



STEELE COUNTY BOARD AGENDA
Administration Center - 630 Florence Avenue – Owatonna, MN 55060

*Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.*

TUESDAY, MAY 27, 2025 at 5:00 PM
County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

Correspondence

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow-up.

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

4. Approve May 13, 2025 Board Minutes (pg. 4)
5. Approve May 13, 2025 Board Work Session Minutes (pg. 12)
6. Approve Bills (pg. 14)
7. Approve Personnel Report (pg. 41)

8. Approve the amendment to the 2024-2025 Remote Electronic Alcohol Monitoring (REAM) Grant Contract Agreement extending the agreement through 2027 for a total of \$18K (\$9K per year for the next two years) and authorize the CC Director to sign. (pg. 42).
9. Approve an Interagency Agreement between Owatonna Police Department & Steele County Community Corrections and authorize the CC Director to sign. (pg. 47)
10. Approve an Interagency Agreement between Steele County Sheriff's Department & Steele County Community Corrections and authorize the CC Director to sign. (pg. 51)
11. Approve MNIT Management Control Agreement and authorize the CC Director to sign. (pg. 55)
12. Adopt **Resolution 2025-028** approving the 2024 Steele County Hazard Mitigation Plan (pg. 57)
13. Adopt **Resolution 2025-029** requesting the transfer excess State Aid Municipal to the State Aid regular funds and authorize the chair to sign. (pg. 62)
14. Approve an annual renewal of Tobacco Licenses for Anhorn's Gas & Tire, Casey's-Medford, Casey's-Ellendale, Medford Municipal Liquor Store and Lerberg's Foods. (pg. 64)

General Agenda

15. Award a contract for the CSAH 28 (MN 30 to CSAH 21) Reclamation project to Ulland Brothers Inc. in the amount of \$586,477.08. (pg. 65)
16. Award a contract for 2025 pavement marking, CP 074-025-001, to KAMCO, Inc. in the amount of \$266,874.05. (pg. 66)
17. Approve Amendment to agreement with WHKS for professional services for the CSAH 28 (South Beaver Lake Road to North Beaver Lake Road) and Beaver Lake Park Improvement project in the amount of \$490,000. (pg. 67)
18. Adopt **Resolution 25-030** for Safe Streets for All Funding to Develop a Comprehensive Safety Action Plan. (pg. 73)

County Board Work Session – Tuesday, May 27, 2025

19. Action Items

Public Works Committee- Tuesday, May 13, 2025

20. Accept the CR 180 Bridge 4686 Preliminary Design Analysis (pg. 76)

Public Safety & Health Committee – Tuesday, May 20, 2025

21. Approve On-Sale Liquor License for Spurgy's Trailside Tavern. (pg. 124)

21a. Approve agreement with Alan Goodman to serve as Interim Engineer during County Engineer vacancy (See Appendix)

Information Items

22. Town Board of Owatonna Township Resolution regarding the East Side Corridor (pg. 125)

23. 2024 Highway Department Annual Report (pg. 127)

24. Public Safety & Health Committee Minutes – Tuesday, May 20, 2025 (pg. 208)

25. Public Works Committee Minutes – Tuesday, May 13, 2025 (pg. 210)

Commissioner Reports:

Next Meeting Notices:

Internal Central Services – Tuesday, June 3rd at 8 a.m. in the Boardroom

Property & Maintenance Committee – Thursday, June 5th at 8 a.m. in the Boardroom

AMC Region 9 meeting - Monday, June 2nd at 8:00 a.m. in Lake City - City Hall

Public Works Committee – Tuesday, June 10th at 8 a.m., Public Works Facility

County Board Work Session – Tuesday, June 10th at 4 p.m. in the Boardroom County

Board Meeting – Tuesday, June 10th at 5 p.m. in the Boardroom

Closed Session for attorney/client privilege for threatened or pending litigation, pursuant to

Minn. Stat. § 13D.05, Subd. 3(b)”

Motion to go into closed Session

Discussion

Motion to end closed Session

Action Item if necessary

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.



Steele County Agenda Item

Informational

Subject: Town Board of Owatonna Township Resolution regarding the East Side Corridor

Department: Highway

Committee: Public Works

Committee Meeting Date: NA

Work Session Date: NA

Board Meeting Date: May 27, 2025

Purpose:

To provide feedback from the Town Board of Owatonna Township regarding the East Side Corridor project.

Background:

As the County is completing the environmental documents required for the East Side Corridor project, the Town Board of Owatonna Township has reviewed the Purpose and Need, Evaluation Criteria, and Evaluation of Alternatives Memorandums that have been completed in preparation of the environmental documents. The Evaluation of Alternatives Memorandum has identified Alternative 3 as the Preferred Alternative that will be further analyzed in the environmental documents. The East Side Corridor project will be mostly located in Owatonna Township. The Town Board adopted a resolution to provide feedback on the project especially related to the impacts that the project will have on the township and its constituents.

Financial Impacts:

NA

Attachments:

Town Board of Owatonna Township Resolution Adopted May 13, 2025

RESOLUTION

TOWN BOARD OF OWATONNA TOWNSHIP

WHEREAS, the Town and the City have annually adopted an orderly Annexation Agreement to provide land areas for the growth of the City and further, to provide for the protection of agricultural and other lands within the Township from urban and suburban development and to promote an organized framework for systematic annexation, and part of that agreement, the Township does not support non-farm use of the properties in the growth area, and

WHEREAS, the Preferred Alternative is largely in the defined growth areas and has less farmland impacts than the alternatives further east, and

WHEREAS, the Preferred Alternative keeps development from leapfrogging into non developed area and keeps development near existing city limits, and

WHEREAS, the Preferred Alignment best supports existing and near-term City development while preserving farmland further east, and

→ **WHEREAS**, the city dedicated land on the east side of the North County Additions 1, 2, and 3 plats preserving land for the route, and that land is already out of farmland production, further protecting additional farmland from being removed from production through other alternative routes, and

→ **WHEREAS**, Alternatives 4 and 5 presented in the environmental documents have greater farmland impacts, and would encourage development outside of the annexation agreement development areas.

NOW, THEREFORE, BE IT RESOLVED, the township does not support any other alternatives that impact farmland outside of orderly annexation agreement areas, or that do not use already-dedicated lands for the route.

BE IT FURTHER RESOLVED the Township requests that the County and City follow their previous significant planning efforts and agreements to preserve farmland and promote the orderly growth of the City.

→ **BE IT FURTHER RESOLVED** the Township supports the selection of the preferred alternative, identified as Alternative 3 as shown in the federal and state environmental documents, and commonly referred to as the 29th Avenue alignment.

ADOPTED 5-13-25, 2025.

**OWATONNA TOWNSHIP BOARD
Steele County, Minnesota**

By: Jenny Kokong
Chairman

ATTEST:

By: [Signature]
Township Clerk

CERTIFICATION

I hereby certify that the above *is* a true and correct copy of a Resolution duly passed, adopted, and approved by the Owatonna Township Board on the 13th day of May, 2025.

[Signature]
Township Clerk