning Balance	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust to Equalize Depreciation
MISC											
2070	2007 DURACO DURAPATCHER 81DJ	1/8/2007	1	20,500.00	**Sold**	.00	.00	39.26	.00	.00	-39.26
2077	2007 ROSCO 4820 BROOM	10/23/2007	1	35,471.00	**Sold**	.00	.00	.00	.00	.00	.00
2080	SILT FENCE PLOW	6/18/2008	10	3,930.91	**Active**	.00	.00	.00	.00	.00	.00
2104	GRAPHTEC VIP	10/17/2010	10	8,575.00	**Active**	.00	.00	.00	.00	.00	.00
2123	Hot Box Patcher - Trailer Type	5/22/2012	10	18,501.00	**Active**	.00	3,480.00	2,873.71	.00	.00	606.29
2141	Bobcat SB240 X84"	3/6/2014	10	5,561.84	**Active**	92.73	.00	.00	92.73	.00	-92.73
2142	24" Bobcat Mill	6/12/2014	10	12,800.00	**Active**	533.33	120.00	254.38	533.33	.00	-667.71
2143	2014 Bobcat SGX 60 Stump Grinder	11/6/2014	15	6,446.32	**Active**	2,506.94	.00	.00	429.75	2,077.19	-429.75
2146	Brush Bandit 1390XP Chipper	12/5/2014	15	41,900.00	**Active**	16,527.25	5,170.00	4,262.60	2,793.33	13,733.92	-1,885.93
2154	Grapple Bucket (SL Attachment)	11/9/2015	10	2,523.50	**Active**	462.64	1,890.00	.00	252.35	210.29	1,637.65
2180	Message Board	2/13/2018	10	15,670.00	**Active**	12,797.17	4,125.00	1,556.98	3,134.00	9,663.17	-565.98
2191	2019 Message Board	4/5/2019	10	15,670.00	**Active**	8,226.75	2,710.00	.00	1,567.00	6,659.75	1,143.00
2214	2021 Catepillar Jackhammer	6/14/2021	5	7,100.00	**Active**	3,431.67	240.00	.00	1,420.00	2,011.67	-1,180.00
2217	500 Polaris ATV	11/18/2021	20	.00	**Active**	.00	240.00	430.46	.00	.00	-190.46
2222	2022 Caterpillar HM316 Mulcher	4/21/2022	10	32,200.00	**Active**	26,565.00	8,775.00	2,692.33	3,220.00	23,345.00	2,862.67
2231	2023 P2 Trailer	5/11/2023	10	100,978.00	**Active**	94,246.13	3,600.00	513.74	10,097.80	84,148.33	-7,011.54
2237	2023 Sullair 185 Air Compressor	8/4/2023	10	24,843.25	**Active**	23,808.11	1,700.00	1,226.50	2,484.33	21,323.78	-2,010.83
2239	Superior Broom SM74J	10/16/2023	10	83,282.24	**Active**	81,200.18	3,480.00	5,092.99	8,328.22	72,871.96	-9,941.21
2241	Caterpillar WT-SSL "po	1/25/2024	10	8,850.00	**New**	8,850.00	210.00	1,044.08	885.00	7,965.00	-1,719.08

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MISC CONTINUED											
2242	Fusion Pusher-loader	1/24/2024	10	11,687.00	**New**	11,687.00	30.00	.00	1,071.31	10,615.69	-1,041.31
2244	Bowie Hydro-seeder	4/29/2024	8	54,271.70	**New**	54,271.70	1,050.00	268.12	5,087.97	49,183.73	-4,306.09
2246	2024 Duratank 1,000 trailer mount tank	9/26/2024	10	45,502.00	**New**	45,502.00	.00	289.52	1,137.55	44,364.45	-1,427.07
4001	2012 Rammer	5/4/2012	10	2,671.88	**Active**	.00	.00	.00	.00	.00	.00
4002	Universal Laser	6/29/2012	1	3,000.00	**Active**	.00	.00	.00	.00	.00	.00
4006	HP LJ 400 color M475DN MFP	7/16/2013	1	661.56	**Active**	.00	.00	.00	.00	.00	.00
4049	Stihl 5- Chop Saw	9/25/2015	1	899.96	**Active**	.00	.00	.00	.00	.00	.00
4060	Wacker	3/30/2017	1	.00	**Active**	.00	.00	.00	.00	.00	.00
4061	Bosch ADS 625X	3/25/2022	1	3,375.35	**Active**	.00	.00	.00	.00	.00	.00
9504	1995 SHOULDER MACHINE	10/13/1995	10	1,597.50	**Active**	.00	.00	224.72	.00	.00	-224.72
9905	84" Angle Broom (SL Attachment) John	12/6/2011	0	.00	**Active**	.00	.00	.00	.00	.00	.00
9907	72" Pick-up Broom (SL) John Deere BP 72	3/1/2003	20	.00	**Active**	.00	.00	.00	.00	.00	.00
9989	FLOOD EQUIPMENT	9/23/2010	0	.00	**Active**	.00	.00	.00	.00	.00	.00
		SubTotal		568,470.01		390,708.60	36,820.00	20,769.39	42,534.67	348,173.93	-26,484.06

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MOWER											
2152	Highline Mower	5/25/2015	15	46,500.00	**Active**	19,633.33	8,730.00	12,970.75	3,100.00	16,533.33	-7,340.75
2181	Schulte XH1000 Series Rotary	6/29/2018	10	21,400.00	**Active**	18,903.33	19,162.50	7,690.63	4,280.00	14,623.33	7,191.87
2182	Schulte XH1500	6/29/2018	10	25,400.00	**Active**	22,436.67	10,552.50	13,378.04	5,080.00	17,356.67	-7,905.54
2211	2021 VRM M6050 H & F Equipment	4/5/2021	10	12,350.00	**Active**	8,953.75	10,650.00	6,456.41	1,235.00	7,718.75	2,958.59
2212	2021 VRM M6050 H&F Equipment	4/5/2021	10	12,350.00	**Active**	8,953.75	11,130.00	11,460.75	1,235.00	7,718.75	-1,565.75
2225	Schulte 10ft Batwing Mower	6/15/2022	10	35,964.20	**Active**	30,269.87	4,530.00	7,617.47	3,596.42	26,673.45	-6,683.89
2233	2023 Diamond Retriever AAD - SW All American Disc	5/16/2023	10	10,623.00	**Active**	9,914.80	915.00	11.54	1,062.30	8,852.50	-158.84
2234	2023 Diamond	5/22/2023	10	9,086.00	**Active**	8,480.27	1,290.00	358.30	908.60	7,571.67	23.10
		SubTotal		173,673.20		127,545.77	66,960.00	59,943.89	20,497.32	107,048.45	-13,481.21
OFFICE											
2199	Total Station	12/19/2019	10	33,825.00	**Active**	20,013.12	.00	.00	3,382.50	16,630.62	-3,382.50
		SubTotal		33,825.00		20,013.12	.00	.00	3,382.50	16,630.62	-3,382.50

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PKUP											
2020T	Tank on unit#2020	2/21/2018	1	.00	**Scrapped**	.00	.00	.00	.00	.00	.00
2021	FORD F350 CREW CAB TRK	5/3/2002	10	34,188.70	**Active**	.00	11,890.06	5,250.37	.00	.00	6,639.69
2051	2006 FORD F150	11/16/2005	6	22,836.80	**Active**	.00	2,727.05	5,057.13	.00	.00	-2,330.08
2052	2006 FORD F350	11/16/2005	6	25,037.88	**Active**	.00	3,356.25	3,595.88	.00	.00	-239.63
2074	2008 FORD F350 (MTC)	7/2/2007	10	28,445.00	**Sold**	.00	.00	589.30	.00	.00	-589.30
2120	2012 F-250 Super Duty	7/10/2012	10	35,000.00	**Sold**	.00	12,119.38	2,981.25	.00	.00	9,138.13
2133	2013 F-150 Ford Pick-	9/5/2013	10	26,174.51	**Active**	.00	3,577.63	10,031.00	.00	.00	-6,453.37
2133T	Unit #2133 Tank	4/1/2018	0	.00	**Active**	.00	.00	375.37	.00	.00	-375.37
2134	2013 F-150 Pick-Up	9/5/2013	10	26,174.51	**Active**	.00	9,152.50	1,875.22	.00	.00	7,277.28
2160	2016 Chevrolet Pick up	3/16/2016	10	30,709.00	**Active**	6,653.62	8,720.01	25,931.71	3,070.90	3,582.72	-20,282.60
2163	2017 Chevy Silverado	10/17/2016	10	30,779.00	**Active**	8,207.73	1,029.91	808.87	3,077.90	5,129.83	-2,856.86
2192	2019 Ford Crew Cab	8/1/2019	10	35,576.63	**Active**	19,863.63	9,070.00	7,316.43	3,557.66	16,305.97	-1,804.09
2193	2019 Ford Super Cab	8/1/2019	10	32,876.86	**Active**	29,319.01	2,821.25	10,287.63	5,251.16	24,067.85	-12,717.54
2193T	2019 Ford Super Cab	10/1/2019	0	.00	**Active**	.00	.00	956.07	.00	.00	-956.07
2202	2020 Ford F-350 PU	3/26/2020	10	36,290.93	**Active**	22,379.42	11,185.00	5,882.60	3,629.09	18,750.33	1,673.31
2213	2021 Ford F-150	6/7/2021	10	37,971.85	**Active**	28,162.45	19,737.00	15,358.31	3,797.19	24,365.26	581.50
2230	2022 Chevy Silverado	5/1/2023	10	49,742.49	**Active**	46,426.32	13,281.25	11,064.97	4,974.25	41,452.07	-2,757.97
2232	2023 Ford Maverick	5/23/2023	10	32,331.75	**Active**	30,176.30	5,787.82	1,390.18	3,233.18	26,943.12	1,164.46
2235	2023 Ford F-150	6/14/2023	10	49,510.37	**Active**	46,622.27	8,116.62	6,844.66	4,951.04	41,671.23	-3,679.08
2236	2023 Ford F-150 Gray	6/14/2023	10	57,134.99	**Active**	53,802.12	19,278.00	7,563.58	5,713.50	48,088.62	6,000.92
2243	2024 Ford F-550 Super	4/10/2024	10	84,334.43	**New**	84,334.43	6,000.00	18,964.02	6,325.08	78,009.35	-19,289.10
		SubTotal		675,115.70		375,947.30	147,849.73	142,124.55	47,580.95	328,366.35	-41,855.77

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SHOP EQUIP											
0070	HYDRAULIC JACK	2/5/2009	1	2,081.92	**Active**	.00	.00	.00	.00	.00	.00
0071	DRILL PRESS	11/29/2010	1	4,916.26	**Active**	.00	.00	.00	.00	.00	.00
0072	BAND SAW	11/29/2010	1	2,356.88	**Active**	.00	.00	.00	.00	.00	.00
0073	PARTS WASHER	4/26/2011	1	4,804.03	**Active**	.00	.00	.00	.00	.00	.00
0271	PRESSURE WASHER -SHOP	10/15/2010	10	6,500.00	**Active**	.00	.00	.00	.00	.00	.00
0272	POST LIFT	12/8/2010	1	6,762.57	**Active**	.00	.00	.00	.00	.00	.00
2102	HOIST SYSTEM	10/1/2010	20	46,162.00	**Active**	15,579.67	375.00	.00	2,308.10	13,271.57	-1,933.10
2103	AIR COMPRESSOR	10/12/2010	10	4,729.22	**Active**	.00	.00	.00	.00	.00	.00
2105	TIRE CHANGER	11/4/2010	1	2,457.06	**Active**	.00	.00	.00	.00	.00	.00
2110	2011 ADVANCE ADGRESSOR 2820C SCRUBBER	1/5/2011	20	16,392.75	**Active**	5,737.43	.00	626.67	819.64	4,917.79	-1,446.31
2186	2014 Caterpillar P5000 Forklift	10/26/2018	10	20,000.00	**Active**	9,500.00	240.00	1,155.98	2,000.00	7,500.00	-2,915.98
2248	Cat Ride-On Sweeper	12/3/2024	5	12,600.00	**New**	.00	.00	.00	.00	.00	.00
		SubTotal		129,762.69		30,817.10	615.00	1,782.65	5,127.74	25,689.36	-6,295.39
SKIDLOADER											
2135	S650 Bobcat Skid Steer Loader	9/5/2013	10	37,491.24	**Active**	.00	950.00	8,288.38	.00	.00	-7,338.38
2190	2019 Caterpillar 289DW	3/19/2019	10	67,530.00	**Active**	34,890.50	15,900.00	8,548.56	6,753.00	28,137.50	598.44
2221	2022 Caterpillar 299D3 Ultra	4/21/2022	10	91,214.47	**Active**	75,251.93	10,237.50	10,205.14	9,121.45	66,130.48	-9,089.09
		SubTotal		196,235.71		110,142.43	27,087.50	27,042.08	15,874.45	94,267.98	-15,829.03
SMALL EQUIP											
2187	Survey Equipment - Hiper Base	10/26/2018	7	32,387.00	**Active**	8,096.77	.00	.00	4,626.71	3,470.06	-4,626.71
2197	Snowblower	12/3/2019	5	.00	**Active**	494.99	.00	157.04	494.99	.00	-652.03
		SubTotal		32,387.00		8,591.76	.00	157.04	5,121.70	3,470.06	-5,278.74

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SMALL TOOL											
9998	CHAINSAWS, BLOWER	1/1/1984	10	11,176.85	**Active**	.00	3,677.50	4,615.48	.00	.00	-937.98
		SubTotal		11,176.85		.00	3,677.50	4,615.48	.00	.00	-937.98
SURVEY											
0017	GIS BASE	12/28/2007	10	34,727.00	**Active**	.00	.00	.00	.00	.00	.00
0020	TRIMBLE GPS TOTAL S	8/21/2008	10	44,614.95	**Active**	.00	.00	.00	.00	.00	.00
0026	Trimble Ranger Data C	8/29/2012	1	2,500.00	**Active**	.00	.00	.00	.00	.00	.00
		SubTotal		81,841.95		.00	.00	.00	.00	.00	.00
TANDEM											
2063	2006 STERLING	8/31/2006	10	151,666.92	**Active**	.00	2,505.00	951.81	.00	.00	1,553.19
2130	2014 Mack GU713	9/20/2013	15	225,900.00	**Active**	70,280.00	40,620.00	30,930.17	15,060.00	55,220.00	-5,370.17
2131	2014 Mack GU713	9/20/2013	15	225,900.00	**Active**	70,280.00	42,800.00	21,028.77	15,060.00	55,220.00	6,711.23
2151	2016 Mack GU713	10/5/2015	15	195,308.15	**Active**	87,888.69	49,610.00	36,869.79	13,020.54	74,868.15	-280.33
2162	2017 Mack Tandem	7/1/2016	10	233,208.89	**Active**	116,604.88	25,335.00	32,839.94	46,641.72	69,963.16	-54,146.66
2170	2018 Mack GU 713	12/7/2017	10	121,532.09	**Active**	110,086.73	38,695.00	21,957.68	33,026.02	77,060.71	-16,288.70
2171	2018 Mack Tandem	9/15/2017	10	234,288.11	**Active**	171,811.29	28,525.00	26,642.35	46,857.62	124,953.67	-44,974.97
2195	2020 Mack Grant-Lowboy Tractor	9/13/2019	15	122,478.09	**Active**	87,095.51	11,585.00	5,609.73	8,165.21	78,930.30	-2,189.94
2200	2020 Mack Tandem	9/15/2020	10	245,613.12	**Active**	147,367.88	23,987.50	23,297.91	24,561.31	122,806.57	-23,871.72
2201	2020 Mack Tandem	7/24/2020	10	247,613.12	**Active**	160,948.53	27,653.75	19,729.96	24,761.31	136,187.22	-16,837.52
2216	2022 GR64F Mack	11/22/2021	15	253,762.65	**Active**	217,108.04	49,282.50	14,810.43	16,917.51	200,190.53	17,554.56
2226	2023 Mack Granite	8/10/2022	9	267,701.34	**Active**	237,956.75	29,747.50	18,518.18	29,744.59	208,212.16	-18,515.27
2247	Western Star 47X tandem	12/25/2024	10	358,375.58	**New**	358,375.58	.00	120.60	2,986.46	355,389.12	-3,107.06
		SubTotal		2,883,348.06		1,835,803.88	370,346.25	253,307.32	276,802.29	1,559,001.59	-159,763.36

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TRAILER											
0602	Mac-Lander trailer (red)	2/12/2024	0	.00	**New**	.00	200.00	14.81	.00	.00	185.19
0607	Rainbow flatbed trailer	2/23/2024	0	.00	**New**	.00	.00	231.50	.00	.00	-231.50
2001	HOMEMADE TRAILER	4/15/2000	1	6,500.00	**Active**	.00	1,085.00	1,445.45	.00	.00	-360.45
2090	2009 TOWMASTER LOWBOY	9/1/2009	10	58,745.49	**Active**	.00	1,450.00	8,886.90	.00	.00	-7,436.90
2092	2010 TOWMASTER TRI-AXLE PUP TRAILER	3/31/2010	10	30,874.05	**Active**	.00	1,140.00	855.28	.00	.00	284.72
2101	2004 RANDCO END DUMP TRAILER	10/14/2010	10	25,000.00	**Sold**	.00	.00	202.82	.00	.00	-202.82
2112	2011 SIGN TRAILER	6/17/2011	10	3,491.00	**Active**	.00	300.00	21.25	.00	.00	278.75
2114	2012 TOWMASTER TRI-AXLE PUP TRAILER	11/1/2011	10	36,556.00	**Active**	.00	1,140.00	176.71	.00	.00	963.29
2132	Engineering Core Trailer	6/19/2013	7	1,100.00	**Active**	.00	.00	.00	.00	.00	.00
2183	2018 Towmaster Tandem Trailer	8/7/2018	10	9,534.25	**Active**	8,739.73	2,013.75	1,506.80	1,906.85	6,832.88	-1,399.90
2185	2018 Enclosed Trailer	7/31/2018	10	6,623.74	**Active**	2,980.70	730.00	2,027.38	662.37	2,318.33	-1,959.75
2220	American Eagle ATV trailer	3/1/2022	0	.00	**Active**	.00	260.00	416.90	.00	.00	-156.90
22310	Towmaster Trailers T-16DT	11/3/2023	10	22,960.41	**Active**	22,577.74	3,160.00	496.50	2,296.04	20,281.70	367.46
22311	Towmaster Trailers T-40LP	11/3/2023	10	47,556.25	**Active**	46,763.65	885.00	1,666.79	4,755.63	42,008.02	-5,537.42
2238	2023 Cargo Pro Trailer	8/23/2023	10	4,881.43	**Active**	4,678.04	400.00	.00	488.14	4,189.90	-88.14
9607	Homemade Sign Trailer	1/1/2010	0	.00	**Active**	.00	580.00	55.90	.00	.00	524.10
9800	1998 TOWMASTER TILT BED TRAILER	5/4/1998	7	11,319.00	**Sold**	.00	80.00	21.25	.00	.00	58.75
9982	Rental Belly Dump	5/8/2020	0	50,000.00	**Active**	.00	.00	.00	.00	.00	.00
9991	PRESSURE WASHER	2/22/2010	10	.00	**Active**	.00	160.00	236.10	.00	.00	-76.10
9995	1971 HEIL TANDEM AXLE PUP TRAILER	3/31/1999	10	4,500.00	**Scrapped**	.00	.00	.00	.00	.00	.00
9996	GARWOOD TANDEM AXLE	3/4/1998	10	2,130.00	**Scrapped**	.00	.00	.00	.00	.00	.00
		SubTotal		321,771.62		85,739.86	13,583.75	18,262.34	10,109.03	75,630.83	-14,787.62

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TRTMWR												
2153	2014 Case IH Maxxum Tractor	5/14/2015	15	73,650.00	**Active**	31,096.67	.00	19,020.00	10,270.13	4,910.00	26,186.67	3,839.87
2184	2018 Case IH 40 tractor	7/3/2018	15	80,454.13	**Active**	50,954.28	.00	20,000.00	8,780.34	5,363.61	45,590.67	5,856.05
2215	Boom Mower - Massey Ferguson 5711D	6/23/2021	10	122,579.00	**Active**	90,912.76	.00	16,945.00	5,963.82	12,257.90	78,654.86	-1,276.72
9980	Rental Tractor - John Deere 5075 E Cab	6/17/2019	0	.00	**Active**	.00	.00	7,936.00	3,462.29	.00	.00	4,473.71
9981	Rental Tractor - John Deere 5075 E Cab	6/17/2019	0	.00	**Active**	.00	.00	9,180.00	3,260.87	.00	.00	5,919.13
9994	RENTAL TRACTORS-John Deere 6R 55 Tractor SN	1/1/2001	0	.00	**Active**	.00	.00	13,800.00	3,341.84	.00	.00	10,458.16
9997	Rental Tractor - John Deere 6R 55 Tractor	5/18/2018	0	.00	**Active**	.00	.00	13,290.00	5,396.47	.00	.00	7,893.53
		SubTotal		276,683.13		172,963.71	.00	100,171.00	40,475.76	22,531.51	150,432.20	37,163.73
UTV												
2227	2023 Arctic Cat Prowler	12/28/2022	10	22,747.88	**Active**	20,473.09	.00	997.50	637.27	2,274.79	18,198.30	-1,914.56
		SubTotal		22,747.88		20,473.09	.00	997.50	637.27	2,274.79	18,198.30	-1,914.56
	FINAL TOTAL			7,661,462.31		4,442,426.36	21,244.59	1,062,167.48	774,497.78	588,809.75	3,857,628.86	-301,140.05

Steele County Highway Department
Land and Buildings
For the Year Ended December 31, 2024

Description	Year Acquired	Original Cost	Beginning Accumulated Value	Current Year Betterment	Ending Accumulated Value
Public Works Facility Land	2019	$ 452,940.00	$ 452,940.00	$ -	$ 452,940.00
Steele County Public Works Building	2019	11,099,047.00	11,099,047.00	-	11,099,047.00
Public Works Cold Storage Building	2019	239,970.00	239,970.00	-	239,970.00
Public Works Salt Shed Building	2019	242,250.00	242,250.00	-	242,250.00
Gasboy Atlas Fuel System - PWF Fuel System	2017	196,201.00	196,201.00		196,201.00
Total		$ 12,230,408.00	$ 12,230,408.00	$ -	$ 12,230,408.00

Steele County, Minnesota, Highway Department
Statement of Revenue and Expenditures
Year Ended December 31, 2024

Revenues	Cash Receipts	Prior Year Receivable	Current Year Receivable	Transfers/ Adjustments	Modified Accrual Balance	Trial Balance 8X Account
Property Taxes and Penalties						
Current Tax	$ 2,572,431.83	$ -	$ -	$ -	$ 2,572,431.83	
Delinquent Tax	15,711.40	-	-	-	15,711.40	
Current Tax Mobile Home	2,717.00	-	-	-	2,717.00	
Gravel Tax	24,127.91	-	-	-	24,127.91	
Wheelage Tax Revenue	795,244.46	-	-	-	795,244.46	
Sales Tax Revenue	3,507,615.91	-	-	(1,979,027.51)	1,528,588.40	
Sub-Total	**$ 6,917,848.51**	**$ -**	**$ -**	**$(1,979,027.51)**	**$ 4,938,821.00**	
Intergovenmental Revenues						
Local Government Aid/Disparity Aid	$ 2,322.54	$ -	$ -	$ -	$ 2,322.54	
Mv Credit Ag	22,468.08	-	-	-	22,468.08	
Co Aid Program	249,711.00	-	-	-	249,711.00	
State Aid - Regular Construction	2,845,829.73	167,983.38	193,448.50	(27,458.83)	2,843,836.02	2,843,836.02
State Aid - Regular Maintenance	2,846,829.80	245,196.20		289,070.40	2,890,704.00	2,890,704.00
State Aid - Municipal Construction	119,896.32		-	(28,339.56)	91,556.76	91,556.76
State Aid - Municipal Maintenance	108,115.00			15,681.83	123,796.83	123,796.83
Township Bridge	-				-	
State Grants - LRIP	-		-	-	-	
State Grants - LPP	6,835.02				6,835.02	
Federal Aid Construction	1,049.50		-	-	1,049.50	
State Disaster	-				-	
Federal Grants - CRRSAA	-			154,080.39	154,080.39	
Bridge Bonding/Fund 29	779,749.90	-	-		779,749.90	
Sub-Total	**$ 6,982,806.89**	**$ 413,179.58**	**$ 193,448.50**	**$ 403,034.23**	**$ 7,166,110.04**	
Charges For Service						
Townships	$ 33,235.59	$ 109,271.53	$ 111,935.91	$ -	$ 35,899.97	
Municipalities	33,284.97		-	-	33,284.97	
Counties	119,323.71		-	-	119,323.71	
Other Departments	116,259.91		-	-	116,259.91	
State of Minnesota	31,493.00		-	-	31,493.00	
Miscellaneous Others	60,340.58		-	-	60,340.58	
Sub-Total	**$ 393,937.76**	**$ 109,271.53**	**$ 111,935.91**	**$ -**	**$ 396,602.14**	
Miscellaneous Revenues						
Permits	$ 8,201.73	$ -	$ -	$ -	$ 8,201.73	
Farm Lease	6,678.50				6,678.50	
Miscellaneous	160.00				160.00	
Refunds and Reimbursements	2,248.89				2,248.89	
MCIT Refunds/Claims	-				-	
Recycling	1,831.30				1,831.30	
Sale of Equipment	30,057.00	-	-	-	30,057.00	
Sub-Total	**$ 49,177.42**	**$ -**	**$ -**	**$ -**	**$ 49,177.42**	
Non-Revenue Receipts						
State Grants - Town Road Allotment	295,777.00	-	-	-	295,777.00	
Sub-Total	**$ 295,777.00**	**$ -**	**$ -**	**$ -**	**$ 295,777.00**	
Total Revenues	**$14,639,547.58**	**$ 522,451.11**	**$ 305,384.41**	**$(1,575,993.28)**	**$12,846,487.60**	

Steele County, Minnesota, Highway Department
Statement of Revenue and Expenditures
Year Ended December 31, 2024

Expenditures	Cash Disbursements	Prior Year Payable	Current Year Payable	Transfers/ Adjustments	Modified Accrual Balance
Highway Administration					
Personal Services Total	$ 278,352.91	$ 254,363.32	$ 266,587.86	$ -	$ 290,577.45
Services and Charges Total	162,719.56	279,249.32	285,769.31	-	169,239.55
Supplies and Materials Total	44,929.33	-			44,929.33
Transfers Total	432,019.54	-	-	-	432,019.54
Sub-Total	**$ 918,021.34**	**$ 533,612.64**	**$ 552,357.17**	**$ -**	**$ 936,765.87**
Construction/Capital Construction					
Personal Services Total	$ 544,988.93	$ -	$ -	$ -	$ 544,988.93
Services and Charges Total	27,716.32	-	-	-	27,716.32
Supplies and Materials Total	6,621.11	-	-	-	6,621.11
Other Expenditues	278.98	-			278.98
Consultant Fees	848,264.97				848,264.97
Right of Way	673,675.07	-	-	-	673,675.07
Town Bridges	45,237.00	-	-	-	45,237.00
Federal Funds	-	-		-	-
County Contracts	192,369.50	-	-	-	192,369.50
Regular State Aid Const	2,799,119.35	362,675.26	82,886.56	-	2,519,330.65
Municipal State Aid Const	-	-			-
Sales Tax Construction	555,067.29	-	-	-	555,067.29
CRRSAA Construction Projects	40,960.79			134,727.47	175,688.26
Bridge Bonding/Fund 29	1,060,172.84	-	-	-	1,060,172.84
Sub-Total	**$ 6,794,472.15**	**$ 362,675.26**	**$ 82,886.56**	**$ 134,727.47**	**$ 6,649,410.92**
Highway Maintenance					
Personal Services Total	$ 1,377,654.46		$ -	$ -	$ 1,377,654.46
Services and Charges Total	$ 159,423.73				159,423.73
Supplies and Materials Total	2,665,605.36	-	-	-	2,665,605.36
Other Expenditues	4,468.25	-	-	-	4,468.25
Sub-Total	**$ 4,207,151.80**	**$ -**	**$ -**	**$ -**	**$ 4,207,151.80**
Equipment Maintenance & Shop					
Personal Services Total	$ 215,505.86	$ -	$ -	$ -	$ 215,505.86
Services and Charges Total	26,281.39	-	-	-	26,281.39
Supplies and Materials Total	423,343.73	-	-	-	423,343.73
Capital Expenditures Total	991,107.23	-	-	-	991,107.23
Sub-Total	**$ 1,656,238.21**	**$ -**	**$ -**	**$ -**	**$ 1,656,238.21**
Highway Other - Expenditures					
Town Road Allotment	295,777.00	-	-	-	295,777.00
Sub-Total	**$ 295,777.00**	**$ -**	**$ -**	**$ -**	**$ 295,777.00**
Total Expenditures	**13,871,660.50**	**896,287.90**	**635,243.73**	**134,727.47**	**13,745,343.80**

Steele County, Minnesota, Highway Department
Statement of Revenue and Expenditures
Year Ended December 31, 2024

Year End Reconciliation	
Beginning Cash Balance	$ 17,557,613.97
Cash Receipts	14,639,547.58
Cash Disbursements	13,871,660.50
Ending Cash Balance	**$ 18,325,501.05**

Year End Reconciliation	
Beginning Fund Balance	$ 6,294,369.08
Revenues	12,846,487.60
Expenditures	13,745,373.80
Adjustments	
Ending Fund Balance	**$ 5,395,482.88**

Steele County Highway Department
Detail of Road Program Maintenance Expenditures
For the Year Ended December 31, 2024

Account Description	CSAH Regular	Expense/ Mile	CSAH Municipal	Expense/ Mile	County Roads	Expense/ Mile
Routine Maintenance	$ 2,781,367.13	$ 9,361.09	$ 47,060.01	$ 5,912.06	$ 272,869.21	$ 4,386.26
Repairs & Replacement	194,215.19	$ 653.66	1,601.59	$ 201.20	162,747.81	$ 2,616.10
Betterments	96,262.71	$ 323.99	718.35	$ 90.24	32,051.72	$ 515.22
Special Work	32,350.59	$ 108.88	623.12	$ 78.28	893.76	$ 14.37
Agreements	75,984.12	$ 255.74	31,316.33	$ 3,934.21	5,041.42	$ 81.04
Unallocated Expenses	179,137.58	602.91	4,423.15	$ 555.67	37,596.78	$ 604.35
Adjustment to Equalize Depreciation	235,475.59	792.53	5,814.21	730.43	49,420.80	$ 794.42
Total Expense	$ 3,594,792.91	$ 12,098.79	$ 91,556.76	$ 11,502.11	$ 560,621.50	$ 9,011.76
Total Number of Miles	297.12		7.96		62.21	
Proration Percentage	81.000%		2.000%		17.000%	

Steele County Highway Department
Detail of Road Program Maintenance Expenditures
For the Year Ended December 31, 2024

Account Description	CSAH Regular	Expense/ Mile	CSAH Municipal	Expense/ Mile	County Roads	Expense/ Mile
Routine Maintenance						
Smooth Surface	$ 40,305.62	$ 135.65	$ 55.73	$ 7.00	$ 29,972.31	$ 481.79
Minor Surface Repairs	1,295,161.95	$ 4,359.05	10,862.42	$ 1,364.63	21,512.98	$ 345.81
Cleaning Culverts & Ditches	10,683.23	$ 35.96	99.57	$ 12.51	3,826.50	$ 61.51
Brush & Weed Control	439,021.83	$ 1,477.59	6,955.96	$ 873.86	109,646.31	$ 1,762.52
Snow & Ice Removal	355,635.22	$ 1,196.94	9,923.23	$ 1,246.64	72,081.62	$ 1,158.68
Traffic Services	640,559.28	$ 2,155.89	19,163.10	$ 2,407.42	35,829.49	$ 575.94
Repairs & Replacement		$ -		$ -		$ -
Reshaping -Minor	105,602.28	$ 355.42	1,160.76	$ 145.82	2,754.77	$ 44.28
Resurfacing	27,994.52	$ 94.22	2.38	$ 0.30	147,737.61	$ 2,374.82
Culverts, Bridges & Guard Rails	45,042.09	$ 151.60	135.57	$ 17.03	9,322.21	$ 149.85
Washouts	15,576.30	$ 52.42	302.88	$ 38.05	2,933.22	$ 47.15
Subgrade Repairs		$ -	-	$ -	-	$ -
Betterments		$ -		$ -		$ -
New Culverts, Rails, or Tiling	9,734.66	$ 32.76	-	$ -	389.09	$ 6.25
Cuts & Fills - Major	70,932.21	$ 238.73	633.20	$ 79.55	29,426.48	$ 473.02
Seeding & Sodding	15,595.84	$ 52.49	85.15	$ 10.70	2,236.15	$ 35.95
Bituminous Treatment	-	$ -	-	$ -	-	$ -
Overlays - More than 1 1/2		$ -	-	$ -	-	$ -
Special Work		$ -		$ -		$ -
Survey	32,283.61	$ 108.66	623.12	$ 78.28	893.76	$ 14.37
Miscellaneous Projects	66.98	$ 0.23	-	$ -	-	$ -
Agreements		$ -		$ -		$ -
Special Agreements	75,984.12	$ 255.74	31,316.33	$ 3,934.21	5,041.42	$ 81.04
Total Expense	$ 3,180,179.74	$ 10,703.35	$ 81,319.40	$ 10,216.01	$ 473,603.92	$ 7,612.99
Total Number of Miles	297.12		7.96		62.21	
Proration Percentage	81.000%		2.000%		17.000%	

Steele County Highway Department
Summary of Road Maintenance Expenditures by Roads
CSAH Regular Maintenance
For the Year Ended December 31, 2024

Road Number	Length (Miles)	Routine Maintenance	Repairs & Replacement	Betterments	Special Work	Agreements	Total Expenditures	Expense/Mile
1	4.50	$ 32,020.34	$ 6,883.48	$ 776.83	$ 119.36	$ -	$ 39,800.01	$ 8,844.45
2	5.14	51,813.15	4,032.79	2,672.02	861.28	8,162.46	67,541.70	13,153.20
2(concrete)	8.56	72,137.57	9,910.27	6,717.73	739.30	-	89,504.87	10,456.18
3	14.90	74,821.71	4,049.74	9,525.28	402.05	24.10	88,822.88	5,961.27
4	19.50	109,318.73	17,086.36	1,967.66	402.05	-	128,774.80	6,603.84
5	1.00	4,935.45		-	-	-	4,935.45	4,935.45
6	9.40	50,024.24	4,126.98			-	54,151.22	5,760.77
7	18.30	101,866.53	4,933.27		569.79	534.38	107,903.97	5,896.39
8	5.68	931,042.87	4,744.18	-	-	2,100.11	937,887.16	165,120.98
9	7.90	56,774.66	872.68	488.94	447.52	223.84	58,807.64	7,444.01
9 (Gravel)	0.70	4,834.45	77.32	43.32	39.67	-	4,994.76	7,135.37
10	2.50	17,791.06	1,692.48	219.95	-	-	19,703.49	7,881.40
11	1.05	7,953.90		-	-	-	7,953.90	7,575.14
12	12.60	69,086.83	6,887.07	2,895.43	802.51	35.24	79,707.08	6,325.96
13	5.10	33,269.49	5,202.99	439.91	-	1.52	38,913.91	7,630.18
14	10.20	61,050.19				118.56	61,168.75	5,996.94
15	6.00	30,272.62				20.54	30,293.16	5,048.86
16	12.00	49,827.87		-		-	49,827.87	4,152.32
17	9.80	71,070.73	23,674.17	1,452.91	591.52	505.38	97,294.71	9,928.03
17 (Gravel)	1.00	7,887.33	15,544.71	27.98	45.51	-	23,505.53	23,505.53
18	16.70	99,010.64	10,232.17	2,093.22	280.40	308.76	111,925.19	6,702.11
18 (Gravel)	3.00	23,198.27	1,838.17	345.14	50.39	-	25,431.97	8,477.32
19	9.78	62,451.14	12,315.26	32,211.30	330.79	7,454.78	114,763.27	11,734.49
21	5.00	21,288.43	377.20	374.27		-	22,039.90	4,407.98
22	2.50	14,364.93			-	42.62	14,407.55	5,763.02
23	12.30	97,892.18	7,841.84	1,134.73		4,094.38	110,963.13	9,021.39
24	5.00	30,470.71		-		-	30,470.71	6,094.14
26	8.70	53,170.70	2,564.07	227.23		-	55,962.00	6,432.41
26 (Gravel)	0.30	1,843.03	88.42	7.83		-	1,939.28	6,464.27
		2,241,489.75	144,975.62	63,621.68	5,682.14	23,626.67	2,479,395.86	384,453.38
	219.11							

Steele County Highway Department
Summary of Road Maintenance Expenditures by Roads
CSAH Regular Maintenance
For the Year Ended December 31, 2024

Road Number	Length (Miles)	Routine Maintenance	Repairs & Replacement	Betterments	Special Work	Agreements	Total Expenditures	Expense/Mile
27	2.00	$ 8,957.67				$ -	$ 8,957.67	$ 4,478.84
28	2.10	15,840.93	1,136.67	-		-	16,977.60	8,084.57
29	1.00	9,855.21	-	-		-	9,855.21	9,855.21
30	4.50	20,010.68				26.56	20,037.24	4,452.72
31	3.30	15,842.63			402.05	-	16,244.68	4,922.63
32	5.40	29,801.17	66.05	-		164.70	30,031.92	5,561.47
33	2.20	13,387.79		-	-	85.14	13,472.93	6,124.06
34	5.97	57,783.57	1,103.52		21,139.40	14,115.69	94,142.18	15,769.21
35	2.50	17,525.07	2,847.20	4,190.87	718.97	1,787.11	27,069.22	10,827.69
36	0.26	6,514.92		-		-	6,514.92	25,057.38
37	6.50	34,763.49	168.14	-	-	33.60	34,965.23	5,379.27
40	0.50	2,722.04	-	-	-	-	2,722.04	5,444.08
43	5.20	35,768.65	5,902.74	-	241.13	-	41,912.52	8,060.10
45	24.92	201,520.08	35,828.50	28,450.16	3,383.76	28,681.60	297,864.10	11,952.81
47	0.30	1,470.50	-	-		-	1,470.50	4,901.67
48	2.81	22,439.32	285.43		716.16	7,227.41	30,668.32	10,913.99
49	0.75	5,460.32			66.98	-	5,527.30	7,369.73
60	2.70	14,154.28	1,901.32			188.04	16,243.64	6,016.16
67	2.50	12,953.36		-	-	47.60	13,000.96	5,200.38
77	2.60	13,105.70					13,105.70	5,040.65
	298.41	$ 2,781,367.13	$ 194,215.19	$ 96,262.71	$ 32,350.59	$75,984.12	$ 3,180,179.74	

Steele County Highway Department
Summary of Road Maintenance Expenditures by Roads
CSAH Municipal Maintenance
For the Year Ended December 31, 2024

Road Number	Length (Miles)	Routine Maintenance	Repairs & Replacement	Betterments	Special Work	Agreements	Total Expenditures	Expense/Mile
12	1.40	7,989.10	765.23	321.71	447.25	6,114.76	15,638.05	11,170.04
14	0.75	4,748.20				3,275.77	8,023.97	10,698.63
15	1.17	4,280.66				5,110.19	9,390.85	8,026.37
16	0.04	140.56		-		-	140.56	3,514.00
20	0.25	580.56	-	-	-	1,091.93	1,672.49	6,689.96
36	0.26	-		-	-	-	-	-
38	1.12	5,290.96		-	-	4,891.81	10,182.77	9,091.76
41	0.91	4,623.78		-	-	4,848.13	9,471.91	10,408.69
42	0.64	6,277.05				1,921.79	8,198.84	12,810.69
45	0.68	7,989.37	836.36	396.64	175.87	4,061.95	13,460.19	19,794.40
46	1.00	5,139.77	-	-		-	5,139.77	5,139.77
	8.22	$ 47,060.01	$ 1,601.59	$ 718.35	$ 623.12	$ 31,316.33	$ 81,319.40	

Steele County Highway Department
Summary of Road Maintenance Expenditures by Roads
County Road Maintenance
For the Year Ended December 31, 2024

Road Number	Length (Miles)	Routine Maintenance	Repairs & Replacement	Betterments	Special Work	Agreements	Total Expenditures	Expense/Mile
73	0.80	1,361.21					1,361.21	1,701.51
100	0.500	721.25	-	-	-	-	721.25	1,442.50
102 (Gravel)	0.250	781.37	-	-	-	-	781.37	3,125.48
107	0.620	1,682.81		-	-	-	1,682.81	2,714.21
111	1.000	7,279.32		-	-	60.34	7,339.66	7,339.66
112	5.000	18,373.62	13,701.49	12,413.16	-	684.62	45,172.89	9,034.58
133	1.000	11,809.62			-	-	11,809.62	11,809.62
135	5.400	27,923.17		-	-	-	27,923.17	5,170.96
155	5.000	35,090.62		545.28		-	35,635.90	7,127.18
157	4.970	13,600.89	360.29	-	-	-	13,961.18	2,809.09
159	2.690	6,267.78			89.66	191.98	6,549.42	2,434.73
161	3.410	10,780.30		-	-	-	10,780.30	3,161.38
162	2.720	14,145.26	24,337.16	-		144.50	38,626.92	14,201.07
162 (Gravel)	2.640	14,406.71	64,829.82	-		-	79,236.53	30,013.84
163	2.000	8,575.89	16,190.30	-	-	43.24	24,809.43	12,404.72
163 (Gravel)	2.000	10,469.17	42,796.51	-	-	-	53,265.68	26,632.84
171	6.320	21,815.40		278.33		-	22,093.73	3,495.84
173	2.010	6,553.71	-	-	402.05	-	6,955.76	3,460.58
174	0.250	5,735.41		-		1,240.13	6,975.54	27,902.16
177	1.910	10,297.07				-	10,297.07	5,391.14
179	1.500	6,480.97		-		-	6,480.97	4,320.65
180	3.400	19,143.01	532.24	18,814.95		2,676.61	41,166.81	12,107.89
182	4.500	13,271.83	-		-	-	13,271.83	2,949.30
190	1.170	5,291.59	-			-	5,291.59	4,522.73
198	1.150	1,011.23		-	402.05	-	1,413.28	1,228.94
	61.41	$ 272,869.21	$ 162,747.81	$ 32,051.72	$ 893.76	$ 5,041.42	$ 473,603.92	

Steele County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2024

County State Aid Highway System - Regular Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
CP 074-024-001	$275,194.79	$0.00	$0.00	$0.00	$0.00	$0.00	$275,194.79
CP 074-024-005	$204,228.60	$6,784.54	$0.00	$0.00	$0.00	$5,050.93	$216,064.07
SAP 074-070-008	$0.00	$17,274.56	$0.00	$0.00	$0.00	$7,232.03	$24,506.59
SAP 074-602-003	$0.00	$90.61	$0.00	$0.00	$0.00	$70.12	$160.73
SAP 074-602-007	$122,475.00	$1,204.97	$0.00	$0.00	$0.00	$6,326.06	$130,006.03
SAP 074-602-008	$0.00	$61,657.31	$0.00	$0.00	$0.00	$1,061.27	$62,718.58
SAP 074-606-015	$258,087.55	$26,340.03	$0.00	$0.00	$0.00	$22,665.51	$307,093.09
SAP 074-612-043	$0.00	$4,739.70	$0.00	$0.00	$0.00	$3,655.30	$8,395.00
SAP 074-628-003	$362,851.88	$31,173.12	$4,841.95	$0.00	$0.00	$27,938.73	$426,805.68
SAP 074-628-004	$0.00	$331,330.06	$4,700.00	$0.00	$0.00	$6,458.67	$342,488.73
SAP 074-628-005	$91,702.22	$13,312.59	$0.00	$0.00	$0.00	$8,958.15	$113,972.96
SAP 074-637-008	$0.00	$1,085.53	$0.00	$0.00	$0.00	$822.42	$1,907.95
SAP 074-637-009	$2,602,551.29	$100,504.93	$0.00	$0.00	$0.00	$71,373.09	$2,774,429.31
SAP 074-643-009	$0.00	$3,325.63	$0.00	$0.00	$0.00	$2,572.91	$5,898.54
SAP 074-643-010	$0.00	$3,858.70	$0.00	$0.00	$0.00	$50,688.48	$54,547.18
SAP 074-643-011	$236,152.16	$32,500.58	$0.00	$0.00	$0.00	$22,485.50	$291,138.24
SAP 074-643-012	$0.00	$1,473.69	$0.00	$0.00	$0.00	$953.29	$2,426.98
SAP 074-648-007	$15,275.00	$7,229.59	$9,793.48	$0.00	$0.00	$126,195.62	$158,493.69
SAP 074-648-008	$0.00	$1,082.16	$0.00	$0.00	$0.00	$837.23	$1,919.39
SAP 074-649-001	$11,123.25	$44,955.06	$339,462.86	$0.00	$0.00	$5,093.60	$400,634.77
Construction Total:	$4,179,641.74	$689,923.36	$358,798.29	$0.00	$0.00	$370,438.91	$5,598,802.30

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: CP 074-024-001 Alternate Project:

Percent Completed: 99.99% Length:

ROAD NUMBER/TWSP: county wide

LOCATION: County wide

DESCRIPTION: 2024 County Wide Pavement Marking

LETTING DATE: 4 /9 /2024 AWARD DATE: 4 /23/2024

CONTRACTOR: KAMCO, Inc.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$275,194.79	$275,194.79
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$0.00	$0.00	$0.00
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$0.00	$0.00	$0.00
Total Project Costs:	$0.00	$275,194.79	$275,194.79

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$0.00	$275,194.79	$275,194.79
Total Funding:	$0.00	$275,194.79	$275,194.79

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: CP 074-024-005 Alternate Project:

Percent Completed: 99.99% Length:

ROAD NUMBER/TWSP: CSAH 23

LOCATION: CSAH 23

DESCRIPTION: CSAH 23 Pipe Lining & Joint Repair

LETTING DATE: 5 /7 /2024 AWARD DATE: 5 /14/2024

CONTRACTOR: Subsurface, Inc.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$204,228.60	$204,228.60
Construction Engineering:	$0.00	$2,340.33	$2,340.33
Project Engineering:	$0.00	$4,444.21	$4,444.21
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$0.00	$5,050.93	$5,050.93
Total Project Costs:	$0.00	$216,064.07	$216,064.07

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$0.00	$216,064.07	$216,064.07
Total Funding:	$0.00	$216,064.07	$216,064.07

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-070-008 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: County wide

LOCATION: County wide

DESCRIPTION: HSIP Rural intersection lighting

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$2,823.17	$181.22	$3,004.39
Project Engineering:	$40,742.23	$17,093.34	$57,835.57
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$3,987.12	$7,232.03	$11,219.15
Total Project Costs:	$47,552.52	$24,506.59	$72,059.11

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$47,552.52	$24,506.59	$72,059.11
Total Funding:	$47,552.52	$24,506.59	$72,059.11

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-602-003 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CSAH 2

LOCATION: CSAH 7 to CSAH 45 State Ave

DESCRIPTION: CSAH 2 Concrete Repairs

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$90.61	$90.61
Project Engineering:	$0.00	$0.00	$0.00
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$0.00	$70.12	$70.12
Total Project Costs:	$0.00	$160.73	$160.73

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$0.00	$160.73	$160.73
Total Funding:	$0.00	$160.73	$160.73

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-602-007 Alternate Project:

Percent Completed: 100.00% Length:

ROAD NUMBER/TWSP: CSAH 2

LOCATION: CSAH 2

DESCRIPTION: CSAH 2 at I-35 Traffic Signal Revisions

LETTING DATE: 4 /9 /2024 AWARD DATE: 4 /23/2024

CONTRACTOR: Traffic Signal Revisions

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$122,475.00	$122,475.00
Construction Engineering:	$0.00	$529.75	$529.75
Project Engineering:	$12,469.65	$675.22	$13,144.87
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$973.95	$6,326.06	$7,300.01
Total Project Costs:	$13,443.60	$130,006.03	$143,449.63

Funding Sources			
Regular Construction:	$0.00	$59,969.99	$59,969.99
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$13,443.60	$70,036.04	$83,479.64
Total Funding:	$13,443.60	$130,006.03	$143,449.63

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-602-008 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: 2,43,171,180

LOCATION: CSAH 2/CSAH 43/CR 171/CR 180

DESCRIPTION: Intersection Improvement

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$1,352.37	$1,352.37
Project Engineering:	$0.00	$60,304.94	$60,304.94
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$0.00	$1,061.27	$1,061.27
Total Project Costs:	$0.00	$62,718.58	$62,718.58

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$0.00	$62,718.58	$62,718.58
Total Funding:	$0.00	$62,718.58	$62,718.58

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-606-015 Alternate Project:

Percent Completed: 91.94% Length:

ROAD NUMBER/TWSP: CSAH 6

LOCATION: CSAH 6

DESCRIPTION: Bridge Replacement #92779, Box Culvert

LETTING DATE: 6 /4 /2024 AWARD DATE: 6 /25/2024

CONTRACTOR: Midwest Contracting, LLC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$258,087.55	$258,087.55
Construction Engineering:	$0.00	$20,425.23	$20,425.23
Project Engineering:	$28,404.54	$5,914.80	$34,319.34
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$11,385.91	$22,665.51	$34,051.42
Total Project Costs:	$39,790.45	$307,093.09	$346,883.54

Funding Sources			
Regular Construction:	$0.00	$151,653.94	$151,653.94
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$39,790.45	$155,439.15	$195,229.60
Total Funding:	$39,790.45	$307,093.09	$346,883.54

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-612-043 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CSAH 23

LOCATION: CSAH 23

DESCRIPTION: CSAH 23 South to CSAH 23 North in City of Medford

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$1,496.66	$1,496.66
Project Engineering:	$418.69	$3,243.04	$3,661.73
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$339.31	$3,655.30	$3,994.61
Total Project Costs:	$758.00	$8,395.00	$9,153.00

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$758.00	$8,395.00	$9,153.00
Total Funding:	$758.00	$8,395.00	$9,153.00

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-628-003 Alternate Project:

Percent Completed: 88.85% Length:

ROAD NUMBER/TWSP: CSAH 28

LOCATION: CSAH 28

DESCRIPTION: Bridge replacement #89080

LETTING DATE: 6 /4 /2024 AWARD DATE: 6 /25/2024

CONTRACTOR: Midwest Contracting, LLC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$362,851.88	$362,851.88
Construction Engineering:	$1,626.11	$22,940.71	$24,566.82
Project Engineering:	$41,433.71	$8,232.41	$49,666.12
Permanent ROW:	$0.00	$500.00	$500.00
Temporary ROW:	$0.00	$4,341.95	$4,341.95
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$15,694.74	$27,938.73	$43,633.47
Total Project Costs:	$58,754.56	$426,805.68	$485,560.24

Funding Sources			
Regular Construction:	$0.00	$214,044.97	$214,044.97
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$58,754.56	$212,760.71	$271,515.27
Total Funding:	$58,754.56	$426,805.68	$485,560.24

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-628-004 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CSAH 28

LOCATION: CSAH 28 (TH 30 to CSAH 21)

DESCRIPTION:

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$2,612.77	$55.78	$2,668.55
Project Engineering:	$128,779.09	$331,274.28	$460,053.37
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$4,700.00	$4,700.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$6,023.37	$6,458.67	$12,482.04
Total Project Costs:	$137,415.23	$342,488.73	$479,903.96

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$137,415.23	$342,488.73	$479,903.96
Total Funding:	$137,415.23	$342,488.73	$479,903.96

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-628-005 Alternate Project:

Percent Completed: 88.66% Length:

ROAD NUMBER/TWSP: CSAH 28

LOCATION: CSAH 28

DESCRIPTION: CSAH 28 Culvert and Drainage Improvements

LETTING DATE: 5 /14/2024 AWARD DATE: 5 /28/2024

CONTRACTOR: Borneke Construction

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$91,702.22	$91,702.22
Construction Engineering:	$0.00	$10,300.66	$10,300.66
Project Engineering:	$3,439.16	$3,011.93	$6,451.09
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$2,809.42	$8,958.15	$11,767.57
Total Project Costs:	$6,248.58	$113,972.96	$120,221.54

Funding Sources			
Regular Construction:	$0.00	$91,702.22	$91,702.22
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$6,248.58	$22,270.74	$28,519.32
Total Funding:	$6,248.58	$113,972.96	$120,221.54

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-637-008 Alternate Project:

Percent Completed: 100.00% Length:

ROAD NUMBER/TWSP: CSAH 37

LOCATION: CSAH 37

DESCRIPTION: Culvert replacement

LETTING DATE: 5 /11/2022 AWARD DATE: 5 /24/2022

CONTRACTOR: Borneke Construction

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$727,552.43	$0.00	$727,552.43
Construction Engineering:	$58,151.48	$514.76	$58,666.24
Project Engineering:	$52,497.75	$570.77	$53,068.52
Permanent ROW:	$4,800.00	$0.00	$4,800.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$13,982.86	$822.42	$14,805.28
Total Project Costs:	$856,984.52	$1,907.95	$858,892.47

Funding Sources			
Regular Construction:	$677,803.00	$0.00	$677,803.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$179,181.52	$1,907.95	$181,089.47
Total Funding:	$856,984.52	$1,907.95	$858,892.47

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-637-009 Alternate Project:

Percent Completed: 100.00% Length:

ROAD NUMBER/TWSP: CSAH 37

LOCATION: CSAH 37 (CSAH 43 to CSAH 19)

DESCRIPTION: Reclaim

LETTING DATE: 5 /7 /2024 AWARD DATE: 5 /14/2024

CONTRACTOR: Crane Creek Asphalt

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$2,602,551.29	$2,602,551.29
Construction Engineering:	$1,998.90	$85,035.54	$87,034.44
Project Engineering:	$548.04	$15,469.39	$16,017.43
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$396.07	$71,373.09	$71,769.16
Total Project Costs:	$2,943.01	$2,774,429.31	$2,777,372.32

Funding Sources			
Regular Construction:	$0.00	$2,310,786.26	$2,310,786.26
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$2,943.01	$463,643.05	$466,586.06
Total Funding:	$2,943.01	$2,774,429.31	$2,777,372.32

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-643-009 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CSAH 43

LOCATION: CSAH 43

DESCRIPTION: CSAH 43 Intersection Improvements (CR 171 to CR 180)

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$265.52	$3,325.63	$3,591.15
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$211.48	$2,572.91	$2,784.39
Total Project Costs:	$477.00	$5,898.54	$6,375.54

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$477.00	$5,898.54	$6,375.54
Total Funding:	$477.00	$5,898.54	$6,375.54

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-643-010 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CSAH 43

LOCATION: CSAH 43

DESCRIPTION: Replace Bridge 74519 CSAH 43 over ditch

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$29.07	$29.07
Project Engineering:	$23,197.24	$3,829.63	$27,026.87
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$2,107.48	$50,688.48	$52,795.96
Total Project Costs:	$25,304.72	$54,547.18	$79,851.90

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$25,304.72	$54,547.18	$79,851.90
Total Funding:	$25,304.72	$54,547.18	$79,851.90

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-643-011 Alternate Project:

Percent Completed: 99.99% Length:

ROAD NUMBER/TWSP: CSAH 43

LOCATION: CSAH 43

DESCRIPTION: CSAH 43 Drainage Improvements (TH14 to CSAH 8)

LETTING DATE: 5 /14/2024 AWARD DATE: 5 /28/2024

CONTRACTOR: Borneke Construction

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$236,152.16	$236,152.16
Construction Engineering:	$531.38	$19,778.77	$20,310.15
Project Engineering:	$10,042.38	$12,721.81	$22,764.19
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$7,719.42	$22,485.50	$30,204.92
Total Project Costs:	$18,293.18	$291,138.24	$309,431.42

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$18,293.18	$291,138.24	$309,431.42
Total Funding:	$18,293.18	$291,138.24	$309,431.42

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-643-012 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CSAH 43

LOCATION: TH 14 to CSAH 8

DESCRIPTION: Reclaim

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$0.00	$1,473.69	$1,473.69
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$0.00	$953.29	$953.29
Total Project Costs:	$0.00	$2,426.98	$2,426.98

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$0.00	$2,426.98	$2,426.98
Total Funding:	$0.00	$2,426.98	$2,426.98

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-648-007 Alternate Project:

Percent Completed: 99.07% Length:

ROAD NUMBER/TWSP: CSAH 48

LOCATION: CSAH 48 at 18th St intersection

DESCRIPTION:

LETTING DATE: 5 /18/2023 AWARD DATE: 5 /23/2023

CONTRACTOR: Heselton Construction

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$2,607,639.70	$15,275.00	$2,622,914.70
Construction Engineering:	$29,517.38	$1,713.77	$31,231.15
Project Engineering:	$387,918.66	$5,515.82	$393,434.48
Permanent ROW:	$63,586.11	$0.00	$63,586.11
Temporary ROW:	$3,400.00	$9,793.48	$13,193.48
Utility Relocation:	$39,422.10	$0.00	$39,422.10
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$43,840.88	$126,195.62	$170,036.50
Total Project Costs:	$3,175,324.83	$158,493.69	$3,333,818.52

Funding Sources			
Regular Construction:	$777,663.77	$4,555.39	$782,219.16
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$2,397,661.06	$153,938.30	$2,551,599.36
Total Funding:	$3,175,324.83	$158,493.69	$3,333,818.52

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-648-008 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CSAH 48

LOCATION: CSAH 48 at Lincoln Ave intersection

DESCRIPTION:

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$2,149.78	$0.00	$2,149.78
Project Engineering:	$179,937.98	$1,082.16	$181,020.14
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$3,612.50	$0.00	$3,612.50
Other/Overhead Costs:	$4,325.08	$837.23	$5,162.31
Total Project Costs:	$190,025.34	$1,919.39	$191,944.73

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$190,025.34	$1,919.39	$191,944.73
Total Funding:	$190,025.34	$1,919.39	$191,944.73

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-649-001 Alternate Project:

Percent Completed: 98.91% Length:

ROAD NUMBER/TWSP: CSAH 49

LOCATION: CSAH 49

DESCRIPTION: Reconstruction

LETTING DATE: 2 /16/2023 AWARD DATE: 2 /28/2023

CONTRACTOR: IMS Contracting, LLC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$1,609,308.68	$11,123.25	$1,620,431.93
Construction Engineering:	$116,071.85	$1,784.22	$117,856.07
Project Engineering:	$437,403.32	$43,170.84	$480,574.16
Permanent ROW:	$246,051.66	$339,462.86	$585,514.52
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$132.72	$0.00	$132.72
Other/Overhead Costs:	$255,475.84	$5,093.60	$260,569.44
Total Project Costs:	$2,664,444.07	$400,634.77	$3,065,078.84

Funding Sources			
Regular Construction:	$1,609,308.68	$11,123.25	$1,620,431.93
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$1,055,135.39	$389,511.52	$1,444,646.91
Total Funding:	$2,664,444.07	$400,634.77	$3,065,078.84

Steele County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2024

County State Aid Highway System - Municipal Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
SAP 074-645-039	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
SAP 074-647-002	$0.00	$591.35	$0.00	$0.00	$0.00	$445.90	$1,037.25
Construction Total:	$0.00	$591.35	$0.00	$0.00	$0.00	$445.90	$1,037.25

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-645-039 Alternate Project:

Percent Completed: 100.00% Length:

ROAD NUMBER/TWSP: CSAH 45

LOCATION: Medford - Main Street

DESCRIPTION: Reconstruction of Medofrd Main Street - City of Medofrd Contract

LETTING DATE: AWARD DATE:

CONTRACTOR: RAW Construction

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$1,012,570.94	$0.00	$1,012,570.94
Construction Engineering:	$122,058.12	$0.00	$122,058.12
Project Engineering:	$171,387.93	$0.00	$171,387.93
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$7,298.63	$0.00	$7,298.63
Total Project Costs:	$1,313,315.62	$0.00	$1,313,315.62

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$1,183,934.69	$123,796.83	$1,307,731.52
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$129,380.93	($123,796.83)	$5,584.10
Total Funding:	$1,313,315.62	$0.00	$1,313,315.62

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-647-002 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CSAH 47 - Bixby

LOCATION: CSAH 47- Bixby

DESCRIPTION: Reclaim

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$236.76	$0.00	$236.76
Project Engineering:	$5,351.73	$591.35	$5,943.08
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$0.00	$445.90	$445.90
Total Project Costs:	$5,588.49	$1,037.25	$6,625.74

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$5,588.49	$1,037.25	$6,625.74
Total Funding:	$5,588.49	$1,037.25	$6,625.74

Steele County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2024

County Highway Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
CP 074-021-006	$0.00	$253,702.08	$0.00	$0.00	$0.00	$16,885.33	$270,587.41
SAP 074-596-003	$0.00	$5,021.46	$0.00	$0.00	$0.00	$3,557.64	$8,579.10
SAP 074-598-015	$0.00	$34,334.13	$0.00	$0.00	$0.00	$678.79	$35,012.92
SAP 074-598-016	$885,661.17	$67,287.81	$0.00	$0.00	$0.00	$49,606.14	$1,002,555.12
Construction Total:	$885,661.17	$360,345.48	$0.00	$0.00	$0.00	$70,727.90	$1,316,734.55

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: CP 074-021-006 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: 29th Ave

LOCATION: 29th Ave

DESCRIPTION: Corridor study

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$162,057.04	$0.00	$162,057.04
Project Engineering:	$92,058.26	$253,702.08	$345,760.34
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$22,016.01	$16,885.33	$38,901.34
Total Project Costs:	$276,131.31	$270,587.41	$546,718.72

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$276,131.31	$270,587.41	$546,718.72
Total Funding:	$276,131.31	$270,587.41	$546,718.72

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-596-003 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CR 180

LOCATION: CR 180 at CPRR Crossing Signals

DESCRIPTION:

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$2,376.44	$2,376.44
Project Engineering:	$0.00	$2,645.02	$2,645.02
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$0.00	$3,557.64	$3,557.64
Total Project Costs:	$0.00	$8,579.10	$8,579.10

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$0.00	$8,579.10	$8,579.10
Total Funding:	$0.00	$8,579.10	$8,579.10

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-598-015 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: CR 180

LOCATION: CR 180

DESCRIPTION: Mineral Springs Bridge Project

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$248,874.01	$34,334.13	$283,208.14
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$4,816.06	$678.79	$5,494.85
Total Project Costs:	$253,690.07	$35,012.92	$288,702.99

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$253,690.07	$35,012.92	$288,702.99
Total Funding:	$253,690.07	$35,012.92	$288,702.99

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-598-016 Alternate Project:

Percent Completed: 100.00% Length:

ROAD NUMBER/TWSP: CR 162

LOCATION: CR 162

DESCRIPTION: Replace Bridge #74513

LETTING DATE: 12/19/2023 AWARD DATE: 1 /23/2024

CONTRACTOR: Structural Specialties, Inc.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$885,661.17	$885,661.17
Construction Engineering:	$2,045.45	$66,364.19	$68,409.64
Project Engineering:	$56,725.38	$923.62	$57,649.00
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$5,019.05	$49,606.14	$54,625.19
Total Project Costs:	$63,789.88	$1,002,555.12	$1,066,345.00

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$779,749.90	$779,749.90
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$63,789.88	$222,805.22	$286,595.10
Total Funding:	$63,789.88	$1,002,555.12	$1,066,345.00

Steele County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2024

Bridge Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
SAP 074-599-040	$0.00	$6,135.58	$0.00	$0.00	$0.00	$438.34	$6,573.92
SAP 074-599-041	$0.00	$7,347.58	$0.00	$0.00	$0.00	$438.34	$7,785.92
SAP 074-599-042	$0.00	$8,691.58	$0.00	$0.00	$0.00	$438.34	$9,129.92
SAP 074-599-043	$0.00	$5,727.58	$0.00	$0.00	$0.00	$438.34	$6,165.92
SAP 074-618-031	$0.00	$877.35	$0.00	$0.00	$0.00	$9,478.66	$10,356.01
Construction Total:	$0.00	$28,779.67	$0.00	$0.00	$0.00	$11,232.02	$40,011.69

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-599-040 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: Merton Township

LOCATION: Merton Township

DESCRIPTION: Bridge replacement L5978
$15,000 preapproved for engineering

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$12,003.96	$6,135.58	$18,139.54
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$181.45	$438.34	$619.79
Total Project Costs:	$12,185.41	$6,573.92	$18,759.33

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$12,185.41	$6,573.92	$18,759.33
Total Funding:	$12,185.41	$6,573.92	$18,759.33

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-599-041 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: Medford Township

LOCATION: Medford Township

DESCRIPTION: replace bridge #74524

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$13,825.24	$7,347.58	$21,172.82
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$366.02	$438.34	$804.36
Total Project Costs:	$14,191.26	$7,785.92	$21,977.18

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$14,191.26	$7,785.92	$21,977.18
Total Funding:	$14,191.26	$7,785.92	$21,977.18

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-599-042 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: Merton Township

LOCATION: Merton Township

DESCRIPTION: Replace Bridge #74507

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$15,067.90	$8,691.58	$23,759.48
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$181.45	$438.34	$619.79
Total Project Costs:	$15,249.35	$9,129.92	$24,379.27

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$15,249.35	$9,129.92	$24,379.27
Total Funding:	$15,249.35	$9,129.92	$24,379.27

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-599-043 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: Havana Township

LOCATION: Havana Township

DESCRIPTION: Replace bridge L8592

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$12,045.74	$5,727.58	$17,773.32
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$366.02	$438.34	$804.36
Total Project Costs:	$12,411.76	$6,165.92	$18,577.68

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$12,411.76	$6,165.92	$18,577.68
Total Funding:	$12,411.76	$6,165.92	$18,577.68

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 074-618-031 **Alternate Project:**

Percent Completed: 0.00% **Length:**

ROAD NUMBER/TWSP: CSAH 18

LOCATION: CSAH 18 Bridge number 92567

DESCRIPTION: Bridge replacement

LETTING DATE: **AWARD DATE:**

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$0.00	$877.35	$877.35
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$0.00	$9,478.66	$9,478.66
Total Project Costs:	$0.00	$10,356.01	$10,356.01

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$0.00	$10,356.01	$10,356.01
Total Funding:	$0.00	$10,356.01	$10,356.01

Steele County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2024

Miscellaneous Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
CP 074-020-006	$0.00	$1,702.35	$0.00	$0.00	$0.00	$978.20	$2,680.55
SP 074-070-007	$0.00	$510.54	$0.00	$0.00	$0.00	$394.98	$905.52
Construction Total:	$0.00	$2,212.89	$0.00	$0.00	$0.00	$1,373.18	$3,586.07

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: CP 074-020-006 Alternate Project:

Percent Completed: 0.00% Length:

ROAD NUMBER/TWSP: Various County Roads

LOCATION: Various County Roads

DESCRIPTION: 2020-2040 Transportation Plan

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$0.00	$0.00
Construction Engineering:	$51.92	$1,582.99	$1,634.91
Project Engineering:	$0.00	$119.36	$119.36
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$42.41	$978.20	$1,020.61
Total Project Costs:	$94.33	$2,680.55	$2,774.88

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$94.33	$2,680.55	$2,774.88
Total Funding:	$94.33	$2,680.55	$2,774.88

Steele County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SP 074-070-007 **Alternate Project:**

Percent Completed: 100.00% **Length:**

ROAD NUMBER/TWSP: Various Roads

LOCATION: Various Roads

DESCRIPTION: 2023 Federal rumble strip project

LETTING DATE: 5 /30/2023 **AWARD DATE:** 6 /13/2023

CONTRACTOR: Surface Preparation Technologies, LLC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$116,610.71	$0.00	$116,610.71
Construction Engineering:	$9,731.31	$119.36	$9,850.67
Project Engineering:	$8,102.03	$391.18	$8,493.21
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$11,249.59	$394.98	$11,644.57
Total Project Costs:	$145,693.64	$905.52	$146,599.16

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$103,900.14	$1,049.50	$104,949.64
County - Other Local:	$41,793.50	($143.98)	$41,649.52
Total Funding:	$145,693.64	$905.52	$146,599.16

Steele County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2024

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
CP 074-023-003	$26,867.37	$0.00	$0.00	$0.00	$0.00	$0.00	$26,867.37
CP 074-024-002	$1,240,620.43	$0.00	$0.00	$0.00	$0.00	$0.00	$1,240,620.43
CP 074-024-003	$811,388.34	$0.00	$0.00	$0.00	$0.00	$0.00	$811,388.34
Construction Total:	$2,078,876.14	$0.00	$0.00	$0.00	$0.00	$0.00	$2,078,876.14

Steele County Highway Department
2025 Approved Budget

Account Code	Account Name	2025 Budget
	Revenue	
10-301-000-0000-5001	Current Tax - Administration	2,585,245
10-301-000-0000-5003	Delinquent Tax	-
10-301-000-0000-5007	Current Tax Mobile Homes	-
10-301-000-0000-5011	Gravel Tax	40,000
10-301-000-0000-5140	Highway Permit Revenue	9,000
10-301-913-0000-5201	CPA - Highway	238,864
10-301-000-0000-5203	Disparity Aid - Highway	2,300
10-301-000-0000-5208	MV Credit - Ag	22,000
10-301-000-0000-5511	Charges For Services	10,000
10-301-000-0000-5710	Interest	-
10-301-000-0000-5831	Misc Revenue	6,679
10-301-000-0000-5993	Refunds & Reimb	3,500
10-301-000-0000-5997	Transfers In	-
	Expenditures	
10-301-000-0000-6110	Full-Time Wages	211,856
10-301-000-0000-6111	Perm Part-Time Wages	28,939
10-301-000-0000-6112	Temp Part-Time Wages	-
10-301-000-0000-6150	Life Insurance	160
10-301-000-0000-6151	Health Insurance	-
10-301-000-0000-6152	Disability Insurance	504
10-301-000-0000-6160	Pera	18,060
10-301-000-0000-6170	FICA	14,448
10-301-000-0000-6171	Workers Comp	1,583
10-301-000-0000-6173	MN Paid Leave Law	851
10-301-000-0000-6180	Medicare	3,371
10-301-000-0000-6210	Telephone	12,600
10-301-000-0000-6215	Postage	400
10-301-000-0000-6241	Membership Dues	3,150
10-301-000-0000-6242	Publishing	500
10-301-000-0000-6250	Public Works - Utilities	65,000
10-301-000-0000-6260	Consultants/Admin Fee	2,800
10-301-000-0000-6261	Conference & Training	1,900
10-301-000-0000-6301	Equip/Software Maint	25,000
10-301-000-0000-6330	Travel Expenses	2,000
10-301-000-0000-6331	Mileage Reimbursement	200
10-301-000-0000-6341	Office Rent	-
10-301-000-0000-6350	Property & Liability Insurance	98,436
10-301-000-0000-6381	Cpu Usage & Network Support	18,795
10-301-000-0000-6410	Office Supplies	2,500
10-301-000-0000-6480	Non-Capitalized Inventory	
10-301-000-0000-6512	Bldg Repair & Maintenance	29,294

Steele County Highway Department
2025 Approved Budget

Account Code	Account Name	2025 Budget
	Revenue	
10-302-000-0000-5001	Current Tax - Maintenance	-
10-302-000-0000-5305	State Allotment - Maintenance	2,890,704
10-302-000-0000-5306	State Allotment - Municipal Maintenance	216,230
10-302-000-0000-5511	Charges For Services	30,000
10-302-000-0000-5514	Reimburse Against Expense	-
10-302-000-0000-5819	Street Address Sign Income	100
10-302-000-0000-5870	Wheelage Tax Revenue	700,000
10-302-000-0000-5871	Sales Tax Revenue	1,600,000
10-302-000-0000-5997	Transfers In	21,000
	Expenditures	
10-302-000-0000-6110	Full-Time Wages	957,425
10-302-000-0000-6112	Temp Part-Time Wages	50,000
10-302-000-0000-6113	Overtime	25,000
10-302-000-0000-6150	Life Insurance	510
10-302-000-0000-6151	Health Insurance	387,228
10-302-000-0000-6152	Disability Insurance	300
10-302-000-0000-6160	Pera	73,682
10-302-000-0000-6170	FICA	61,945
10-302-000-0000-6171	Workers Comp	30,758
10-302-000-0000-6173	MN Paid Leave Law	3,644
10-302-000-0000-6180	Medicare	14,454
10-302-000-0000-6191	Sick Leave Payoffs	21,000
10-302-000-0000-6261	Conference & Training	5,500
10-302-000-0000-6321	Maintenance Agreements	129,540
10-302-000-0000-6330	Travel Expenses	1,000
10-302-000-0000-6340	Equipment Rental	40,500
10-302-000-0000-6408	Uniforms/Uniform Reimbursement	5,100
10-302-000-0000-6523	Supplies - Road Salt & Sand	90,000
10-302-000-0000-6524	Supplies - Culverts	25,000
10-302-000-0000-6525	CSAH Supplies - Aggregate/Asphalt	127,000
10-302-000-0000-6529	Co Rd Supplies - Aggregate/Asphalt	57,000
10-302-000-0000-6534	Supplies - Signing	50,000
10-302-000-0000-6537	County Contracts	1,892,365
10-302-000-0000-6552	County Leased Facility Improvements	-
10-302-000-0000-6553	Weed Spray & Vegetation Supplies	15,000
10-302-000-0000-6564	Intergovernmental Expense	18,000
10-302-000-0000-6565	Sales Tax Maintenance Projects	1,600,000
10-302-000-0000-6801	Osha/Safety Supplies	5,000

Steele County Highway Department
2025 Approved Budget

Account Code	Account Name	2025 Budget
	Revenue	
10-303-000-0000-5997	Transfers In	-
	Expenditures	
10-303-000-0000-6110	Full-Time Wages	430,287
10-303-000-0000-6112	Temp Part-Time Wages	5,000
10-303-000-0000-6113	Overtime	40,000
10-303-000-0000-6117	Meal Reimbursement	450
10-303-000-0000-6150	Life Insurance	285
10-303-000-0000-6151	Health Insurance	104,352
10-303-000-0000-6152	Disability Insurance	744
10-303-000-0000-6160	Pera	35,272
10-303-000-0000-6170	FICA	28,517
10-303-000-0000-6171	Workers Comp	7,295
10-303-000-0000-6172	Unemployment Benefit	-
10-303-000-0000-6173	MN Paid Leave Law	1,672
10-303-000-0000-6180	Medicare	6,654
10-303-000-0000-6191	Sick Leave Payoffs	18,000
10-303-000-0000-6192	Uniform Allowance	1,275
10-303-000-0000-6193	Fee-Flex Benefit Admin	-
10-303-000-0000-6241	Membership Dues	625
10-303-000-0000-6242	Publishing	500
10-303-000-0000-6260	Consultants/Admin Fee	41,000
10-303-000-0000-6261	Conference & Training	7,000
10-303-000-0000-6330	Travel Expenses	2,000
10-303-000-0000-6331	Mileage Reimbursement	-
10-303-000-0000-6408	Uniforms/Uniform Reimbursement	-
10-303-000-0000-6480	Non-Capitalized Inventory	3,000
10-303-000-0000-6510	Engineering & Surveying Supplies	3,000
10-303-000-0000-6517	County Construction Right Of Way Exp	2,500

Steele County Highway Department
2025 Approved Budget

Account Code	Account Name	2025 Budget
	Revenue	
10-304-000-0000-5511	Charges For Services	10,000
10-304-000-0000-5514	Reimburse Against Expense	90,000
10-304-000-0000-5920	Sale or Trade-in of Equipment	207,000
	Expenditures	
10-304-000-0000-6110	Full-Time Wages	164,299
10-304-000-0000-6113	Overtime	1,000
10-304-000-0000-6150	Life Insurance	70
10-304-000-0000-6151	Health Insurance	61,296
10-304-000-0000-6160	Pera	12,397
10-304-000-0000-6170	FICA	9,918
10-304-000-0000-6171	Workers Comp	4,046
10-304-000-0000-6173	MN Paid Leave Law	583
10-304-000-0000-6180	Medicare	2,314
10-304-000-0000-6252	Contracted Services	25,000
10-304-000-0000-6261	Conference & Training	500
10-304-000-0000-6330	Travel Expenses	500
10-304-000-0000-6331	Travel Expenses - Mileage	-
10-304-000-0000-6408	Uniforms/Uniform Reimbursement	850
10-304-000-0000-6480	Non-Capitalized Inventory	7,500
10-304-000-0000-6511	Maint Shop Supplies & Materials	16,000
10-304-000-0000-6512	Bldg Repair & Maintenance	4,000
10-304-000-0000-6513	Tools	10,000
10-304-000-0000-6514	Utility Services	-
10-304-000-0000-6515	Shop Equip Repair & Maintenance	7,000
10-304-000-0000-6516	Equipment Rental & Lease	-
10-304-000-0000-6519	Cutting Edges	40,000
10-304-000-0000-6520	Machinery/Vehicle Parts	130,000
10-304-000-0000-6521	Supplies-Diesel Fuel	135,000
10-304-000-0000-6522	Diesel Fuel Tax	8,000
10-304-000-0000-6540	Fuel & Lubricants	145,000
10-304-000-0000-6600	Capital Outlay	923,000

Steele County Highway Department
2025 Approved Budget

Account Code	Account Name	2025 Budget
	Revenue	
10-310-000-0000-5304	Township Bridge	1,320,000
10-310-000-0000-5305	State Aid	4,490,000
10-310-000-0000-5306	State Aid - Municipal	350,000
10-310-000-0000-5308	Bridge Funding	350,000
10-310-000-0000-5319	Safety Grants	200,000
10-310-000-0000-5403	Federal Funds	350,000
10-310-000-0000-5514	Reimburse Against Expense	975,000
10-310-000-0000-5870	Wheelage Tax Revenue	50,000
10-310-000-0000-5871	Sales Tax Revenue	2,345,500
10-310-000-0000-5997	Transfers In	3,998,500
	Expenditures	
10-310-000-0000-6262	Sales Tax Consultants	2,039,000
10-310-000-0000-6517	Sales Tax Right of Way	2,295,000
10-310-000-0000-6531	Safety Grants	200,000
10-310-000-0000-6535	Town Bridge	1,320,000
10-310-000-0000-6536	Federal Funds	350,000
10-310-000-0000-6537	County Contracts	1,175,000
10-310-000-0000-6538	Regular State Aid Construction	4,490,000
10-310-000-0000-6539	Municipal State Aid Construction	350,000
10-310-000-0000-6565	Sales Tax Construction Projects	1,810,000
10-310-000-0000-6566	Wheelage Tax Construction	50,000
10-310-000-0000-6624	Bridge Bonding Projects	350,000

Steele County, Minnesota
Pavement Centerline Mileage & Surface Type
For Year Ended December 31, 2024

COUNTY STATE AID REGULAR
SURFACE-MILES

Road No	Gravel	Concrete	Bituminous	Non-Existent	Total Miles
1			4.500		4.500
2		8.560	5.135		13.695
3			14.900		14.900
4			19.500		19.500
5			1.000		1.000
6			9.400		9.400
7		8.760	8.540	1.000	18.300
8			5.680		5.680
9	0.700		7.900		8.600
10			2.500		2.500
11			1.050		1.050
12			12.600		12.600
13			5.100		5.100
14			10.200		10.200
15			6.000		6.000
16			12.000		12.000
17	1.000		9.800		10.800
18	3.000		16.700		19.700
19		1.680	8.100		9.780
21			5.000		5.000
22			2.500		2.500
23			12.300		12.300
24			5.000		5.000
26	0.300		8.700		9.000
27			2.000		2.000
28			2.100		2.100
29			1.000		1.000
30			4.500		4.500
31			3.300		3.300
32			5.400		5.400
33			2.200		2.200
34	1.400	2.320	0.750	1.500	5.970
35			2.500		2.500
36			0.260		0.260
37			6.500		6.500
40			0.500		0.500
43			5.200		5.200
45		9.300	15.620		24.920
47			0.300		0.300
48		0.520	2.290		2.810
49			0.750		0.750
60			2.700		2.700
67			2.500		2.500
77			2.600		2.600
Totals	6.400	31.140	257.075	2.500	297.115

COUNTY STATE AID MUNICIPAL
SURFACE-MILES

Road No	Municipality	Concrete	Bituminous	Total Miles
12	Medford	0.500	0.900	1.400
14	Ellendale		0.750	0.750
15	Blooming Praire		1.170	1.170
16	Blooming Praire		0.040	0.040
20	Medford		0.250	0.250
38	Ellendale		1.120	1.120
41	Blooming Praire		0.910	0.910
42	Blooming Praire	0.440	0.200	0.640
45	Medford		0.680	0.680
46	Blooming Praire		1.000	1.000
Totals		0.940	7.020	7.960

COUNTY ROADS
SURFACE-MILES

Road No	Gravel	Concrete	Bituminous	Total Miles
100	0.400		0.100	0.500
102[c]	0.250			0.250
107			0.620	0.620
111			1.000	1.000
112			5.000	5.000
133	1.000			1.000
135			5.400	5.400
155			5.000	5.000
157			4.970	4.970
159			2.690	2.690
161			3.410	3.410
162	2.640		2.720	5.360
163	2.000		2.000	4.000
171			6.320	6.320
173			2.010	2.010
174			0.250	0.250
177			1.910	1.910
179[c]			1.500	1.500
180			3.400	3.400
182			4.500	4.500
190			1.170	1.170
199[c]			1.150	1.150
CR 73[c,d]	0.800			0.800
Totals	7.090	0.000	55.120	62.210

(c) Border route includes only Steele Co half.
(d) Rice Co Rd 73

Summary:

Gravel Surface -	13.490
Concrete Surface -	32.080
Bituminous Surface -	319.215
Nonexistent	2.500
Total Miles	367.285

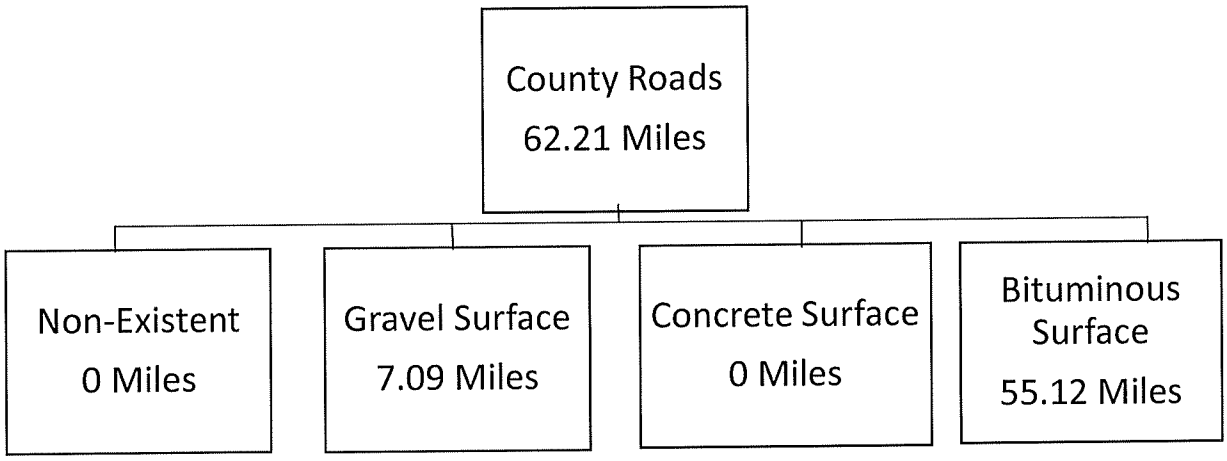
County State Aid Highways -	305.075
County Roads -	62.210
	367.285

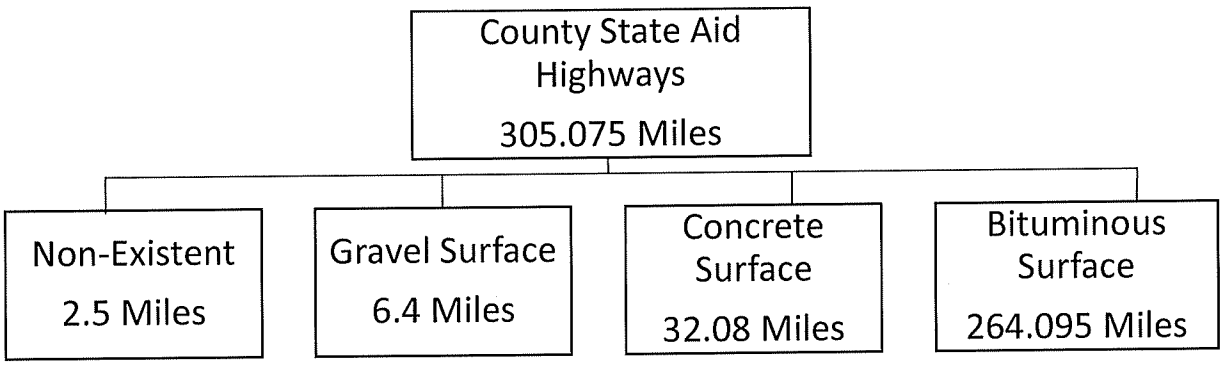
NOT Reconciled with MnDOT CSAH NEEDS x/x/xxxx

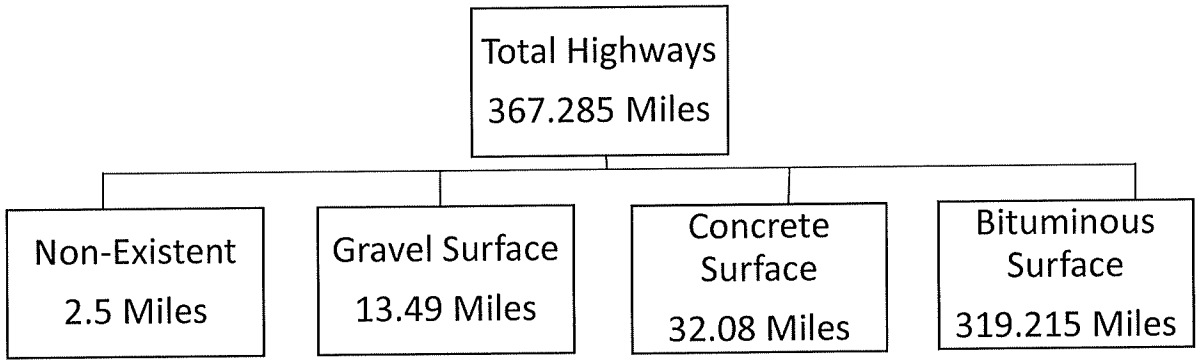
305.090	NEEDS milage
0.000	Needs banked mileage
305.090	TOTAL

2024 Changes	
None	0.000
Previous bank	0.000
New Bank	0.000

Steele County Highway Centerline Mileage Chart







STEELE COUNTY
PUBLIC SAFETY & HEALTH COMMITTEE MINUTES
Steele County Administration Building – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Tuesday, May 20, 2025 at 8:00 a.m. – Board Room

Attendees: Commissioner Prokopec, Commissioner Krueger, EM&S Director Kristen Sailer, County Attorney Robert Jarrett, Community Corrections Director Tim Schammel, Public Health Director Amber Aaseth, Finance Director Candi Lemarr, PTE Director Jennifer Mueller, Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Consent Agenda

1. Committee recommends approving the Amendment to the 2026-2027 Remote Electronic Alcohol Monitoring (REAM) Grant Contract Agreement for a total of $18K and authorize the CC Director to sign.
2. Committee recommends approving the Interagency Agreement Owatonna Police Department & Steele County Community Corrections.
3. Committee recommends approving the Interagency Agreement between Steele County Sheriff's Department & Steele County Community Corrections
4. Committee recommends approving the MNIT Management Control Agreement

   This is the state internet provider.
5. Committee recommends adopting a Resolution approving the 2024 Steele County Hazard Mitigation Plan

   This plan is now state approved. Emergency Management met with the cities and townships and other officials and agencies to complete this document.

General Agenda

1. On-Sale Liquor License for Spurgy's Trailside Tavern recommended for approval, but being placed on the general agenda for public awareness.

Department Head Reports

Administration: Dale's last day is June 13, 2025. Labor negotiations have started.

Attorney's Office: Hired a new attorney. Looking into filling the Chief deputy position allowed by statute. A small group of people took the courthouse tour and the history preserved in the rafters is amazing. Security assessment will be completed on Jume 25th and safety recommendations will be given.

Community Corrections: Team is getting settled into the new building. Grand opening event is planned for May 29th. The event is designed to recognize those who helped make the building happen.

Emergency Management: Tom is retiring May 30th.

Finance: Audit is in full swing, and the team is busy pulling information as requested by the auditors. Field testing should be done by next week. MNP audit will not be complete and to Steele County till August. Have until sept to submit audit to the state. 2026 budget has been opened but in the process of being tested and adjusted before it goes into use.

Public Health: Interviewed a nursing candidate and offered the position to the candidate. The team is waiting to hear if accepted. The family festival was last week, all went well. Mobile unit will be at Medford Straight River days.

PTE: Tax payments are in so they can start settlements. Getting ready to publish tax forfeitures - 8 right now.

STEELE COUNTY
PUBLIC WORKS POLICY COMMITTEE MINUTES
Public Works Building – 3000 Hoffman Drive - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Tuesday, May 13, 2025 at 8:00 a.m. – Public Works Conference Room

Attendees: Commissioner Krueger, Commissioner Prokopec, County Engineer Paul Sponholz, Four Seasons Director Steve Schroht, Landfill Supervisor Josh Johnson, Finance Director Candi Lemarr, Highway Maintenance Supervisor Paul Kirst, STS Specialist Katie Barden, Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Consent:

1. Adopt a Resolution requesting to transfer excess State Aid Municipal to the State Aid Regular funds.

   Requesting excess funds be moved to highway general fund so the state does not take the funds back. Request for a move of $650K.

General:

2. Accept recommendation of the CR 180 Bridge 4686 Preliminary Design Analysis

   Since CR 180 is prone to flooding, a hydraulic study was done. WHKS recommends replacing the bridge and box culvert to obtain the vertical clearance needed on this road for larger vehicles. Steele County will need to take ownership of the bridge. Repairs will be eligible for funding under the state bonding program. Owatonna will be responsible for its share of the costs of repairs to the bridge approach. Asking the Commissioners to accept the findings of the report and eventually approve design work so it can be on the list for state bonding. This work is expected to occur in 2030.

Information:

3. Introduce the DRAFT 2026-2030 Highway Capital Improvement Plan

   Projects to be included in the 2026 budget will be discussed during the budget setting process. The 2026 budget/levy will include costs associated with the Beaver Lake project (park). Steele County received a grant for boat parking and improvements to the boar launch amounting to $127K. Paul indicated that the land acquisition process for areas impacted by the Beaver Lake project has begun.

   County Engineer reviewed the upcoming projects, covered the highlights of the projects, and advised where funding would be coming from. Main Street project has been moved up to use funding.

   The Public Hearing necessary to approve changes to the local option sales tax plan will be held this fall.

4. 2024 Highway Department Annual Report

   Paul summarized this statutorily required report.

5. Landfill Demo Relocation

Josh reported that all demolition waste has been relocated. Grass seeding is underway and we should see final plans soon for the landfill. Would like to have construction completed before winter.

Highway Updates:

CSAH 2/43 - Going to the Board 5-13 requesting approval to amend contract with WHKS to prepare final design.

East Side Corridor - Federal funding was moved to Main Street project. WSB is working on the EAW and related analysis. Once the information is completed, there will be a public meeting.

CSAH 48 Roundabout at the Highschool - Railroad has signed a contract, and the contract is going to the Board on May 13th. The completion date of this project should be this year.

CR 180 School Street RR crossing – SHE will be finalizing plans for the installation of the crossing gate and trail improvements.

County Road Safety Plan - Intersection lights will be installed this year.

Safe Streets for All (SS4A) grant. - Highway would like to reapply for the upcoming grant.

Department Head Reports

Environmental show: Vendors seemed happy with the show. There was a good turnout with $1,140.50 going to charity.

Four Seasons: They are busy every weekend. Each event has been rebooked for next year. Blades have been sold and everything is moving forward. Ice time remains being booked. Water levels are up at Beaver Lake. Fairgrounds underground electrical is still being installed.

Appendix

Steele County Agenda Item

Request for Board Action

Subject: Interim County Engineer

Department: Administration Office

Committee: Public Works **Committee Meeting Date:** NA

Work Session Date: NA **Board Meeting Date:** May 27, 2025

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

NA

Recommendation:

Approve agreement with Alan Goodman to serve as Interim County Engineer during County Engineer vacancy

Background *(Including Budget Impact)*:

Alan Goodman has served as Lake County Engineer for 30 years and has additional engineering experience. He is available to serve as Interim County Engineer until a successor can be hired to fill the upcoming County Engineer vacancy. The County Engineer position provides a key role with several state statutory requirements to maintain and build the county highway system.

Attachments:

County Independent Contractor Agreement

COUNTY INDEPENDENT CONTRACTOR AGREEMENT

Alan D. Goodman, (hereinafter referred to as "INDEPENDENT CONTRACTOR") agrees to provide to Steele County, Minnesota (hereinafter referred to as "COUNTY"), independent contractor services as specified in Exhibit A in accordance with the terms and conditions contained in this Agreement.

1. Term. INDEPENDENT CONTRACTOR shall coordinate his/her work efforts and maintain a liaison with the Steele County Board, or with a duly appointed representative. Unless terminated in accordance with provisions of Paragraph 9 hereof, these services shall be performed during the period stated in Exhibit A. During such term, INDEPENDENT CONTRACTOR shall make himself/herself available and will use his/her best efforts to perform those services.

2. Payment For Services Rendered. For providing services as defined herein, COUNTY shall pay INDEPENDENT CONTRACTOR in accordance with the terms stated in Exhibit A. Under no circumstances shall INDEPENDENT CONTRACTOR be deemed to have earned or be entitled to any fee, expenses, commission, bonus, or other compensation for services hereunder, except as expressly provided in Exhibit A.

3. INDEPENDENT CONTRACTOR's Warranties.

3.1 INDEPENDENT CONTRACTOR hereby warrants that no other party has exclusive rights to his/her services in the specific areas described herein and that INDEPENDENT CONTRACTOR is in no way compromising any rights or trust relationships between any other party and INDEPENDENT CONTRACTOR, or creating a conflict of interest, or any possibility thereof, for INDEPENDENT CONTRACTOR or for COUNTY. INDEPENDENT CONTRACTOR further warrants that all services provided hereunder will be performed in accordance with all applicable Federal, State, or local laws and executive orders. INDEPENDENT CONTRACTOR agrees to indemnify and hold COUNTY harmless from any and all claims of other parties for breach of these warranties.

3.2 INDEPENDENT CONTRACTOR represents and warrants to COUNTY with respect to all works of authorship, if any, created by him/her in the performance of services under this Agreement ("Work Product') that (a) INDEPENDENT CONTRACTOR'S retention by COUNTY and the creation, use, or distribution of the Work Product does not and will not violate any non-compete, confidentiality, or other contract binding on INDEPENDENT CONTRACTOR or infringe on any patent, copyright, trade secret, or other proprietary right of any third party; (b) the Work Product is and will be original; and (c) the Work Product shall conform strictly and in all respects to specifications and prevailing standards of quality and workmanship.

4. Indemnification. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and

employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attomey's fees which the other, its officers, employees and volunteers may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution, performance or failure to adequately perform its obligations pursuant to this Agreement.

5. Nature of Relationship. INDEPENDENT CONTRACTOR herein is solely an independent contractor and shall not be deemed an employee of COUNTY for the purposes of any employee benefit programs or be deemed an employee of COUNTY for purposes of income tax withholding, FICA taxes, unemployment benefits, workers compensation benefits, or otherwise, and no funds to pay the same will be provided by COUNTY. INDEPENDENT CONTRACTOR shall not enter into any agreement or incur any obligations on COUNTY's behalf, or commit COUNTY in any manner without COUNTY's prior consent. As an independent contractor, INDEPENDENT CONTRACTOR understands and agrees that he/she is solely responsible for the control and supervision of the means by which the services defined in Exhibit A are completed. Such means are subject to INDEPENDENT CONTRACTOR's discretion, which discretion must be exercised consistent with the goal of completing the services on schedule and in accordance with the terms of this Agreement. Any personal supplies and equipment, which in the opinion of INDEPENDENT CONTRACTOR may be necessary to perform the services required, shall be the responsibility of INDEPENDENT CONTRACTOR, except as provided in Exhibit A.

6. Work for Hire. All Work Product, if any, created as a result of INDEPENDENT CONTRACTOR's performance hereunder, including but not limited to designs, programs, videos, presentations, pamphlets, etc., is "work made for hire" under United States copyright law and shall be owned exclusively by COUNTY. If and to the extent INDEPENDENT CONTRACTOR may, under copyright or other applicable law, be entitled to claim any ownership interest in the Work Product, INDEPENDENT CONTRACTOR hereby transfers, grants, conveys, assigns, and relinquishes exclusively to COUNTY all of INDEPENDENT CONTRACTOR'S right, title, and interest, including the copyright, in and to the Work Product, INDEPENDENT CONTRACTOR will promptly upon the request of COUNTY execute such assignments and other documents and take such other action as COUNTY may reasonably request to convey to COUNTY full ownership of any and all Work Product.

7. Nondisclosure Covenant. Except as permitted or directed by COUNTY, INDEPENDENT CONTRACTOR shall not during the of retention or thereafter divulge, furnish, or make accessible to anyone or use in any way any confidential, health, trade secret, or proprietary information of COUNTY, which he/she has acquired or become acquainted with during the retention of INDEPENDENT CONTRACTOR by COUNTY, whether developed by INDEPENDENT CONTRACTOR or by others. INDEPENDENT CONTRACTOR acknowledges that the above-described knowledge or information constitutes a unique and valuable asset of COUNTY and represents a substantial investment by COUNTY, and that any disclosure or other use of knowledge or information, other than for the sole benefit of COUNTY, would be wrongful and would cause irreparable harm to COUNTY. INDEPENDENT CONTRACTOR will refrain from any acts or omissions that would reduce the value of knowledge

or information to COUNTY. The foregoing obligations of confidentiality shall not apply to any knowledge or information the entirety of which is now published or subsequently becomes generally publicly known, other than as a direct or indirect result of the breath of this Agreement by INDEPENDENT CONTRACTOR or a breach of a confidentiality obligation owed to COUNTY by any third party.

8. Injunctive Relief. INDEPENDENT CONTRACTOR agrees that it would be difficult to compensate COUNTY fully for damages for any violation of the provisions of Paragraphs 7 of this Agreement. Accordingly, INDEPENDENT CONTRACTOR specifically agrees that COUNTY shall be entitled to temporary and permanent injunctive relief to enforce Paragraph 7 of this Agreement and that such relief may be granted without the necessity of proving actual damages. This provision with respect to injunctive relief shall not, however, diminish the right of COUNTY to claim and recover damages in addition to injunctive relief.

INDEPENDENT CONTRACTOR shall not be held criminally or civilly liable under any federal or state trade secret law for the disclosure of a trade secret that is made in confidence to a federal, state or local government official, either directly or indirectly, or to an attorney, and is made solely for the purpose of reporting or investigating a suspected violation of law. The same immunity will be provided for the disclosure of a trade secret that is made in a complaint or other document filed in a lawsuit or other proceeding, if such filing is made under seal. An individual who files a lawsuit for retaliation by an employer for reporting a suspected violation of law may disclose the trade secret to the individual's attorney and use the trade secret information in the court proceedings if the individual files any document containing the trade secret under seal and does not disclose the trade secret, except pursuant to court order.

9. Termination. Without limiting any right which COUNTY may have for reason of any default by INDEPENDENT CONTRACTOR, COUNTY reserves the right to terminate this Agreement in whole or in part by written notice to INDEPENDENT CONTRACTOR upon any breach of any provision hereof by INDEPENDENT CONTRACTOR. Aside from any continuing work, COUNTY's sole obligation in the event of such termination shall be to reimburse INDEPENDENT CONTRACTOR for services actually performed by INDEPENDENT CONTRACTOR up to the effective date of such termination. COUNTY also reserves the right to terminate this Agreement without cause at any time following the Agreement's effective date upon thirty (30) days' written notice. Such termination shall result in payment to INDEPENDENT CONTRACTOR as set forth in Exhibit A. INDEPENDENT CONTRACTOR has the right to terminate this Agreement without cause at any time following the Agreement's effective date upon thirty (30) days' written notice. Such termination shall result in payment to INDEPENDENT CONTRACTOR as set forth in Exhibit A. Any termination shall be effective in the manner and upon the date specified in said notice and shall be without prejudice to any claims which COUNTY may have against INDEPENDENT CONTRACTOR. Termination shall not relieve INDEPENDENT CONTRACTOR of his/her continuing obligations under this Agreement, particularly the requirements of Paragraphs 6, 7 and 8 above.

10. Invoicing and Payment. INDEPENDENT CONTRACTOR shall submit invoices to the COUNTY Administrator based on the payment schedule in Exhibit A. Invoices shall reference the time period of authorized performance involved and amounts owing

INDEPENDENT Contractor for the reimbursable expenses as set forth in Exhibit, accompanied by itemized receipts. Invoices submitted by INDEPENDENT CONTRACTOR must be approved by the Steele County Board of Commissioners or their appointed representative.

11. Dispute Resolution. Before bringing any action or legal proceeding of any kind with respect to this Agreement, INDEPENDENT CONTRACTOR will promptly notify COUNTY of any dispute he/she has with COUNTY under this Agreement. No action or legal proceeding of any kind will be brought by INDEPENDENT CONTRACTOR against COUNTY until: (1) both parties conduct a study of the dispute or disagreement; (2) a meeting between the parties is held to try to resolve the dispute; and (3) if, after such meeting takes place, one of the parties sends a letter to the other stating it is unable to resolve the matter in dispute.

12. Conflict of Interest. INDEPENDENT CONTRACTOR agrees that he/she will not, while performing under this Agreement, create a conflict of interest which may prove to be detrimental to the interests of COUNTY. The responsibility to notify COUNTY of any potential conflict of interest rests with INDEPENDENT CONTRACTOR. COUNTY agrees to promptly evaluate and notify INDEPENDENT CONTRACTOR of its decision.

13. Subcontracting and Assignments. It is understood and agreed that this Agreement is for the rendering of consulting services by INDEPENDENT CONTACTOR who is acting as an independent contractor. INDEPENDENT CONTRACTOR may not subcontract any part or all of the services to be provided without the prior written consent of COUNTY. All covenants, stipulations and promises in this Agreement shall be binding upon an insure to the benefit of the parties hereto and their respective successors, assigns, heirs and legal representatives.

14. Disclosure. INDEPENDENT CONTRACTOR acknowledges and agrees that it may be necessary for COUNTY to disclose the fact INDEPENDENT CONTRACTOR's retention, the duties performed and the compensation paid should there be proper inquiry from such a source as an authorized U.S. government agency or should COUNTY believe it has a legal obligation to disclose such information, and INDEPENDENT CONTRACTOR hereby authorizes any such disclosures.

15. General Provisions.

15.1 Waiver. No failure on the part of either party to exercise, and no delay in exercising, any right or remedy hereunder shall operate as a waiver thereof; nor shall any single or partial exercise of any right or remedy hereunder preclude any other or further exercise thereof or the exercise of any other right or remedy granted hereby or by any related document or by law.

15.2 Governing Law. This Agreement shall be deemed to be a contract made under the law of the State of Minnesota, and for all purposes it, plus any related or supplemental documents and notices, shall be construed in accordance with and governed by the law of such state.

15.3 Amendments. This Agreement may not be and shall not be deemed or construed to have been modified, amended, rescinded, canceled, or waived in whole or in part, except by written instruments signed by the parties hereto.

15.4 Entire Agreement. This Agreement, including Exhibit A attached hereto and made a part hereof, constitutes and expresses the entire agreement and understanding between the parties. All previous discussions, promises, representations and understandings between the parties relative to the subject matter of this Agreement, if any, have been merged into this document. Notwithstanding the foregoing, nothing in this Agreement shall be deemed to supersede any prior confidentiality or similar agreement between the parties, which the parties acknowledge shall remain in full force and effect.

15.5 Severability. To the extent that any provision of this Agreement shall be determined to be invalid or unenforceable, the validity and enforceability of the remainder of such provision and of this Agreement shall be unaffected. If any particular provision of this Agreement shall be adjudicated to be invalid or unenforceable, the parties specifically authorize the tribunal making such determination to edit the invalid or unenforceable provision to allow this Agreement, and the provisions thereof, to be valid and enforceable to the fullest extent allowed by law and/or public policy.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

APPROVED:

INDEPENDENT CONTRACTOR:	STEELE COUNTY:
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

EXHIBIT A

AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

NDEPENDENT CONTRACTOR NAME: Alan D. Goodman

TERMS OF AGREEMENT

I. TERM:

This agreement is effective from May 29, 2025, through September 13, 2025, unless terminated as provided herein or as extended by the mutual agreement of the parties.

II. SERVICES TO BE RENDERED:

The following responsibilities may be adjusted by the Steele County Board of Commissioners. Necessary and appropriate interventions and timelines will be discussed and determined in consultation with INDEPENDENT CONTRACTOR and the Steele County Board of Commissioners.

INDEPENDENT CONTRACTOR is responsible for the following:

In general, fulfills the duties of county engineer as required under the applicable statutes and regulations. Conducts and performs professional engineering responsibilities in overseeing and designing construction and maintenance projects (e.g., road, bridges, etc.).

Directs, manages and oversees the activities of engineering technicians directly or through consultants, including, but not limited to, training employees, planning, assigning and directing work, and supporting county efforts to hire new technicians as may be requested.

Performs and conducts a variety of engineering activities and responsibilities, including but not limited to:

a) Serves as primary contact and spokesperson for County and County Board on transportation and highway matters
b) Conducts public meetings to discuss and explain project activities and needs.
c) Administers the right-of-way acquisition, design, construction and maintenance of the County's Road and bridge system, including the maintenance of department buildings, parking lots, fairgrounds and equipment.
d) Provides advice and drafts resolutions for the County Board on transportation and highway issues.

e) Collaborates and works closely with municipalities and townships in determining and addressing needs and contracts, identifying and securing funding for joint projects and coordinates the construction of joint projects.
f) Directs the development, revision and evaluation of ordinances, policies and procedures.
g) Confers with the County Administrator and HR Director on policies and procedures that affect engineering staff and operations.
h) Advises and makes recommendations to the County Board concerning changes required in engineering plans, operations, procedures or activities resulting from changing laws, rules, or regulations.

III. COMPENSATION

TOTAL COMPENSATION FOR INDEPENDENT CONTRACTOR SERVICES: shall be $100.00 per hour over the term of this agreement. The COUNTY will not reimburse the INDEPENDENT CONTRACTOR for any expenses except as indicated below.

COUNTY agrees to reimburse INDEPENDENT CONTRACTOR for costs incurred related to temporary housing in Owatonna during the term of the agreement in an amount not to exceed $300.00 per week.

The COUNTY and INDEPENDENT CONTRACTOR expect that the services provided under this Agreement will typically require 24 hours of work per week. However, reasonable deviation from this schedule is expected due to the nature of the services to be provided. INDEPENDENT CONTRACTOR shall notify the Chair of the Steele County Board of Commissioners and obtain approval for any significant deviations from the 24 hour-per-week schedule.

INDEPENDENT CONTRACTOR shall submit billings to the Steele County Administrator for payments due under this Agreement. Such billings shall be submitted in not less than two week increments. Payment of amounts owing will be processed as part of the COUNTY's usually and customary bill payment process.

IV. EQUIPMENT PROVIDED BY COUNTY

In furtherance of the provision of services described in paragraph II above, COUNTY agrees to provide to INDEPENDENT CONTRACTOR, at no cost to INDEPENDENT CONTRACTOR the following equipment:

COUNTY owned laptop style computer (usage will be subject to COUNTY's IT security requirements),
Use of a COUNTY vehicle to be used within COUNTY limits unless out of county travel is pre-authorized by the County Administrator,
COUNTY owned cell phone (usage will be subject to COUNTY's IT security requirements),
Office supplies as may be deemed necessary and advisable for the provision of services, and
Use of a COUNTY owned off-site printer if COUNTY IT has one in stock.

All equipment provided to INDEPENDENT CONTRACTOR by COUNTY as set forth above shall be returned to the COUNTY in the same condition as was originally provided to INDEPENDENT CONTRACTOR, subject to reasonable wear and tear.